

WALMER TOWN COUNCIL
62 The Strand, Walmer, Deal, Kent CT14 7DP

Tel: 01304 362363

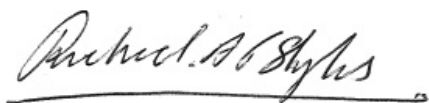
Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Dated 23rd February 2022

To All Councillors

You are hereby summoned to attend the **MARCH MEETING** of **WALMER TOWN COUNCIL** to be held on **Wednesday 2nd March 2022** at Deal Parochial C of E Primary School, Gladstone Road, Walmer. At 7pm.

MASKS ARE TO BE WORN AND SOCIAL DISTANCING CARRIED OUT AT THE MEETING



Mr Richard Styles
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

3. OPENNESS AND TRANSPARENCY

To remind those present of the following: -

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. While those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

4. CHAIRMAN'S REPORT

5. MINUTES

To approve the minutes of the Council meeting held on Wednesday, 2nd February 2022.

Attach 1

- 6. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA**
- 7. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER**
 - i. To agree to suspend the meeting for up to 15 minutes to allow discussion with members of the electorate of the Parish of Walmer present at the meeting.
 - ii. To receive a report from the DCC/KCC Members for Walmer
- 8. CRIME AND ANTI SOCIAL BEHAVIOUR REPORTS**
 - i. PCSO report Attach 2
- 9. COMMITTEE REPORTS + MINUTES**

To receive any reports and any agreed minutes as follows:

 - i. Amenities + Environment – **Nov 8th 2021** Attach 3
 - ii. Finance + General Purposes – **Nov 24th 2021** Attach 4
 - iii. Walmer in Bloom – **Jan 11th, 2022,** Attach 5
 - iv. Events Committee – **Jan 20th 2022** Attach 6
 - v. Planning Committee – **Jan 4th 2022** Attach 7
 - vi. Climate Emergency Working Group – No minutes to report
- 10. REPORT OF THE CLERK**

To receive a report from the Clerk on matters received.
- 11. FINANCIAL REPORT**
 - i. Bank balances February 2022. Attach 8
 - ii. Payments & Orders February 2022.
- 12. INVITATIONS & EVENTS**

Verbal report
- 13. COUNCIL COMMUNICATIONS**

Progress on communicating Council activities + policies.
- 14. NO 62 THE STRAND**

Report on the proposed extension of No 62
- 15. Confidential to be held under the Public Bodies (Admission to Meetings) Act 1960**
STAFF MATTERS

Receive recommendations from F+GP + HR Cttees.
- 16. YORK + ALBANY**

Receive a report on future options.
- 17. DATE OF NEXT MEETING**

Wednesday 6th April 2022 at 7pm, Deal Parochial C of E Primary School, Gladstone Road, Walmer

Attach 1

WALMER TOWN COUNCIL

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DRAFT Minutes of the Meeting of Walmer Town Council held on Wednesday, 2 February 2022 at Deal Parochial C of E School, Walmer.

Present Councillors:

Cllr J Murray (Chair), Cllr M Eddy (Vice-Chair), Cllr T Byfield, Cllr Mrs S Fisher, Cllr P Jull, Cllr J Lonsdale, Cllr Mrs M Beard-Gould, Cllr P St Ange, Cllr P Heath, Cllr D Thompson, Cllr C Weale, Cllr G Bearman and Cllr Mrs S Le Chevalier.

Officers Present: Richard Styles, Town Clerk Roland Aldred, Deputy Clerk

6299. APOLOGIES FOR ABSENCE

Cllr Miss A Herring: work and personal commitments. Cllr B Gardner on holiday.

6300. DECLARATIONS OF INTEREST

Cllrs. Jull declared a VAOI and Heath declared a DPI on 6309 - ii as members of the Chamber of Trade. Cllr Eddy declared an interest in Items 6308 related to Clean Cut Gardening.

6301. OPENNESS AND TRANSPARENCY

The Council statement and policy on openness and transparency was taken as read.

6302. CHAIRMAN'S REPORT

Cllr Murray had no additional report as the other agenda items covered all that he needed to report.

6303. MINUTES

Members received the minutes of the Council meeting held on Wednesday, 12th January 2022.

RESOLVED: That minutes be approved.

Proposed by: Cllr M Eddy

Seconded by: Cllr G Bearman

6304. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA

Member received a report on the progress of switching banks and getting correct signatures on existing bank accounts.

RESOLVED: Members agreed to note the report

6305. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

- i. Mrs Richardson thanked the clerk for replying to her e-mail but wished to make the point that given the current financial situation, that the council should have considered holding any precept increases.
- ii. Cllr. Bond of Dover District Council reported:
 - a) Fifty new businesses have now taken up residence in Discovery Park.
 - b) The recycling centre in Deal's booking system will now be available to book up to an hour before you visit and can book up to three trips daily.
 - c) The Local Plan has been further delayed and await a new deadline for this being produced.
 - d) On February 10th at 13.30 there will be a public meeting in regard to traffic management on Station Road Walmer.

6306. CRIME AND ANTI-SOCIAL BEHAVIOUR REPORTS

- i. Members received a report from PCSO Kerry Skirrow on anti-social and criminal activities in Walmer.

RESOLVED: Members agreed to note the report.

- ii. Cllr Murray reported that PCSO Skirrow will be starting PCSO surgeries from this month and asked that if any councillors wished to join and felt with COVID it was safe to do so to make contact.

6307. COMMITTEE REPORTS AND MINUTES

Members received the reports and agreed minutes as follows:

- i. Amenities + Environment – No minutes to report
Cllr Eddy thanked Cllr Byfield for the work he had done drawing options on Station Road.
- ii. Finance + General Purposes – No minutes to report
- iii. Walmer in Bloom – minutes from Oct 26th, 2021
- iv. Events Committee – minutes from Nov 16th, 2021
- v. Planning Committee – No minutes to report
- vi. Climate Emergency Working Group – Minutes 19 Jan 2022
Cllr Lonsdale reported that we had recently had the go ahead for the cycle rail scheme at Walmer Train Station.
The Chairman congratulated Cllr Lonsdale and the Climate Emergency Working Group on their diligence and perseverance to bring **this excellent** scheme to fruition.

RESOLVED: Members agreed to receive the minutes.

Proposed by: Cllr Murray

Seconded by: Cllr Eddy

6308. REPORT OF THE CLERK

AdvantEDGE is progressing with training to start this month, three additional units including one that will allow us to have an in-house booking system for events are included.

- Clerk has managed to secure a 25% discount on the training costs.

- Kent County Council has contacted the council regarding the border of land at Hawkshill on Liverpool Road, the border heading from the Hawkshill car park toward Kingsdown is overgrown and is encroaching on the road.
- Due to the time sensitive nature of this (nesting season is coming up) Clerk requested we suspend standing order 19d to allow contact with Clean Cut Gardening Services to get a quote for cutting back.

RESOLVED: Members agreed to suspend standing order 19d to allow just one quote to be received.

Proposed by: Cllr Mrs Le Chevalier

Seconded by: Cllr Thompson

A letter has been sent to the Cabinet Office (Royal names dept) to request the name change at the drill field.

The EV charging point spaces are still being used as parking for non-EV cars.

Clerk to investigate contractors for parking enforcement

RESOLVED: Members agreed for Clerk to investigate parking enforcement

Proposed by: Cllr M Eddy

Seconded by: Cllr Lonsdale

Clerk thanked Cllr Mrs Fisher for attending the office to share her skills in disability inclusion on both the web and on the agenda/minutes with the office staff.

The Chairman commented on the fact that councillors were becoming more pro-active in suggesting and implementing proposals to improve our service to the community and gave an undertaking to members that all suggestions would be gratefully received and considered fully.

6309. FINANCIAL REPORT

i. Walmer Town Council Bank Balances at 18/01/22

NatWest SIBA	£ 10,897.01
NatWest Current Account	£ 37,121.13
Co-operative Bank	£ 75,468.63
Unity Bank	£ 52,790.48
Lloyd's bank	£ 77,795.79
Total	£254,073.04

ii. Payments made

Cllr Heath left the room due to declared interest.

Item	Paid to	Amount
Telecoms No 8 and No 62	Mitec	£202.67
Quarterly Rent	M Johnson	£1,500.00
Document Shredding	Castle Security	£84.00
Allotment Refund	L M Knight	£100.00
Salaries	Staff	£6,000.73
Tax + NI	HMRC	£1,341.36
Pension Payments	KCC LGPS	£1,652.18
York and Albany cut back	Clean Cut Gardening	£800.00
Copy Hardmans archive	Hardmans Solicitors	£42.00

Allotment Refund	Connaughton	£100.00
Insurance No 8	M Johnson	£159.74
Expense Claim - 2 Memory Sticks	Cllr Murray	£29.98
Chamber of trade membership	Deal+ Walmer Chamber of Trade	£30.00
AdvantEDGE Software	Edge IT	£1,100.40
AdvantEDGE Training and set up	Edge IT	£638.40
Total		£13,781.46

RESOLVED: Clerk to contact Chamber of trade to ascertain the benefits of membership to Chamber of trade, all other payments were approved

Proposed by Cllr Eddy

Seconded by Cllr Bearman

6310. INVITATIONS AND EVENTS

No invitations received

6311. LOGO COMPETITION

A shortlist of three designs to put out in the public domain was voted on by members, designs selected were numbers 9, 14 and 16.

Members were impressed with the artists who submitted designs to the competition and wished to show thanks.

RESOLVED: Members would like to thank all artists who submitted designs for consideration

Proposed by Cllr Murray

Seconded by Cllr Eddy

6312. TRIM TRAIL

Cllr Murray gave details of the revised Trim Trail proposal consisting of eleven machines along the seafront, the number eleven was selected to honour the eleven marines who lost their lives in the bombing of the barracks in Walmer.

RESOLVED: To increase the current amount of fund to £11,000 effectively £1,000 per machine

Proposed by: Cllr Eddy

Seconded by: Cllr Lonsdale

6313. NO 62 THE STRAND

Quotes still being received, item to be postponed until March meeting

6314. Confidential to be held under the Public Bodies (Admission to Meetings) Act 1960

The meeting moved that the remaining business be held in private session and that the public be asked to withdraw.

RESOLVED: Members agreed to move to a private session

Proposed by Cllr M Eddy

Seconded by: Cllr T Byfield

6315. NO 8 THE STRAND

Members voted in an anonymous ballot on the various options available to council regarding the governance surrounding the original setting up of the lease on the former office at No 8 The Strand.

RESOLVED:

- To refer the matter to the appropriate authorities.
- To suspend a serving councillor involved in the original decision from council committees and/or representing the Council on any outside bodies and to communicate that to the relevant person.
- To engage legal advice with a view to recovering any losses that the Council may have suffered.
- Ultimately, to publish the report on which these resolutions were based.

6316. DATE OF NEXT MEETING

Wednesday, 2nd March 2022, 7 pm, Deal Parochial School, Walmer.

The meeting closed at 20.25 pm.

Signed: Date:



PCSO Kerry Skirrow

Call's of Note –

Criminal Damage – Damage to residential window along Grams Road

Traffic Hazard – trailer causing concerns along Liverpool Road

Not WALMER per say- however there has been an increase of car tyres being punctured/slashed around Deal area.

Anti Social Behaviour

There have been no reports to police of this nature

Police Surgery –

A surgery was held on Sat 19 February, within the allotted time 2 x members of public came and raised issues about parking.

Speeding –

Further speed gun training has been given to me from Speedwatch. I have noted some areas which I shall hopefully be able to check in due course.

Scammers/Fraud Alerts – There have been several calls about BT scammers/cold callers going around the Walmer/Deal area and being quite intimidating and forceful. Please be mindful of this and call 101 or 999 if needs be. Please keep an eye of your neighbours whom are vulnerable.

My Community Voice –

My Community Voice is a two-way engagement tool brought to you by Kent Police. Whether you live, work or socialise in Kent or Medway, My Community Voice provides real-time messages directly from our police officers, staff and volunteers, about matters that may affect you or your community. Your voice is important to us and we want to hear what concerns or views you may have in the area that is important to you. You can also share messages with others or reply to our alerts if you have information to share. From crime prevention advice, to the latest updates on scams, appeals or events – you control what information you receive and how you receive it, by email, text or voice message.

Sign up today or to find out more visit **www.mycommunityvoicekent.co.uk**

Scam Calls

The National Fraud Intelligence Bureau (NFIB) is warning the public to be vigilant of scam calls that appear to be coming from numbers similar to their own. Commonly, the first seven digits (07nnnnn) match the victim's own number.

The calls impersonate well-known government organisations, or law enforcement agencies, and will ask the recipient of the call to “press 1” in order to speak with an advisor, or police officer, about unpaid fines or police warrants.

- Government and law enforcement agencies will not notify you about unpaid fines or outstanding police warrants by calling or texting you. Do not respond to any calls or texts you receive about these.
- Always take a moment to stop and think before parting with money or your personal information, it could prevent you from falling victim to fraud. Remember, it's okay to reject, refuse or ignore any requests. Only criminals will try to rush or panic you.
- If you receive a suspicious text message, you can report it by forwarding the message to 7726. It's free of charge.
- Suspicious telephone/mobile calls can be reported to Action Fraud via their website: actionfraud.police.uk/report-phishing If you believe you may have fallen victim to this scam, then contact your bank immediately and then report it to Action Fraud at www.actionfraud.police.uk or calling 0300 123 2040.

Abandoned vehicles and Parking complaints.

Abandoned vehicles are dealt with by the council's environmental service department please report abandoned vehicles to the council on:
www.dover.gov.uk/Recycling--Waste/Abandoned-Vehicles.aspx

For inconsiderate parking, this is dealt with by the council's Parking Services team you can contact Parking Services on:

Tel: 01304 872459

Email: parking@dover.gov.uk

How to contact me.

I can be contacted via my email Kerry.skirrow@kent.police.uk however for non-emergencies, please report this via 101 or make a report on the Kent Police website. For all emergencies, call 999.

Attach 3

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Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Minutes of the meeting of the Amenity and Environment Committee held on Thursday 18th November 2021 at 7pm at 8 The Strand, Walmer.

Present Councillors:

Cllr M Eddy (Chair), Cllr J Lonsdale, Cllr P St Ange, Cllr J Murray (ex-officio)

Officer Present:

Richard Styles (Clerk)

1250. WELCOME AND APOLOGIES FOR ABSENCE

Apologies received from Cllr Mrs S Fisher Family matters and Cllr Mrs M Beard-Gould and Cllr T Byfield – other business.

1251. DECLARATIONS OF INTEREST

None received.

1252. COMMITTEE TERMS OF REFERENCE

Cllr Murray proposed adoption of the unchanged terms of reference for another year.

Seconded by Cllr Lonsdale.

1253. MINUTES OF THE PREVIOUS MEETING

Members received the minutes of the Council meeting held on Wednesday, 15th November 2021.

RESOLVED: That the minutes be approved.

Proposed by Cllr St Ange.

Seconded by Cllr Lonsdale.

RESOLVED.

1254. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE

No response from the Joint Transportation Board Clerk. Walmer Clerk to clerk to make contact and chase.

1255. CLIMATE EMERGENCY

The committee received a presentation from the proponents of a Deal and Dover Green Corridor Development, the committee showed great interest in the proposal and await a fully worked out scheme before making recommendations to full council.

Cllr Lonsdale gave a report:

- EV charging point is up and running and requires a press release.
- Electric busses Cllr Lonsdale and Cllr Eddy to meet DDC to discuss.
- Beebombs are now at the leaflet stage.
- Trim Trail now sourcing funding.
- No 62 works – 4 quotes being sought and being reviewed ahead of making recommendations to full council.

RESOLVED: members agreed to note the report

1256. ALLOTMENTS AND STONY PATH

The Clerk proposed revised tenancy agreements and changes to the payment structure. Going forward there will only be two sizes of allotment, large and small and these will be charged at £50 for a small plot and £100 for a large plot.

The Clerk recommended that to convert Stony Path into allotments a capital investment of at least £10,000 would be required to repair stairs, fences and to clear area and for marking plots. Part of this could be used as a community garden with the tenant being a local community organisation.

RESOLVED: members agreed to the new terms for allotments and the requirement for capital expenditure

Proposed by Cllr Eddy.

Seconded by Cllr Lonsdale.

1257. DRILL FIELD

Clerk to write to the Rugby Club to request a meeting in regard to advertising hoardings and other matters.

RESOLVED: members agreed to note

1258. STATION APPROACH

The Clerk to write to solicitor for an update

RESOLVED: members agreed to note

1259. GRANVILLE ROAD TOILETS AND BORROW PIT CAR PARK

Council received an invoice for a substantial increase in the fees year on year for the toilets. Recommendation is to cap the budget at £19,000 (if budget is approved in Finance and General Purposes committee), support for facilities in Granville Road and Mark Wood would continue in full but would be scaled back in Marine Road to the disabled facilities.

RESOLVED: members agreed to note

1260. TRAFIC MANAGEMENT ITEMS

Received request from Mrs Thorpe, the Chair of Hawksdown Estate Company, for yellow lines one side of the road at the entrance to the cul de sac. Cllr Murray suggested residents looking in to “dog bones” from Dover District Council, Clerk suggested back gate could be used for emergency vehicles using either a keypad or via a “fireman’s key”.

Speeding Dover Road – Speed awareness group urged to move forward.

Items to add to HIP

1. Changing road colouring between Salisbury Road/Granville Road to the Walmer boundary on Dover Road
2. Cycle path from Walmer end of Wellington Parade to Zetland Arms – Separate cycle path to be added
3. Investigate if there are any areas that would benefit from a 20MPH zone
4. Disabled access – Research to be carried out to determine if further dropped kerbs required for disabled access on the pathways

RESOLVED: members agreed to note

1261. YORK AND ALBANY CLOSE

Following a complaint received from a resident a quote for cutting back foliage and sealing unauthorised entrances has been received and further quotes to be sought before work to be carried out.

RESOLVED: members agreed to note

1262. HISTORIC VILLAGES PANEL

Clerk to chase Dover District Council in regard to the historic panels

RESOLVED: members agreed to note

1263. TREE PLANTING PROJECT

Cllr Beard-Gould obtained a quote of £321.45 to replace the tree in Gothic Close

RESOLVED: members agreed the quote

1264. BT TELEPHONE BOX – THE STRAND

No further information at present.

1265. BEE BOX REPORT

Report received under CEWG report in climate emergency

1266. DATE OF NEXT MEETING

Wednesday 26th January 2022 at 7pm

Thursday 17th March at 7pm.

The Chairman thanked the members of the public for their attendance and input and closed the meeting at 21.00.

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Signature

.....
Date

Attach 4

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WALMER PARISH COUNCIL

Minutes of the meeting of the Finance & General Purposes Committee held at 7pm on Wednesday, 24 November 2021 at 8 The Strand, Walmer

Present Councillors: Cllrs M Eddy (Chairman), Mrs S Le Chevalier, P Heath, J Murray.

Officers Present: Richard Styles (Clerk)

1114. WELCOME AND APOLOGIES FOR ABSENCE

Apologies received and accepted from Cllr A Herring and Cllr Beard-Gould.

1115. DECLARATIONS OF INTEREST

Cllr Heath –Declared a VAOI on any discussions relating to No 8 the Strand.

1116. OPENNESS AND TRANSPARENCY

The WPC policy statement on openness and transparency was made by the Chairman.

1117. CHAIRMAN'S REPORT

Chairman reported that the accounts have now been brought up to date and that Scribe reconciles with the bank.

1118. MINUTES FROM LAST MEETING

The minutes of the extraordinary meeting of the Cttee held on 25 January 2021 were approved as a true record and will be signed by the chairman at the next opportunity

Proposed by: Cllr Le-Chevalier. Seconded by: Cllr Heath.

AGREED

1119. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA

Lease No 8 the Strand

Cllr Heath gave a report of a meeting he had with Mrs Johnson following the 18 August 2021 extraordinary meeting of the Finance and General Purposes Committee that requested he did so. Cllr Heath reported that Mrs Johnson with her solicitors would be willing to meet with members to discuss the options available for alternative tenants. However the clerk reported that there had been no change in her position in terms of her refusing contact from Mrs Johnson or her legal representatives.

NOTED

1120. BUDGET 2022/23

Members discussed the budget and precept for 2022/23, a minimum 10% annual increase was agreed as a starting point for further discussions at Full Council.

Proposed by: Cllr Le-Chevalier. Seconded by: Cllr Eddy.

AGREED

To be put to full council.

1121. MANAGEMENT OF COUNCIL BANK ACCOUNTS

Clerk advised replacing Lloyds and NatWest accounts with a CCLA account and two Triodos (current and deposit) accounts. The CCLA account is to be used for investment purposes. While the Triodos account offers a good rate of interest and has one of the best carbon footprints on the market, the current account would be required to open a deposit account and will be used to manage all Brocante receipts and payments.

Proposed by: Cllr Le-Chevalier. Seconded by: Cllr Murray.

AGREED

1122. STAFF STRUCTURES

Clerk presented current staffing structure and advised making the General Assistant role a permanent role. Subject to budget decisions.

Proposed by: Cllr Le-Chevalier. Seconded by: Cllr Eddy.

AGREED

1123. ASSET MANAGEMENT

Clerk suggested a single document asset list or register to cover all council assets and liabilities

Proposed by: Cllr Eddy. Seconded by: Cllr Murray.

AGREED

1124. DATE OF NEXT MEETING

23 February 2022

The Meeting closed at 8.40 pm.

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Signature

.....
Date

Attach 5

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Minutes of the meeting of the Walmer in Bloom Committee held on Tuesday 11th of January 2022 at 8 The Strand, Walmer, Deal at 7.00 pm.

Present: Cllr Mrs S Le Chevalier (Chairing), Cllr Mr D Thompson,

Officer present: R Aldred, R Styles

Also Present: Mr V Recas, R Oram

1492. APOLOGIES FOR ABSENCE

Cllr A Herring for family reasons.

1493. DECLARATIONS OF INTEREST

No declarations of interest were received from Members in respect of business to be transacted on the agenda.

1494. MINUTES OF LAST MEETING

The Minutes of the meeting, held on Tuesday 26th of October 2021, were approved as a correct record and signed by the Chairman

Proposed by: Cllr Thompson.

Seconded by: Mr Recas.

RESOLVED: Agreed

1495. HAWKSHILL

Verbal Report from Cllr DT

Work has been centred on diseased windswept ash trees, along with the normal tasks at Hawkshill

Cuttings have been used for woodpiles

An inventory of tool and equipment completed

Park bench owners were informed by letter on the condition of the benches and two have been updated

Eastern side area has been cut again – RA to E-mail Rhino to get the date they are planning on cutting for Sept 2022, we will organise for someone to meet them when doing the cutting and can then give the operator exact instructions on what is not to be cut.

As part of the management plan, some additional hedges need to be planted around the car park/path area. Hawkshill volunteers will be asked to measure the area required, look at existing plants in area and to produce a plan of what is required to be bought.

Dog waste bags – DDC were contacted, and they advised WTC, that they have a contract with a company to provide the stations and therefore were unable to add any additional stations at this time. The contract was being reviewed in June, and WTC could ask to be added to the list of additional sites being reviewed.

Alternatively, DDC also provided a contact within EcoGreen, the company which has a contract with DDC. A price for a dog poo bag dispenser was obtained at £280+VAT for 1st station and £150+VAT for any additional stations with a price of £65+VAT for 2500 bags. It was resolved that the Hawkshill volunteers would speak to the public at Hawkshill and report back the numbers of people who would like to see a dog bag dispenser at the Hawkshill site.

Recycling bins DDC were contacted to see if they could provide a recycling bin like the ones on deal seafront DDC advised this part of a project which had finished therefore more were unlikely and cost of a bin was £2500 in a bulk buy.

An e-mail was received from Walmer Castle stating that cutting from trees on the boundary between the two sites has been thrown into their garden. Cllr D Thompson stated this work had been done by the volunteers. The committee then resolved that for the time being, no further work should be done on that boundary and that any future work proposed, the Clerk and /or Chairman should be contacted first and proper sanction should be obtained prior to any work being done. In the meantime the Chairman will contact Walmer Castle and resolve the complaint and arrange a site meeting in spring with Cllr Thompson to resolve and misunderstandings.

1496. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA.

Hanging basket brackets removed from lampposts when replacing by DDC and KCC RA to find previous correspondence and push to have these replaced at relevant organisation cost

1497. BUDGET

(i) Members received a Provisional budget for 2022/2023.

RESOLVED: Noted.

1498. LOCAL CAMPAIGN 2021

A) FLORAL DISPLAYS

i) Fixed planters

DT did a great job with maintenance on planters

Colour scheme agreed as red, blue, purple and silver to coincide with the Queens Jubilee

RA to get permissions to hang baskets from DDC and KCC

ii) Hanging Floral Displays

RA to contact Simon Chapman and get quote for the maintenance for 56 hanging baskets

iii) DDC planting schedule for 2022

RA to contact

B) KEY ACTIVITY DATES

Members received an updated copy of the Campaigns key activity dates for 2022

RESOLVED: That the information be noted

C) School/Youth Activities

Members agreed to use an update version of the school poster competition

specification RA to send out to the two schools. RA to ensure all dates are correct on poster

RESOLVED: Posters can be sent to the schools

1499. ISSUES FOR INCLUSION ON NEXT AGENDA

South East in Bloom

Hedge whips for car park area in Hawksdown

To receive a report from Mr R Oram on a new Hawkshill Management plan

Signs

1500. DATE OF NEXT MEETING

Tuesday 22nd of February 2022 at 7:00pm at the Town Office, 8 The Strand,
Walmer, Deal.

The meeting closed at 20.20.

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Signed _____

Dated _____

Attach 6

WALMER TOWN COUNCIL

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WALMER TOWN COUNCIL

Minutes of the Events Committee held on Thursday, 20 January 2022 at 8 The Strand, Walmer at 7pm

Present: Cllr Mrs M Beard-Gould (Chairman), Cllr Mrs F Fisher, Cllr T Byfield, Cllr J Murray

Officers Present: Mrs J Watson (Events Officer)

729. WELCOME AND APOLOGIES

Apologies were received from Cllr D Thompson, Cllr P Jull, Cllr P Heath and Cllr G Bearman

730. MINUTES OF THE PREVIOUS MEETING

Members considered the minutes of the meeting held on 16 November 2021.

RESOLVED: That the minutes of the meeting be approved as a correct record and will be signed by the Chairman.

731. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA

- i. The 2022 Budget of £7,000 was reviewed and noted.
- ii. It was agreed that four suppliers that are regularly used at events be added by the F&GP Committee to the "Agreed Suppliers List". Four Jays, P Wave Medical and Probe Security.
- iii. The timetable of 2022 proposed Events was reviewed.
- iv. Cllr M Beard-Gould brought to the Committee Members attention a map used in Ash of a Christmas Lights Trial which could be used in Walmer.

RESOLVED: Councillors agreed to note.

732. CAROLS BY TORCHLIGHT – December 2021

The event was reviewed and discussed and agreed that it was a success. A few suggestions were made for this year's event.

RESOLVED:

- **More copies of song sheets to be printed and handed out**
- **QR Code to be used for words**
- **A waterproof extension cable to be purchased.**
- **The lights purchased were for interior use and not spotlights, discuss further if need to purchase more.**
- **Film of event to be put on our You Tube channel.**

733. FUTURE EVENTS

i. BROCANTE – BANK HOLIDAY MONDAY, 29 AUGUST 2022

Committee members discussed that new events booking software from Edge IT should be ready to use by April 2022. If this is not available to use then it is agreed that we will once again send out information via email / spreadsheet. All payments to be made by BACS.

RESOLVED: Members agreed to note.

Committee members discussed food vendors previously used.

RESOLVED: Caterers be contacted to see if they wish to attend event.

Committee members reviewed poster.

RESOLVED: It was agreed that the poster (same format as previous years) be used.

Committee members agreed that the price for pitches would be £50.00 – size 23 ft x 12 ft wide and if a larger vehicle or one with a trailer wished to have double size of pitch then this would be charged at £75.00.

RESOLVED: Members agreed to note.

ii. JUBILEE CELEBRATIONS FEATURING BEST OF KENT FOOD & DRINK PLUS CONCERT, SATURDAY, 4 JUNE 2022

Committee members agreed that this event would take place on Saturday, 4 June 2022. As this is the Queens Jubilee Bank Holiday weekend we would also hold a concert from 7 pm incorporating the Queen's favourite music and songs. The name of this event was discussed.

RESOLVED: The name of this event will be Jubilee Celebrations featuring the Best of Kent Food and Drink plus Concert. Event will be from 12 pm – 9 pm (Concert will be from 7 – 8 pm).

Committee members discussed cost of pitches for this event.

RESOLVED: It was agreed that there would be no charge for pitches this year as it is the first event and we hope to continue annually when a charge would be imposed.

The Green is required for Saturday, 4 June 2022. Event will take place between the Bandstand and Lifeboat Station. The concert will take place on the Bandstand. Documentation to be completed and sent to DDC.

RESOLVED: The Green has been booked with DDC. The Bandstand has been booked with The Bandstand Trust. Cllr T Byfield to submit planning documents to DDC.

Committee members discussed other elements to this event that could be considered. Deal Music and Arts regarding a concert. A Fashion Show – clothes last 7 decades; exhibition of vehicles from last 7 decades; exhibition of how food has changed from 2nd World War and the involvement of the History Project.

RESOLVED: Councillors to discuss and consider at future meetings.

Committee members discussed car parking arrangements.

RESOLVED: Roy Stone, DWKA to be contacted to see if marshals available to help.

