

WALMER PARISH COUNCIL
8 The Strand, Walmer, Deal, Kent, CT14 7DP

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WALMER PARISH COUNCIL

Minutes of the meeting of the Extraordinary Finance & General Purposes Committee held at 7pm on Wednesday, 18 August 2021 at 8 The Strand, Walmer

Present Councillors: Cllrs M Eddy (Chairman), Mrs S Le Chevalier, Mrs M Beard-Gould, P Heath, J Murray

Officers Present: Richard Styles (Clerk)

1108. WELCOME AND APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr A Herring.

1109. DECLARATIONS OF INTEREST

Cllr Heath – Minute 1111 declared a VAOI.

1110. OPENNESS AND TRANSPARENCY

The WPC policy statement on openness and transparency was made by the Chairman. The Chairman excluded the public under the Public Bodies (Admission to meetings) Act 1960:

Proposed by: Cllr Le-Chevalier. Seconded by Cllr Murray. **RESOLVED**

1111. LEASE: No 8 THE STRAND

The Cttee received a report from the Clerk on the lease for No 8 the Strand. Following a discussion, the Committee resolved the following:

Cllr Heath is empowered to act as an envoy for the Council to discuss an ending of the lease at No 8 The Strand, with the landlady, Mrs Margaret Johnson.

Proposed by Cllr Eddy. Seconded by Cllr Murray. **RESOLVED**

1112. UPDATE ON PROGRESS WITH NO 62 THE STRAND

Following a report from the Clerk, the Committee agreed the following items:

- **Firewalls in the loft:** The building had no firewall between the adjoining building. Two new firewalls/partitions are being built using stud panelling with fire resistant board: cost: £1,950.
- **Emergency lights and smoke alarms:** cost: £1,920 incl Vat.
- **Burglar alarm update:** The original alarm is out of date and needs replacement. Guardian (the original supplier), Eagle and Elec-Sec have all been contacted for a quote. Eagle were selected to install a hard-wired system: cost £850 + Vat.
- **Rear disabled access:** This will be a minimal project removing part of the inner mechanism of the conservatory door and two small ramps, as a temporary measure: cost TBA.

Proposed by: Cllr Beard-Gould. Seconded by: Cllr Le-Chevalier. **RESOLVED**

- **Review ‘Conker’ report on energy conservation.** The Cttee noted the contents of the report and instructed the Clerk to seek competitive quotes for a comprehensive conservation area planning application to include any structural work to the building to enable the energy conservation work to be done, and thereafter competitive quotes for any work, when and if, it is sanctioned by the council.
- **IT/Telecoms for No 62 the Strand.** The cttee agreed that Mitec would monitor and support the telecoms installation at No 62, The Strand and in addition support and monitor the hardware. Edge IT will continue to support the software.
- **Removals.** Quotations were sought from 3 companies. Minters were selected at £869.82 incl Vat. Minters will also pack all the stock of the Council, as WPC will have a reduced staff level during this period.

Proposed by: Cllr Eddy. Seconded by: Cllr Beard-Gould. **RESOLVED**

1113. DATE OF NEXT MEETING

24 November 2021

The Meeting closed at 8.40 pm.

Signed: Date: