

WALMER PARISH COUNCIL

Minutes of the meeting of Walmer Parish Council held on Wednesday, 3 March 2021 via Zoom Video Conference.

Present Councillors:

Cllrs Murray (Chair), M Eddy, P Heath, D Thompson, J Lonsdale, G Beardman, C Weale,
Mrs M Beard-Gould, P St Ange,

Officers Present:

Cllr Mrs S Le Chevalier (Acting Clerk)

Mrs J Watson (Technical Support)

6102. APOLOGIES FOR ABSENCE

Cllr B Gardner, Cllr Miss A Herring

6103. DECLARATIONS OF INTEREST

Cllr Mrs S Le Chevalier VOI as Acting Clerk Walmer Parish Council

6104. OPENNESS AND TRANSPARENCY

To remind those present of the following: -

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings.

While those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 2018.

Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

6105. CHAIRMANS REPORT

The Chairman made a verbal report giving an update on two items. The Parish Council was still pressing the Government Department for an answer to our loan application and that had received a number of letters concerning the parish Council's proposal for removal of a small section of double yellow lines on Station Road and was continuing to work with KCC over this proposal.

6106. MINUTES

Members considered the minutes of the meeting held on Wednesday 3 February 2021.

RESOLVED: That the minutes of the meeting be approved as a correct record and will be signed by the Chairman at the earliest opportunity.

6107. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE

None.

6108. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

- i) Several residents spoke about Walmer Parish Council's proposed housing scheme at York and Albany land.

RESOLVED: Mr and Mrs Bogue invited to write to the Council with a list of questions that they and other residents would like answers.

- ii) Resident C Walker also asked if Walmer Parish Council could provide litter picking equipment for use?

RESOLVED: The resident was referred to a number of local groups such as "Deal with it" that had already set up and will be running regular clean up sessions as soon as Covid restrictions allow.

- iii) Mr Recas spoke about traffic calming measures needed on Dover Road and that he was discussing with Kent Highways but needed a Highway Improvement Plan in place. Cllr P Heath suggested that it would be a good time to carry out a survey of amount and time of day vehicles leaving and entering Walme, as such as survey had not been carried out for several years.

RESOLVED: Mr Recas to email the Clerk with details.

- iv) Cllr S Beer sent in a report that was read out by the Acting Clerk. Apologies received from all DDC members for Walmer as they were attending a meeting at Dover District Council.

6109. CRIME AND ANTI-SOCIAL BEHAVIOUR REPORTS

- i) PCSO Adam Herod reported via zoom that the majority of crimes in Walmer were regarding Covid Breaches being reported. Cllr D Thompson thanked the Police and DDC in joint work in the removal of two abandoned vehicles on Canada Road.
- ii) Councillor Surgeries: Currently suspended.

6110. PLANNING COMMITTEE

Members received the report of the Chairman and the minutes of the meeting held on Tuesday 16 February 2021. The Local Plan comments are being drawn up by members of the Planning Committee to be discussed at the next meeting and then submitted to Dover District Council.

RESOLVED: Members agreed to note.

6111. WALMER IN BOOM COMMITTEE

Members received the report of the Actin Clerk and the minutes of the meeting held on Tuesday 23 February 2021.

6112. REPORT OF THE CLERK

Cllr S Le Chevalier reported that:

- a) The Corporate Credit Card needs approval to be in the Assistants Clerk's name.

RESOLVED: Permission given.

- b) Bright and Bright Estate Agents have been in touch to say that they have received another interested party in the purchase of 62 The Strand.

- c) Cllr D Symons has resigned as a Councillor as leaving area.

- d) Manson Golf have been granted planning permission for a crazy golf at Walmer Paddling Pool. They will take over the ownership from Dover District Council of this land and the paddling pool.

**RESOLVED: Walmer Parish Council will not be required provide a grant towards the running of the paddling pool
.Walmer Parish Council would like clarification from Dover District Council regarding payments made towards the public toilets at this site.**

6113. CALENDAR OF MEETING 2021-2022

Received and Approved.

6114. FINANCIAL ISSUES

- i) Members received the report of the Responsible Financial Officer and considered payments and orders as detailed.

- (i) **That the payment report dated 4 March 2021 be authorised as detailed below (vouchers 215-218):-**

**Walmer Parish Council
PAYMENTS LIST**

Description	Supplier	VAT Type	Net	VAT	Total
Feb Salary	Admin assistant	E	575.25	0.00	575.25
Feb Salary	Assistant Clerk	E	1,024.55	0.00	1,024.55
PAYE/NI	HMRC	E	106.28	0.00	106.28
Chamber Membership	Deal & Walmer Chamber of Trade	E	30.00	0.00	30.00
Cost for Station Road	KCC	E	200.00	0.00	200.00
Office Review	HR Services Partnership	S	355.00	71.00	426.00
Toilets maintenance	DDC	E	3,384.49	0.00	3,384.49
	Total		5,675.57	71.00	5,746.57

- (ii) That income received this month be noted as on receipts list B dated 7 January 2021 (vouchers 30 -35)

**Walmer Parish Council
RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
30 Campbell Road	06/01/2021		Unity Bank	bacs	Allotment rents	Kilford 16a	E	45.00	0.00	45.00
31 Campbell Road	06/01/2021		Unity Bank	bacs	Allotment rents	C Parks	E	45.00	0.00	45.00
28 81 Hawkshill	06/01/2021		Natwest Current Accoi	bacs	Wayleave payment	Openreach	E	80.11	0.00	80.11
32 Campbell Road	06/01/2021		Unity Bank	bacs	Allotment rents	T Chapman	E	56.00	0.00	56.00
33 Campbell Road	06/01/2021		Unity Bank	bacs	Allotment rents	P & L Ludwig	E	56.00	0.00	56.00
29 Campbell Road	06/01/2021		Natwest Current Accoi	bacs	Allotment rents	McGrory	E	56.00	0.00	56.00
34 Interest payments	06/01/2021		HSBC Bond	bacs	Bank interest	HSBC	E	0.62	0.00	0.62
35 General Funds b/fwd	07/01/2021		Unity Bank	bacs	credit	Stephen Cooper	E	25.00	0.00	25.00
						Total		363.73	0.00	363.73

- (iii) That the financial position of the Council as at 24 February 2021 be noted as detailed on the summary of receipts and payments and statement of monies available in the Council's bank accounts as shown below:-

Nat West Current	£35,862.93
Lloyds Bank	£76,613.48
Co-operative Bank	£75,192.86
Nat West Bank SIBA	£10,895.82
HSBC Bond	£75,316.29
Unity Bank	£54,599.21

- (iv) Quote received for the Ricoh printer contract for the office photocopier.

RESOLVED: Agreed to continue contract at a cost of £168.17 per quarter.

- (v) Two invoices received from Dover District Council.

RESOLVED: Quote for Walmer MUGA locking/unlocking - charge to be reviewed as during several months of 2020 due to Covid restrictions parks were not open. Quote to SLA public conveniences 2020-21 approved.

6115. RECORDING OF FUTURE MEETINGS

RESOLVED: That Zoom meetings will not be recorded by Walmer Parish Council unless it is deemed necessary for example no Clerk available at an individual meeting.

6116. CO-OPTION

- i) Members to agree a date for carrying out the interviews according to the co-option process of three vacant positions. Dover District Council has been notified about Cllr D Symons leaving and additional vacant position.

RESOLVED: Date to be confirmed at the next HR Meeting.

6117. REPLACEMENT CLERK

Closing date now passed. Applications have been received.

RESOLVED: Interviews to be held at next HR meeting with a recommendation to come back to next Full Council

6118. DOVER ROAD TRAFFIC SPEED, UPPER WALMER

RESOLVED: Walmer Parish Council supports the initiative proposed by the resident.

6119. INVITATIONS AND EVENTS

Members were informed about a free webinar: Helping Local Councils secure external funding being held.

6120. DATE OF NEXT MEETING

Extraordinary Meeting, Wednesday, 10 March 2021 at 7 pm via Zoom and Wednesday, 7 April 2021.

The meeting closed at 8.20 pm

Signed: Date: