



WALMER TOWN COUNCIL

62 The Strand, Walmer, Deal, Kent, CT14 7DY

Tel: 01304 362363

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Minutes of the Events Committee held on Tuesday 5th March 2024 at No. 8 The Strand, Walmer at 5.30pm.

Present: Mrs Marguerite Beard-Gould (Chairman); Cllr Tony Grist; Cllr Louise Ludwig, Cllr Diana Richardson and Cllr Adrian Friend.

Officers Present: Lynne Simmons – Administration officer.

501. WELCOME AND APOLOGIES

Cllr Simpson offered apologies due to family reasons.

Mr Thompson offered apologies and a verbal notice of resignation from the committee. The resignation was noted by the committee.

502. DECLARATIONS OF INTEREST

No interests were declared.

503. OPENNESS AND TRANSPARENCY

The Chairman reminded those present of the terms of openness and transparency.

504. MINUTES OF THE PREVIOUS MEETING

Members considered the minutes of the meeting held on 30th January 2024.

RESOLVED – That the minutes be taken as a true and accurate record.

Proposed by: Cllr Friend

Seconded by: Mrs Beard-Gould, Chairman.

For 4 Against 0 Abstain 1.

505. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA

None.

506. EVENTS BUDGET 2024/25

Members received the Events working Budgets for 2024/25.

NOTED.

507. CHRISTMAS EVENT 2024

- i. Members discussed ideas and format for the Christmas event in 2024. A majority of members felt the focus of the event going forward should be less traditional, more lighthearted and a festival for all to celebrate, possibly through a combination of traditional, well-known Christmas carols and other popular Christmas songs. Cllr Richardson suggested this could be achieved using free local musical talent.

The committee agreed that Cllr Richardson would take the lead organising a revised event.

RESOLVED.

Proposed by Mrs Beard-Gould, Chairman.

Seconded by Cllr Grist

For 4 Against 0 Abstain 1

Mrs Beard-Gould, Chairman requested the minutes to record that her preference would be for the traditional Christmas Story based event to continue.

- ii. Members discussed the quotes received for different sized marquees, and staging. Concerns over budgetary constraints were raised as the original budget agreed for the Christmas event stands at £2k which is unlikely to be sufficient to support a larger marquee/staging for a revised event.

A proposal was made to move an additional £1.1k of the funds set aside for an additional new event in 2024 (Budget £3.5k), to the revised Christmas event 2024. This proposal will need to go to Full Council for approval in the next meeting on Wednesday 3rd April 24.

RESOLVED.

Proposed by Cllr Richardson

Seconded by Cllr Grist

For 3 Against 2 Abstain 0

508. NSSA 2026 REGATTA

There was no verbal report from the DDC meeting Tuesday 5th March. Cllr Grist reported that the meeting had been moved to Teams online and he had been unable to join. Sarah Horan (DDC Community Development Officer) has confirmed minutes of the meeting will be sent.

509. EVENT PLANNING FOR CHILDRENS FESTIVAL 2024

- i. Members reviewed the pictures of craft activity options as no physical samples were received.

A proposal was made to not move forward with Creation Station, as it was felt that the activity prices are too expensive and to continue to research alternative craft activities.

RESOLVED.

Proposed by: Mrs Beard-Gould, Chairman.

Seconded by: Cllr Friend

For 5 Against 0 Abstain 0

- ii. Members discussed other organisations to invite to the Children's Festival. The officer was asked to contact the following groups: Goodwin Sands Trust, Breastfeeding Group, Children's Centre (Blossoms), Community Roots.

NOTED

- iii. Members reviewed the Event Programme options and agreed that the second option with Never a Gull Moment performing for 3 sessions of 30 minutes was the preferred option.

RESOLVED.

Proposed by: Cllr Richardson
Seconded by: Mrs Beard-Gould, Chairman
For 5 Against 0 Abstain 0

- iv. Members reviewed the draft new webpage proposal. The overall design was approved with one small amendment.

RESOLVED.

Proposed by: Cllr Richardson
Seconded by: Cllr Friend
For 5 Against 0 Abstain 0

- v. The officer provided some options for food and drink vendors for the Children's Festival.

Members proposed the following vendors for the event:

Tonibell (ice-cream), Rich Aroma 21 (coffee, tea, homemade savouries & cakes), Crumbly Monkey (homemade cakes) and Godmersham Grills (BBQ Grill including burgers, a children's menu and bean stew).

RESOLVED.

Proposed by: Mrs Beard-Gould, Chairman.
Seconded by: Cllr Ludwig
For 5 Against 0 Abstain 0

510. EVENT PLANNING FOR BROCANTE 2024

- i. Members reviewed the Brocante documentation in readiness for go-live with booking of pitches on 4th April 24.

Members agreed the wording of communication to be sent/published.

RESOLVED.

Proposed by: Cllr Ludwig
Seconded by: Cllr Richardson
For 5 Against 0 Abstain 0

A proposal was made to keep the single-sized pitch price to £50 and increase the double-sized pitch price to £85.

RESOLVED.

Proposed by: Mrs Beard-Gould, Chairman.
Seconded by: Cllr Friend
For 4 Against 0 Abstain 1

Members agreed to keep the current arrangements for Charity pitches in place: To limit the number of pitches available to a maximum of 4 and to charge £10 per pitch if selling items.

RESOLVED.

Proposed by: Mrs Beard-Gould, Chairman.
Seconded by: Cllr Friend
For 5 Against 0 Abstain 0

- ii. Members reviewed the quote obtained for the provision of on-site security: A 2-man team for a total of 10 hours between the hours of 6am through to 4pm, £495 plus VAT. A proposal was made to accept this quote.

RESOLVED.

Proposed by: Mrs Beard-Gould, Chairman.

Seconded by: Cllr Friend

For 5 Against 0 Abstain 0

- iii. The officer provided some options for food and drink vendors for the Brocante.

Members proposed the following vendors for the event:

Tonibell, Rich Aroma 21, Godmersham Grills, Hog & Bean, Dine Alfresco, Southeast Burgers.

RESOLVED.

Proposed by: Mrs Beard-Gould, Chairman.

Seconded by: Cllr Friend.

For 5 Against 0 Abstain 0

511. FUTURE/OTHER EVENTS 2024

- i. Members discussed the quotes received for the new 10’x3’ banners. RK Graphics (local company) have quoted £396 plus VAT for the two banners, whilst HFE Signs (online) have quoted £142 plus VAT.

A proposal was made for the officer to return to RK Graphics to see if they can match the price obtained from HFE Signs. The officer was also requested to email the response received to the committee to enable a prompt decision to be made.

RESOLVED.

Proposed by: Mrs Beard-Gould, Chairman.

Seconded by: Cllr Richardson

For 4 Against 0 Abstain 1

- ii. Several ideas for future years’ new events were suggested. The chairman suggested that ideas needed to be worked up in detail and presented to committee at a future meeting.

512. DATE OF NEXT MEETING

Tuesday 23rd April 2024 @ 5.30pm.

The Chairman closed the meeting at 19.24pm.

Signed

Date