

WALMER PARISH COUNCIL

8 The Strand, Walmer, Deal, Kent, CT14 7DY

Tel/Fax: 01304 362363

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk



Dated this 21st day of April 2021

To:

Councillors: Mrs S Le Chevalier, Mr D Thompson, Mr R Oram, Mr V Recas & Miss A Herring

Local Residents: Chapman's Landscape & Garden Contractors

.....

You are hereby summoned to attend a meeting of the Walmer in Bloom Committee to be held on **Tuesday 27th of April 2021** via 'Zoom' Video Conferencing at 7.00pm to transact the business set out below

IMPORTANT NOTE

Please ensure that when you join the conference call (or the queue for it) you mute your telephone unless actively speaking as otherwise it will cause feedback that will make it very difficult for everyone, including you, to hear the call.

Meeting ID: 224 572 9770

Password: 294456

Telephone Number (Free): 0203 695 0088

If you experience technical difficulties immediately prior to or during the meeting please call
07828221924

Mrs Sue Le Chevalier
Acting Clerk to the Parish Council
Email to: [Darran Solley, DDC](mailto:Darran.Solley@ddc.kent.gov.uk)

.....

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

Where a Member has a new or registered Disclosable Pecuniary Interest (DPI) in a matter under consideration, they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter, they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Where a Member is declaring an Other Significant Interest (OSI), they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared an OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

3. OPENNESS & TRANSPARENCY

To remind those present of the following: -

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. While those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

4. MINUTES OF LAST MEETING

To approve the minutes of the meeting held on Tuesday 23rd of March 2021.

Attach 1

5. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA

6. HAWKSHILL

i) Management Issues

To receive a quotation to resurface entrance to prevent grit from down washing onto Liverpool Rd

Attach 2

ii) To receive a verbal report from Cllr D Thompson

iii) To review a copy of the Working Group yearly planner and discuss any work to be carried out

Attach 3

7. BUDGET

(i) To receive a budget update for 2021/2022

Attach 4

8. LOCAL CAMPAIGN 2021

A) FLORAL DISPLAYS

To receive an update on: -

i) Fixed planters

ii) Lifeboat station Planters

To receive correspondence from one of our volunteers

Attach 5

iii) Hanging floral displays.

B) KEY ACTIVITY DATES

To receive an updated copy of the Campaign's key activity dates for 2021.

Attach 6

C) LOCAL COMPETITION

(i) To receive an update on the preparation of publicity material.

9. HEALTH & SAFETY

- (i) To consider arrangements for the annual inspection of hanging baskets and fixed planters.
- (ii) To remind Members and volunteers to adhere to the requirements of the Walmer Parish Council Health and Safety Manual, distributed to all personnel in May 2013.

10. ENTRANCE TO CANADA ROAD

To receive a proposal and costings from Cllr D Thompson

Attach 7

11. DATE OF NEXT MEETING

25th of May via 'Zoom' Video Conferencing at 7.00pm

WALMER IN BLOOM COMMITTEE

Minutes of the zoom online meeting of the Walmer in Bloom Committee held on Tuesday 23rd of March 2021 at 7.00 pm.

Present: Mrs S Le Chevalier, Cllr D Thompson, Cllr A Herring, Mr V Recas & Mr R Oram

Officer present: Sarah Plews

1421. APOLOGIES FOR ABSENCE

No Apologies were given

1422. DECLARATIONS OF INTEREST

No declarations of interest were received from Members in respect of business to be transacted on the Agenda.

Cllr S Le Chevalier wished to declare a VOI as is now the Acting Clerk of Walmer Parish Council

1423. MINUTES OF LAST MEETING

The Walmer in Bloom Minutes of the meeting, held on Tuesday 23rd of February 2021, were approved as a correct record, and will be signed by the Chairman at the earliest convenience

1424. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA.

There were no matters arising

1425. HAWKSHILL

i) To receive/discuss a copy of the Hawkshill Management Plan

RESOLVED:- Cllr S Le Chevalier (Acting Clerk) wished to remind all members that due to lockdown still in place, no work can be undertaken until at the earliest the 29th of March

Members also agreed that The Assistant Clerk contacts all registered volunteers to advise them that duties can resume from the 11th of April. If volunteers are still interested, can they please advise us in writing. If volunteers are keen to resume the volunteering work, they should use their own tools/gloves as to comply with government guidelines.

ii) Cllr S Le Chevalier (Acting Clerk) advised members that a meeting has been arranged with Kent County Council, regarding the concerns surrounding the tarmac of the Hawkshill carpark adjacent to Liverpool Road.

RESOLVED:- Members agreed to note

1426. BUDGET

(i) To receive a budget update for 2021/2022.

RESOLVED:- Members agreed to note

1427. LOCAL CAMPAIGN 2021

A) FLORAL DISPLAYS

(i) To receive an update on: -

a) Fixed planters.

RESOLVED:- Cllr S Le Chevalier (Acting Clerk) advised members that she is willing to manage the two planters adjacent to the Paddling Pool as the previous member has since resigned from the committee.

b) Hanging Floral displays

RESOLVED:- The Assistant Clerk advised members that the application to erect this year's hanging baskets has been submitted to Kent County Council

B) KEY ACTIVITY DATES

To receive a draft copy of the Campaign's key activity dates for 2021.

Members agreed to note

C) SCHOOL/YOUTH ACTIVITIES

(i) To discuss and agree the alternative to the school poster competition

RESOLVED:- Cllr S Le Chevalier (Acting Clerk) advised members that this year, a poster collage of all previous winning posters should be composed for this year's publicity leaflet. Mr R Oram offered his IT expertise to help with this collage. The Assistant Clerk will supply all previous winning posters to Mr R Oram.

1428. HEALTH & SAFETY

To consider arrangements for the annual inspection of hanging baskets and fixed planters.

RESOLVED:- Members agreed to defer this item to the next meeting on the 27th of April

1429. ENTRANCE TO CANADA ROAD

Members received information from Cllr D Thompson who will update members and produce a drawn-up plan alongside costings for this new venture at the next meeting.

RESOLVED:- Members agreed to defer this item to the next meeting on the 27th of April

1430. DATE OF NEXT MEETING

27th of April via 'Zoom' Video Conferencing at 7.00pm

The meeting closed at 19:31pm.

Signed _____

Dated _____

ATTACH 2

Admin - Walmer Parish Council

Subject: FW: Cost for Surfacing works.

----- Original message -----

From: Kevin.Marsh@kent.gov.uk

Date: 12/04/2021 12:30 (GMT+00:00)

To: "Cllr. Sue Le Chevalier" <cllrsuelechevalier@walmercouncil.co.uk>

Cc: Paul.Valek@kent.gov.uk

Subject: RE: Cost for Surfacing works.

Hello again Sue

I have been to site and measured the area we discussed on Hawkshill Camp Road and they are as follows -:

$11.80 \times 10.00 = 118\text{m}^2 @ 100\text{mm} @ £31.35 = £3,699.30$

$2.20 \times 2.55 = 11.22\text{m}^2 @ 100\text{mm} @ £31.35 = 351.75$

Total Cost £4,051.05

Regards

Kevin Marsh | Dover Engineer | Highway Asset Management | Kent County Council | Ashford Depot,
Javelin Way, Henwood Industrial Estate, Ashford, Kent, TN24 8AD | Tel 03000 418181 | Mobile 07920
108844 | www.kent.gov.uk |  [@kent_cc](https://twitter.com/kent_cc)

ATTACH 3

MONTHLY GUIDELINES FOR WORK HAWKSHILL	
JANUARY	AS PER WINTER PLAN Any cutting back to be done. AS PER WINTER PLAN Eastern hedge cut back 1/3rd of length per year. Brambles
FEBRUARY	AS PER WINTER PLAN Maintenance work. Brambles
MARCH	Maintenance work General tidy up after winter. Access area to Freedom plateau trimmed CUTTING USUALLY STOPS MID MARCH-START OF BIRDS NESTING SEASON
APRIL	NESTING SEASON General maintenance only as per summer plan. Car park site lines
MAY	NESTING SEASON General maintenance only as per summer plan. Path hole filling, Car park site lines. Keep all paths trimmed back
JUNE	NESTING SEASON General maintenance only as per summer plan. Car park site lines. Keep all paths trimmed back
JULY	NESTING SEASON General maintenance only as per summer plan. Car park site lines. Paths trimmed back Tidy brambles only at Western Bank (unofficial path) before Wild Flower Talk.
AUGUST	General maintenance only as per summer plan. Car park site lines. Paths trimmed back
SEPTEMBER	General maintenance only as per summer plan. Car park site lines. Paths trimmed back Start of Autumn and Winter Maintenance work. Volunteers meet 1st Sunday of Month Plateau cut by Contractor between 1st of June & 1st of October as per RHS guidelines
OCTOBER	AS PER WINTER PLAN
NOVEMBER	AS PER WINTER PLAN Brambles trimmed back at base of Eastern Hedge
DECEMBER	AS PER WINTER PLAN Brambles trimmed back Western Edge/ Trim along access road

Hawkshill Freedom

Her should not be totally eradicated as this provides a valuable source of nesting places and food. Saplings/Whips/Flowers/bulbs/shrubs etc of any kind or variety should not be planted on Freedom. No grass seed or wild flower seed to be used or spread on the Freedom unless approved by WPC. Work only to take place at designated and approved times, (Usually 10.00-12.00 First Sunday in month) Check emails for any changes to date or time Care taken to preserve the Western Bank as this is a special site of interest. Eastern hedge 1/3 rd length only cut each year in winter to allow for birds and insects etc. to re establish. Bramble suckers can be removed anytime, these are the sprouting brambles. New Commemorative stand base kept clear of overgrowth and checked each month. ALL RUBBISH/CUTTINGS SHOULD BE TAKEN AT THE END OF EVERY SESSION TO AREA ON WESTERN SIDE. NO PILES OF CUTTINGS TO BE LEFT EN SITU Plateau cut once a year between 1st June and 1st October as per RHS guidelines	WINTER MAINTENANCE PLANS As per summer maintenance plan with increased focus on cutting back blackthorn and brambles to aid the preservation of chalk grass land. SUMMER GENERAL MAINTENANCE: Keeping paths accessible (for example the one from the carpark past the sub station). Site lines for cars coming out of carpark Litter picking on a regular basis. Seats kept free of vegetation Checks on all footpaths onto Freedom please notify Office with any problems. Base of New Commemorative Stand to be kept clear of vegetation. Stand wiped clean. Only additional work in the summer to be undertaken after request to, and prior approval of Parish Office. AREA. Under Castle trees on North side. This area does not need regular cutting. It usually dies down in Winter. AREA North boundary. No limbs of trees cut unless Castle request. These are valuable habitat for birds and provide protection from wind. AREA North Boundary Castle trees overhanging plateau are subject to Castle tree inspection. Dead branches should be reported to the Parish Office who will inform Castle staff. AREA Path from Liverpool Road along Castle fence to Plateau. No further ivy should be removed. AREA Plateau. Keep vegetation around seats trimmed. AREA Access Paths. Keep lightly trimmed so walkers can access Freedom without hurting themselves. Inform office of any problems, damage etc. AREA Western side/off northly side of Car Park, little or no work on a regular basis.
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VOLUNTEERS

All Volunteers have to be registered at the Parish Office and receive Health and Safety notifications. Volunteers are not able to work until office has their full details for insurance requirements.

No lone working unless Office informed in advance. Working sessions usually first Sunday of month 10.00-12.00 or by mutual agreement. Meet Liverpool Road Carpark

Working sessions will be once a month from September to March unless specific projects undertaken

There will be minimal working sessions March to September. Specified days and times only throughout year to comply with insurance requirements.

Volunteers can be offered courses after minimum of 12 hours volunteer work has been undertaken.

First Aid box kept up to date and Volunteers made aware of location.

Volunteers should have a mobile phone with them when working.

WPC will not grant permission for bird boxes on its land and therefore will not hold responsibility for any birdboxes or similar structures on WPC land

The Shed containing tools is placed on private land. Please respect the householders privacy at all times. The Lead Volunteer will have the key, if necessary an arrangement to collect a spare key from the WPC Office can be made.

Volunteers can only use equipment for which they have been trained.

Protective wear, gloves etc. must be worn as necessary.

WALMER PARISH COUNCIL 01304 362363

Dec-19

WALMER IN BLOOM 2020/2021

ITEM	SUBMISSION 2020/2021	SUBMISSION 2021/2022
FLORAL DISPLAYS	£1,500.00	£1,500.00
PLANTING		
Hanging basket plants	£763.84	
Planters	£108.00	
EQUIPMENT		
Hanging Baskets & Brackets		
KCC Permission	£26.50	
New Planter	£769.25	
Delivery of new Planter	£35.00	
PLANTER REPAIRS		
CONTRACTORS' COSTS	£2,500.00	£2,500.00
Watering & maintenance	£1,993.00	£2,534.40
Collect Baskets	£120.00	£130.00
Removal of baskets		£50.00
PUBLICITY	£300.00	£300.00
Banners		
Leaflet printing & Delivery		
COMPETITION COSTS	£250.00	£250.00
Mrs J Doulton		
S & SE in Bloom		
B Bailey		
Downs Donation		
Prizes		
Presentation event – food etc.		
Sea Scout Hut		
MISCELLANEOUS/	£50.00	£50.00
CONTINGENCY		
SPEND - Committed	£3,011.34	£2,664.40
TOTAL BUDGET	£4,700.00	£4,700.00
Difference	£1,888.66	£2,235.60

Admin - Walmer Parish Council

Subject:

FW: Planters win front of the Lifeboat Station

Subject: Planters win front of the Lifeboat Station

To the clerk

Please forward this correspondence to whoever is responsible for Walmer in Bloom.

You will know that the water tap by the bandstand has been repaired and locked and is no longer available for use baby all. DDC will not permit me to have a key for access.

I look after the planters in front of the Lifeboat Station. They are in a very exposed situation and frequently require watering to keep the plants alive. The Council (summertime only) watering service, whilst well-meaning, is inadequate in very hot weather. It is not feasible to rely upon the goodwill of either the Station or the local businesses, particularly when watering should take place in early morning or evening.

The email correspondence below relates - please support my appeal to be issued with a key.
I look forward to your response.

Begin forwarded message:

Subject: Re: Walmer Green water supply**Date:** 14 April 2021 at 16:08:50 BST**To:** Asset Management <asset.management@doover.gov.uk>

Dear Foronda.

I am very disappointed with your reply, particularly as I have had a conversation with a gentleman who has been issued with a key to access the tap for a hosepipe. All I need is a few cans full when the weather is particularly hot and dry.

I ask you to reconsider my request. I am happy to speak to you on the phone or to come in to the DDC office so that you may assure yourself that I am a responsible person. I cannot carry water from the Marine Parade toilets. Neither the Lifeboat station nor the cafe are open in the evening when the plants may need water.

I will send this correspondence to the Walmer Parish Council in the expectation that they will support my request.

Deal and Walmer are proud of their floral displays, and I work hard to ensure that the fountain looks good at all times of the year. But there is little point in my continuing with gardening the planters (not to mention the expense - mostly mine) if the plants wither and die through lack of care.

On 1 Apr 2021, at 11:36, Asset Management <asset.management@doover.gov.uk> wrote:

Dear Susan

I am afraid we have had to secure this supply as it was in breach of the water Regulations. Therefore we do not plan to give out keys to the tap. I presume the Lifeboat station and the café have water

and I am sure they will assist you. Failing that there is water at the toilets at Marine Parade.

Best Wishes

Foronda

Foronda Smith
Principal Facilities Management Officer
Dover District Council
Council Offices, White Cliffs Business Park, Whitfield, Dover CT16 3PJ

Tel: 01304 872234

Mobile: 07725 478280

Email: foronda.smith@dover.gov.uk

Web: <http://dover.gov.uk>

Dover District Council is a data controller under GDPR, your attention is drawn to our Corporate Privacy Notice at: <https://www.dover.gov.uk/privacy>. This explains how we will use and share your personal information and protect your privacy and rights.

Sent: 27 March 2021 15:32

To: DDC PropertyServices <Property.Services@DOVER.GOV.UK>

Subject: Walmer Green water supply

This enquiry relates to the water tap beside the bandstand on Walmer Green, recently renewed and locked.

I maintain the planters around the fountain in front of the lifeboat station on Walmer Green (roadside).

I do this as a volunteer, on behalf of Walmer in Bloom, for the Parish Council.

In order to keep the plants alive, especially in hot weather, for the past few years I have been using water from the tap on the beach, beside the band stand.

I am grateful that the plants are watered by the council service that maintains the hanging baskets, but often they need more than is supplied.

Would it be possible for me to have access to the tap? I understand that it may be possible to get a key from you.

I hope you can help in this matter.

WALMER IN BLOOM – KEY ACTIVITY DATES 2021

Members select summer planting quantities	January
Order Spring/Summer Planting	January
Letters sent out to Sponsors	February
School Poster Competition runs for 5-6 weeks. Entries circulated amongst committee members to shortlist winners.	Early February – March
Final judging for Poster Competition.	?? of April meeting
Order publicity leaflets	End of April
Letters sent out to businesses.	Mid May
The Downs CE School & Parochial CE School presentation. At presentations, deliver publicity material for distribution via book bags.	(10 th of June & 6 th June) 2019 years dates
Floral displays mounted on lampposts along The Strand and on seafront.	Last Bank Holiday weekend in May or early June
Poster Competition press release to local media.	Early June
Delivery of publicity flyers to shops, library etc. /press release local media advertising Local Garden Competition.	Mid June
Business Prize collection	July
Preliminary judging week commencing ?? of July 2020	
Final judging	July/August
Press Release – Local Garden Competition results.	TBC
Presentation date at Sea Scout Headquarters.	TBC
Floral displays taken down.	Third week in September

LANDSCAPING

Drill Field Entrance - Borders Improvement Plan

There is huge scope for the improvement of the borders to the entrance of the Drill Field and the addition of eye-catching, wildlife friendly plants to the space. Quite a few plants are already established in the space and are maintained by several of the local residents.

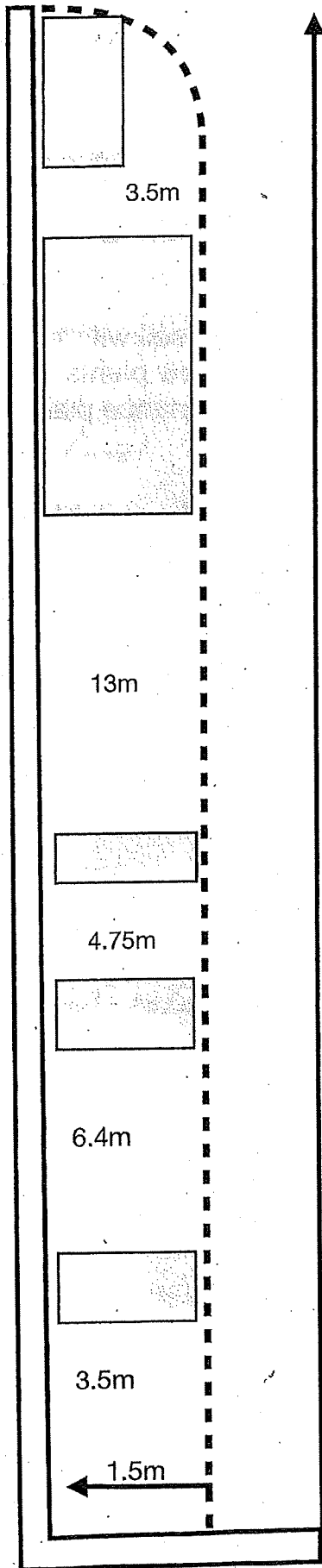
The plan is for the Parish Council to improve the fertility of the soil with the addition of compost and undertake the initial planting of the new plants. *in conjunction* Then, with the assistance of local residents, a quarterly maintenance plan *with the local residents.* can be instituted.

Below is a list of plants that have been identified which would be suitable for the area. The main criteria used for selection were drought tolerance, low maintenance, hardiness and, of course, appearance. These plants will not require too much care, hence a quarterly plan will be sufficient to ensure their longevity and health. We will purchase established, not too mature plants to keep the costs down but so they have the strength to establish themselves.

A plan of the area has also been included as well costings for the plants and compost.

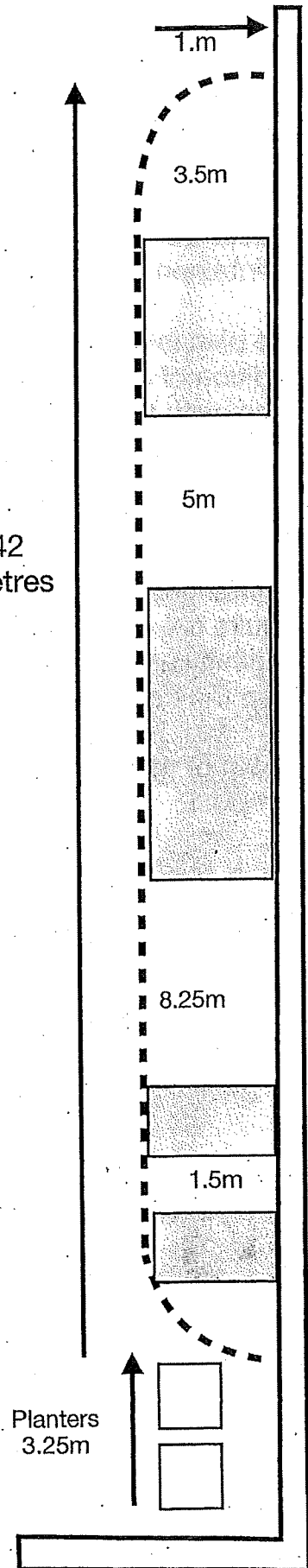
Provide for Bees Butterflies Birds ect
 Specific Trees - Shrubs
 Nest Boxes - Twig Scrambles (Beds) Etc
 Signed by David-Dan.
 Resident Contact: 3 The Church

Plan of Entrance



46.75
metres

42
metres



Canada Road

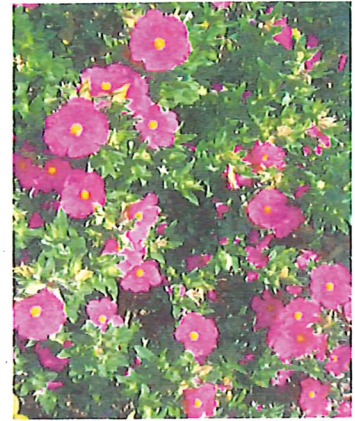
Costings List

Plant	Price (£)
Cistus x pulverulentus 'Sunset'	40-50
Lavandula angustifolia 'Munstead'	20-30
Perovskia atriplicifolia 'Blue Spire'	10-20
Abelia x grandiflora 'Sparkling Silver'	15-25
Chamaerops humilis 'Vulcano'	30-40
Cistus x corbariensis	20-30
Eryngium bourgatii 'Picos Blue'	20-30
Euphorbia epithymoides 'Bonfire'	30-40
Baptisia australis	20-25
Gaillardia x grandiflora 'Dazzler'	15-20
Hylotelephium 'Herbstfreude'	20-30
Escallonia 'Apple Blossom'	25-30
Elaeagnus x ebbingei	25-35
Ceanothus 'Concha'	20-30
Buddleja x weyeriana 'Golden Glow'	15-20
40 x 5L bags of peat free multi-purpose compost	160
Total Cost	615

Proposed Plant List

Cistus x pulverulentus 'Sunset' (Rock Rose)

A low spreading evergreen shrub with clusters of yellow centred rose pink flowers. They grow to an ultimate height of 0.5m and spread of 1m over a period of 5-10 years.



Lavandula angustifolia 'Munstead' (Lavender)

A small aromatic evergreen shrub with small tubular flowers in dense spikes. They grow to an ultimate height of 0.5m and spread of 1m over a period of 2-5 years.



Perovskia atriplicifolia 'Blue Spire' (Russian Sage)

From summer to autumn, this deciduous perennial has highly scented silver leaves are topped with spikes of tiny, violet purple bell-shaped flowers. They grow to an ultimate height of 1m and spread of 0.75m over a period of 1-3 years.



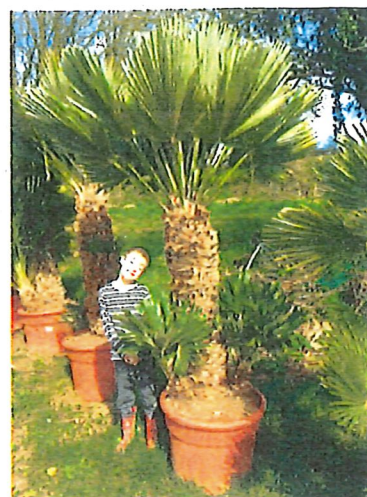
Abelia x grandiflora 'Sparkling Silver'

A semi-evergreen shrub with silvery white and green leaves. Produces fragrant, white to pink flowers from spring to autumn. Grows to an ultimate height of 1m and spread of 1m over 5-10 years.



***Chamaerops humilis* 'Vulcano' (Dwarf Fan Palm)**

An evergreen palm with several erect stems bearing large silvery green rounded leaves. Small bright yellow to orange-brown leaves in summer. Ultimate height of 2.5m and spread of 1.5m over 10-20 years.



***Cistus x corbariensis* (Common Gum Cistus)**

An evergreen shrub with simple green leaves and bowl shaped white flowers in spring to autumn. Ultimate height of 1m and spread of 1.5m over 2-5 years.



***Eryngium bourgatii* 'Picos Blue' (Sea Holly)**

A deciduous perennial with grey-green leaves and flowers an intense blue with a starry, thistle-like form. Ultimate height of 1m and spread of 0.5 metres over 2-5 years.



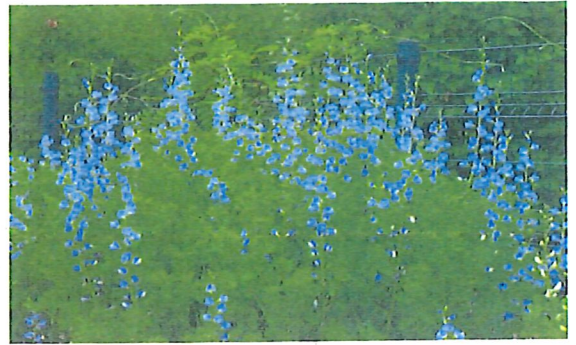
***Euphorbia epithymoides*
'Bonfire' (Euphorbia)**

A clump-forming herbaceous perennial with narrow blue-green leaves and sulphur-yellow flowers from spring, turning bright red in autumn. Ultimate height of 0.5m and spread of 1m over 2-5 years.



Baptisia australis (False Indigo)

A clump-forming herbaceous perennial with grey-green three-parted leaves and erect lupin-like racemes of violet blue flowers. Ultimate height of 1.5m and spread of 1m over 2-5 years.



**Gaillardia x grandiflora
'Dazzler' (Blakeflower)**

A bushy perennial with narrow lobed leaves and daisy-like flowers of bright orange-red with yellow florets across summer and autumn. Ultimate height of 1m and spread of 0.5m over 1-2 years.



**Hylotelephium 'Herbstfreude' (Stonecrop
Herbstfreude)**

An herbaceous clump-forming perennial with fleshy oblong green leaves and large flat terminal clusters of flowers, light-dark pink over summer and autumn. Ultimate height of 1m and spread of 0.5m over 2-5 years.



Escallonia 'Apple Blossom' (Escallonia)

An evergreen shrub with small, glossy dark green leaves and chalice-shaped pink and white flowers in short leafy racemes from early summer. Ultimate height of 2.5m and spread of 2.5m over 5-10 years.



Elaeagnus x *ebbingei*

Ceanothus 'Concha' (Californian Lilac)

Buddleja x *weyeriana* 'Golden Glow' (Butterfly Bush)