

WALMER PARISH COUNCIL

Minutes of the Meeting of Walmer Parish Council Annual Meeting held on Wednesday, 3 July 2019 at 8 The Strand, Walmer at 7.00 pm

Present Councillors:	Mrs S Le Chevalier (Chairman) P Heath	Miss L Orridge Mrs M Beard-Gould J Lonsdale	Miss E Orridge M Eddy B Pitcher	J Murray D Symons B Gardner
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Officer Present: Mrs K Holroyd

5747 APOLOGIES FOR ABSENCE

Apologies with reason were accepted from Cllrs St Ange Dr Bailey and Miss Herring.

5748 DECLARATIONS OF INTEREST

None received

5749 OPENNESS AND TRANSPARENCY

To remind those present of the following: -

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings.

While those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

5750 CHAIRMAN'S REPORT

Members received the written report detailing the chairman's activities on behalf of the council over the previous month.

RESOLVED: Members agreed to note.

5751 MINUTES

Members approved the minutes of the meeting held on Wednesday 12 June 2019 and they were duly signed as a true record by the Chairman.

RESOLVED: Members agreed to note

5752 MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA

The Clerk reported that she had a copy of the 20mph report as alluded to by the KCC councillors at the last meeting which any one was free to borrow. There was also a brief report on the subject included in this month's KALC Parish News at attachment 12.

RESOLVED: Members agreed to note.

5753 QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

Bob Chivington attended the meeting to inform members that he has arranged with DDC officers for his team to make Marke Wood their temporary home for over 16s football. The team will be making minor structural improvements to the pavilion and applying for a premises license in order that it meets FA standards. Mr Chivington is keen to work with other groups, particularly Friends of Marke Wood although so far his emails to the group have gone unanswered. Cllr Mrs Le Chevalier wished him and the team well and asked Mr Chivington to keep in touch.

5754 CRIME AND ANTI-SOCIAL BEHAVIOUR REPORTS

- i) The only report the Clerk had received was that the paddling pool had been vandalised and subsequently closed over the weekend. CCTV footage is being analysed and a prosecution will be sought if possible.

RESOLVED: Members agreed to note.

- ii) Police and Councillor Surgeries:

The next surgery will take place on Saturday 6 July. Cllr B Pitcher and Cllr Miss Emma Orridge will attend.

5755 PLANNING COMMITTEE

- i) Members received the report of the Chairman and the draft minutes of the meeting held on Tuesday, 18 June 2019.

RESOLVED: members agreed to note.

5756 EVENTS WORKING GROUP

- i) Members received the report of the chairman and the draft minutes of the meeting held on Monday, 10 June 2019.

RESOLVED: Members agreed to note.

- ii) Members received an update on the proposed DH9 visit to Walmer.

Cllr Mrs Beard-Gould told councillors the project was well underway and nearly all the documentation was in place. A safety test was due to be staged the following week in the form of a Piper Cub landing on the site.

The Clerk clarified that in fact a lot of information was outstanding and that risk assessments would be needed even for the test flight. She requested that if councillors wanted it to proceed at least ten councillors would be necessary on site to prevent members of the public from entering the landing area during take off and landing. The Council's insurers need much more detail before they can cover the event.

Some councillors were uncomfortable with the scale of the project and the impression that it was rather rushed and last minute. The commissioning of an independent expert opinion was suggested but the idea was not pursued. All agreed the Clerk could not be expected to risk assess an aviation project. The Clerk reiterated she had not received any details from the owner of the aircraft in writing with the exception of a copy of the DH9's insurance document.

RESOLVED:

- i) that the test flight could only take place if ten councillors were able to attend. Ten councillors subsequently volunteered their names and will be on site throughout the duration of the test.
- ii) The DH9 event itself can only take place if the pilot agrees it is viable and both the insurer and full council agree. An extraordinary council meeting was arranged at 6.30pm on Wednesday 17 July immediately prior to the A&E meeting.

5757 WALMER IN BLOOM

Members received the report of the chairman and the draft minutes of the meeting held on Tuesday, 25 June 2019.

RESOLVED: members agreed to note.

5758 FINANCE & GENERAL PURPOSES COMMITTEE

Members received the report of the chairman and the draft minutes of the meeting held on Wednesday 19 June 2019. Cllr Thompson gave a brief summary of the recent Walmer Sports Spectacular which he said was something which had the potential to be built on in the future and which had achieved the Council's objective of bringing the site to the Council's attention. Cllr Murray commended Cllr Thompson on bringing the project to fruition.

RESOLVED: That a grant of £1000 be made to Walmer Churches towards the repairs to the roof of Old St Mary's Church.

iii) Members received the recommended Annual Investment Strategy 2019/20.

RESOLVED: That Council approves the document and it can be published on the Council's web-site.

5759 REPORT OF THE CLERK

The Clerk reported that a member of the public had approached her with regard to a small length of pavement in Liverpool road which is in disrepair and for which no authority wants to take responsibility. The same issue had been discussed by council four years ago when raised by a different resident. A brief assessment of the situation with a Kent Highways suggests an outline figure in excess of £2500.

RESOLVED: that members cannot support costly repairs which do not have a wide-reaching benefit and which could result in other similar requests being made upon the parish budget.

Cllr Mrs Le Chevalier reported that a meeting had taken place with staff to discuss the running of the office. The staff have put some measures in place to ensure a more efficient service but in order that they can take effect councillors were asked to limit their visits and phone calls to the office to the afternoons. They were also asked not only to call ahead of a visit to check the relevant member of staff was available and allow them time to prepare but to consider whether the visit is really necessary. It was also requested that councillors make their own appointments with third parties.

5760 FINANCIAL ISSUES

- i) Members received the report of the Responsible Financial Officer and considered payments and orders as

detailed.

RESOLVED: That payments be authorised as detailed below:

Cheque No	Description	Supplier	Net	VAT	Total
749737362	Children's crafts	Little Gulls Beach and forest school	100.00	0.00	100.00
147959001	WIB Posters and leaflets	Pxl Pig Studios	125.55	0.00	125.55
484681756	Kites for event	Kent Kite Flyers	150.00	0.00	150.00
887955727	Stranger in the Window	Deal & Walmer Chamber of Commerce	10.00	0.00	10.00
130990199	Toilets hire	Four jays Group	408.00	0.00	408.00
882400316	Internal audit fee	David Buckett	381.50	0.00	381.50
	First Aid cover	Medipatrol	245.00	49.00	294.00
	Publicity materials	Buckland Media Group	250.00	0.00	250.00
	Toilets hire	Four jays Group	261.00	52.20	313.20
dd	Office Stationery	viking direct	26.36	5.27	31.63

The Clerk presented late payments: those invoices which had been received since the agenda had been sent out and which also needed authorising.

RESOLVED: That the following payments also be authorised:

dd	Stamps	viking direct	131.25	0.00	131.25
dd	Office Stationery	viking direct	36.43	7.29	43.72
dd	Office phone	BT	95.35	19.07	114.42
dd	Office Electricity	Npower	105.71	5.29	111.00
871788084	WIB Plants	Archers Low Nursery via Cllr B Pitcher	45.15	9.03	54.18
481034479	Grant	Deal Community Carnival Association	400.00	0.00	400.00
505719290	Hanging Baskets	Pineham nurseries	952.00	0.00	952.00
668822667	PA system	Mark One Music	416.67	83.33	500.00
389416870	I.D badges	Recognition Express	40.05	8.01	48.06
Total			4,180.02	238.49	4,418.51

ii) That income be noted as detailed below:-

Receipt No	Description	Supplier	Net	VAT	Total
bacs	Bank interest	NatWest Bank	1.85	0.00	1.85
bacs	Bank interest	Co-op Bank	132.37	0.00	132.37
cash	payment for office PCs	various	60.00	0.00	60.00
cash	Fairground	Andy Burgess	110.00	0.00	110.00
100595	Kites caterer	Solleys	75.00	0.00	75.00
Total			379.22	0.00	379.22

iii) That the financial position of the Council be noted as detailed on the summary of receipts and payments and

statement of monies available in the Council's bank accounts as shown below: -

Nat West Current	£ 10,873.55
Lloyds Bank	£ 75,934.55
Cooperative Bank	£ 75,005.86
NatWest SIBA	£ 10,873.55
HSBC bond	£ 75,157.86
Unity Bank	£127,131.66

- iv) Members received and considered the Audit Plan with comments and findings. They noted that the Independent Internal Auditor had not identified any areas for improvement.

RESOLVED: Members agreed to note.

- v) Members received and considered the Year End Internal Audit Report. They noted that the Independent Internal Auditor had not identified any areas for improvement.

RESOLVED: Members agreed to note.

5761 PRIVATE MOTION

Members received and considered a proposal from Cllrs Eddy, Lonsdale and Symons that this council declare a climate emergency.

Councillors discussed the considerable measures Walmer Parish Council has already taken to address environmental issues, but it was agreed more can be done.

RESOLVED:

- i) **That Walmer Parish Council commits to becoming a carbon neutral organisation by 2025**
- ii) **That £750 be ringfenced from unallocated funds to achieve this.**
- iii) **That the Amenity & Environment Committee take on the responsibility of creating by March 2020 a carbon audit and roadmap on how to achieve the objective.**
- iv) **That the Amenity & Environment Committee assist in including environmental impact assessments in officer reports, highlighting in particular the impact on direct and indirect CO2 emissions.**
- v) **That the Amenity & Environment Committee seek the means to assist other organisations in the Parish to reduce their direct and indirect CO2 emissions in conjunction with specialist advice from Dover District and Kent County Council officers.**
- vi) **That in order to achieve the above Cllrs Eddy, Lonsdale and Symons be appointed to the Amenity & Environment Committee.**

Cllr Heath, whilst fully supporting the initiative, requested that the monies not be used for political purposes. All agreed that Walmer Parish Council has always kept party politics out of its day to day business and that this should continue.

5762 KENT ASSOCIATION OF LOCAL COUNCILS

Members received the latest copy of Parish News. There was a suggestion that the publication ought to be shared electronically. The Clerk was concerned that some councillors are still not signed up to the council email addresses and would therefore miss out on this important information.

RESOLVED: Members agreed to note.

5763 INVITATIONS AND EVENTS

None received this month.

5764 DATE OF NEXT MEETING

Wednesday, 11 September 2019 at 7 pm at the Parish Office, 8 The Strand, Walmer.

The meeting closed at 8.35pm.

Signed:

Date: