



WALMER TOWN COUNCIL

62 The Strand, Walmer, Deal, Kent, CT14 7DY

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DRAFT Minutes of the Events Committee held on Wednesday 27th May 2026 at No. 62 The Strand, Walmer at 5.30pm.

Present: Cllr Tony Grist; Cllr Diana Richardson, Cllr Adrian Friend, and Cllr Louise Ludwig.

Officers Present: Roland Aldred – Town Clerk.

50. ELECTION OF CHAIRMAN FOR 2026/27.

Cllr Grist was nominated as Chairman.

RESOLVED. That Cllr Grist is duly elected as Chairman of the Events Committee.

Proposed by Cllr Friend

Seconded by Cllr Ludwig

For 4 Against 0 Abstain 0

51. ELECTION OF VICE-CHAIRMAN FOR 2026/27.

Cllr Richardson was nominated as Vice-Chairman.

RESOLVED. That Cllr Richardson is duly elected as Vice-Chairman of the Events Committee.

Proposed by Cllr Friend

Seconded by Cllr Ludwig

For 4 Against 0 Abstain 0

52. APOLOGIES FOR ABSENCE.

No apologies were received.

53. DECLARATIONS OF INTEREST.

No interests were declared.

54. OPENNESS AND TRANSPARENCY.

The Chairman reminded those present of the terms of openness and transparency.

55. MINUTES OF THE PREVIOUS MEETING.

Members considered the minutes of the meeting held on Wednesday 22nd April 2026.

RESOLVED – That the minutes be taken as a true and accurate record.

Proposed by: Cllr Friend

Seconded by: Cllr Richardson.

For 4 Against 0 Abstain 0

56. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA.

None.

57. EVENTS BUDGET.

Members received the Events Budget for 2026/27.

NOTED.

58. EVENT PLANNING CHILDREN'S FESTIVAL 2026.

Members received a written update on the activities, caterers and volunteer organisation's that have confirmed for the Children's Festival.

- i. The officer provided an update on all planning underway for the festival.

Members will look to see if we have any windbreaks that Caspian's Storm can use on the day.

Members asked officers to approach the Downs Sailing club to ask if performers could make use of the facilities in the sailing club for changing.

RESOLVED. Members approved a proposal to spend £34.98 on acrylic pens.

Proposed by Cllr Friend

Seconded by Cllr Ludwig

For 4 Against 0 Abstain 0

RESOLVED. Members approved the expenditure of £186.66 to purchase 6 new radios to replace the older versions where the batteries have perished.

Proposed by Cllr Friend

Seconded by Cllr Richardson

For 4 Against 0 Abstain 0

- ii. Members received confirmation that the event plan had been accepted by Dover District Council.
Noted.

- iii. Members received a draft copy of the advertising poster for the Children's Festival. Members requested minor changes to the design to reorganised the order in which the activities were presented.

- iv. Members received a copy of the event programme and webpage. Members were happy with this and asked that officers go ahead and upload this.

- v. Members received the design for the wristbands. These were approved and officer were asked to purchase these.

59. EVENT PLANNING BROCANTE 2026.

- i. The officer provided an update on planning for this event. Pitches have now sold out for standard pitches and there is one charity pitch remaining. A waitlist has been started for the standard pitches.

The event plan is completed and due to be uploaded.

Members discussed an application for a charity pitch from an unregistered charity, members felt that an exception could not be made and that the charity pitches would only be available to registered charities.

61. FUTURE/OTHER EVENTS 2025

- i. Cllr Ludwig presented the vision for the Gym Launch Event. The date will still need to be confirmed; this will likely be a Saturday with a potential 10am-2pm time. The ribbon will be cut by members of the Working Party. A selection of sample sessions led by local professionals will occur with music to be provided if required by the professional. Officers to look if a gazebo on the beach would be accepted by Dover District Council for shade.

RESOLVED – To increase the delegated budget to £2000, Spend will be agreed by the officer and Chairman of Events Committee.

Proposed – Cllr Friend

Seconded – Cllr Richardson

For 4 Against 0 Abstain 0

62. DATE OF NEXT MEETING

Wednesday 17th June 2025 @ 5.30pm.

The Chairman closed the meeting at 18.45pm.

Signed

Date

DRAFT