



## **WALMER TOWN COUNCIL**

62 The Strand, Walmer,  
Kent CT14 7DP

Tel: 01304 362363

Web site: [www.walmercouncil.co.uk](http://www.walmercouncil.co.uk)

### **Nature and Biodiversity Grant Application**

#### **SECTION 1: Please provide contact details.**

This should be someone who will be able to answer any questions we may have about this application. It must be a current member of your group/organisation.

<b>Organisation/Group name</b>	
<b>Name of main contact</b>	
<b>Position/Role</b>	
<b>Contact Address</b>	
<b>Telephone</b>	
<b>Email</b>	

#### **Section 2: Tell us about your project**

**What is the title of your project?**

**Where will your project take place?**

**Give an overview of your project (maximum 300 Words).**

**What are the benefits of your project to the biodiversity of Walmer (max.150 words)**

Have you asked anyone or spoken to key people? How did you do this and what did they say? Do you have any research that demonstrates the benefits?

**How will your project benefit the environment of Walmer? (150 words)**

What difference will it make? Will it target any particular people or places? How many people outside your group will benefit? Do you intend the project to act as a springboard for other activities?

### How will you measure your project achievements? (100 Words)

How will you know whether your project has worked? What records will you be able to keep e.g. surveys; photographs; videos; receipts; invoices; timesheets showing volunteer hours contributed.

### Does your project require any permissions?

NO

YES (copies must be submitted with this form or provide a planning application reference number)

### Section 3: Tell us about your project costs

#### What are the total project costs?

Please complete this table giving all the costs involved in your project as accurately as possible.

All costs must include VAT. (Please contact us if there is not enough space provided here)

Description of project cost	Amount (please show pounds and pence £0.00)
<b>TOTAL Project Cost</b>	

## How are you planning to pay for these project costs?

Description of the funding sources for project	Amount (please show pounds and pence £0.00)	Is this resource Secured? Otherwise please provide a date when you will know
Nature and Biodiversity Grant		NO – TBC
<b>TOTAL</b> (this should be the same as, or more than, the figure provided in the table above)		

## What will the Nature and Biodiversity Grant be used to buy or pay for? Please be specific.

Description Item/s	Expected cost of item/s (please show pounds and pence £0.00)
<b>TOTAL</b>	

## Section 4: Tell us about your Organisation

### What type of group/organisation are you?

Please tick all that apply

<input type="checkbox"/>	Registered Charity. Please provide the Charity Number here:-
<input type="checkbox"/>	Charitable Incorporated Organisation (CIO)
<input type="checkbox"/>	Community Interest Company (CIC)
<input type="checkbox"/>	Co-operative/Industrial & Provident Society (IPS)
<input type="checkbox"/>	Social Enterprise
<input type="checkbox"/>	Voluntary/Community Group
<input type="checkbox"/>	Sports Club/Group

- Youth Club/Group
- School related e.g. PFTA
- Church/Faith group
- Part of [or related to] a larger organisation, Federation or National Charity.  
Please enter the details of this here
- Other. Please enter the details here:-

**Please Provide the bank account details for your group**

Name	Details
Name of Bank	
Account Name	
Account Number	
Sort Code	
<b>Please provide details of at least 2 current signatories for this bank account</b>	
Name of signatory 1	
Name of signatory 2	
Name of signatory 3	
Name of signatory 4	
<b>Does your group have any other Bank accounts in its name?</b>	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
If so what:	

**Please tell us about your Management Committee**

Name	Position/Role	Date Elected (to this role)	Preferred Contact details (either phone or email)
	Chair		
	Secretary		
	Treasurer		
	Vice chair		

Type of financial reserve	Total value (£) at time of application
<b>Restricted Funds</b> (funds that may sit in the main bank account of the organisation but that can only be used for specified purposes. You may be asked to provide evidence of restriction on these funds such as formal minutes of meetings where decisions were taken to restrict them and/or notes of the annual accounts if your organisation has produces them)	
<b>Unrestricted Funds</b>	
<b>TOTAL</b> (sum of the above)	

## Section 5: The Declaration & Data Protection Statement

### The Declaration

Please tick the boxes to confirm you have read, understood and agree to the following statements.

- Both you and the Management Team/Committee of your organisation have read and understood the Eligibility Criteria for the Nature and Diversity Grant and have also read, understood and agree to the Terms and Conditions that apply to the Nature and Diversity Grant.
- You are authorised to submit this application on behalf of the group/organisation who will receive any grant awarded.
- You confirm that all of the information you have provided in relation to this application form is true and correct to the best of your knowledge.
- That Walmer Town Council have permission to contact other grant providers about the project details contained in your application form, if required.
- 1 or 2 representatives from your group will attend the meeting at which it will be discussed. **Without representation your application may not be considered.**

**Copy of bank statement less than three months old**  
**Copy of your constitution or terms of reference**

**Signed:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**GDPR disclaimer:** [http://www.walmercouncil.co.uk/Sites/2732/\\_UserFiles/Files/Privacy-notice-genera.pdf](http://www.walmercouncil.co.uk/Sites/2732/_UserFiles/Files/Privacy-notice-genera.pdf)