



WALMER TOWN COUNCIL  
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Dated 26<sup>th</sup> October 2021

To All Councillors

You are hereby summoned to attend the **NOVEMBER MEETING** of **WALMER TOWN COUNCIL** to be held on **Wednesday 3<sup>rd</sup> November 2021** at Deal Parochial C of E Primary School, Gladstone Road, Walmer. At 7pm.

**MASKS ARE TO BE WORN AND SOCIAL DISTANCING CARRIED OUT AT THE MEETING**

Richard Styles  
Clerk

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**AGENDA**

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

3. **OPENNESS AND TRANSPARENCY**

To remind those present of the following: -

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings.

While those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

4. **CHAIRMAN'S REPORT**
  
5. **MINUTES**  
To approve the minutes of the Council meeting held on Wednesday, 6<sup>th</sup> October 2021. **Attach 1**
  
6. **MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA**
  
7. **QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER**
  - i) To agree to suspend the meeting for up to 15 minutes to allow discussion with members of the electorate of the Parish of Walmer present at the meeting.
  - ii) To receive a report from the DCC/KCC Members for Walmer
  
8. **CRIME AND ANTI-SOCIAL BEHAVIOUR REPORTS**
  - a. PCSO Report – PCSO Kerry Skirrow attending.
  - b. Councillor Surgeries: Deferred till mid-2022.
  
9. **COMMITTEE REPORTS + MINUTES**  
To receive any reports and any agreed minutes as follows:
  - a. Amenities + Environment – None for reception
  - b. Finance + General Purposes – None for reception
  - c. Walmer in Bloom – **Agreed minutes 20 September** **Attach 2**
  - d. Events Committee – None for reception
  - e. Planning Committee – **Agreed minutes 7 September** **Attach 3**
  - f. Climate Emergency Working Group – None for reception
  
10. **REPORT OF THE CLERK**
  - a. To receive the verbal report of the Clerk on matters received.
  - b. New logo for WTC – proposals. **Attach 4**
  - c. Staff report. **Attach 5**
  - d. Council office report. **Attach 6**
  - e. Meeting cycle report. **Attach 7**
  
11. **FINANCIAL REPORT**
  - a. Bank balances November 2021. **To Follow**
  - b. Payments & Orders November 2021. **Attach 8**

**12. REVIEW OF GOVERNANCE DOCUMENTS**

Documentation retention policy.

Attach 9

**13. INVITATIONS & EVENTS**

**14. NO 8 THE STRAND**

Consider report(s).

**15. DATE OF NEXT MEETING**

Wednesday 1<sup>st</sup> December 2021 at 7pm, Deal Parochial C of E Primary School,  
Gladstone Road, Walmer