Cllr M Beard-Gould has contacted Deal Parochial School and EO to contact The Downs Primary School to see if they would like children to sing at this event.

RESOLVED: Members agreed to note

iii.SPORTS FESTIVAL / TRIM TRAIL LAUNCH

Committee members received an update.

RESOLVED: Cllr S Fisher to discuss with Cllr D Thompson to keep date for Thursday, 2 June 2022 or postpone this event until later in the year.

iv.CHILDREN'S FESTIVAL WITH KITES - SATURDAY, 2 JULY 2022 (12 TO 4 PM)

Committee members discussed if we need to purchase a new gazebo for this event.

RESOLVED: Cllr T Byfield has offered his gazebo free of charge for use at all events and we will also use our 2 x large Coleman shelters.

Committee members discussed food vendors to contact.

RESOLVED: Food vendors be contacted and charge at previous rates.

Committee members discussed whether to purchase Kites to hand out to children.

RESOLVED: Committee members to research kites and let the EO know of any kites to buy. Especially if any paper ones available. Then to order one of each to trial before purchasing 100.

To consider if a PA/megaphone required for safety announcements

RESOLVED: It was agreed that this would not be required

To consider if further volunteers needed to assist with this event.

RESOLVED: It was agreed that a scout group would be contacted.

Committee members viewed quote from Four Jays Toilets.

RESOLVED: Quote Agreed.

Committee members discussed quote for PA Medical First Aid.

RESOLVED: It was agreed that we would not need external first aiders at event as the Clerk is a qualified first aider.

CLlr M Beard-Gould confirmed that she was meeting with Deal Music & Arts to discuss ideas about this event.

RESOLVED: Meeting to take place 25 January 2022.

Committee members discussed having Fairground rides.

RESOLVED: EO to contact suppliers for rides and prices.

Events Officer updated Committee Members of entertainment booked to date.

RESOLVED:

Junk Orchestra quotation agreed and booked.

Circus Skills Workshop quotation agreed and booked.

Face Painter quotation agreed and booked.

Little Guls (crafts) quotation agreed and booked.

Committee Members considered if we would like to take part in this event again at Hawkshill Aerodrome.

RESOLVED: To confirm when we would need to sign up to this event and then decide if wish to participate.

vi.REMEMBERANCE POPPIES FOR LAMPOSTS

Committee Members discussed whether they would like to purchase large poppies for lampposts.

Resolved: To check if the British Legion are selling these this year and then decide if wish to purchase.

vii.CAROLS BY TORCHLIGHT – Saturday, 17 December 2022

It was agreed that this event be repeated this year in a similar format and held by the Sea Café.

RESOLVED: Land to booked with DDC and inform Sea Café.

734. DATE OF NEXT MEETING

Tuesday 15 February – 7pm – 8 The Strand, Walmer

The meeting closed at 8 pm

Signed

Date

Attach 7

WALMER TOWN COUNCIL

62 The Strand, Walmer, Deal, Kent CT14 7DY

Tel: 01304 362363

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Minutes of the meeting of Walmer Town Council Planning Committee held on Tuesday 4th of January 2022 at 7.00pm at 8 The Strand, Walmer

Present: Councillors:

Cllr J Murray (Chairman)
Cllr Mrs S Fisher
Cllr T Byfield
Cllr B Gardner
Cllr Mrs Beard-Gould
Cllr J Lonsdale
Cllr P Jull

Officers present:

Richard Styles (Clerk)
Roland Aldred (Deputy Clerk)

The Council met with Jo Daniels Dover District Councils new Tree Officer to discuss Tree protection orders.

4280. APOLOGIES FOR ABSENCE

Apologies were given and accepted from Cllr Mrs A Herring family matters.

4281. DECLARATIONS OF INTEREST

Cllr T Byfield declared a personal interest in agenda item DOV/21/01822 - Cross road, Deal – as it backs on to his property. Cllr M Beard-Gould declared an interest in agenda items DOV/21/01804 and DOV/21/01803 – Dover Road as the applicant(s) is a neighbour.

4282. OPENNESS AND TRANSPARENCY

All those present were reminded of the Rights and Obligations under the Local Government Audit and Accountability Act 2014.

4283. MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting, held on Tuesday 9th November 2021, were approved as a correct record, and will be signed by the Chairman at the earliest opportunity

Proposed by: Cllr J Murray

Seconded by: Cllr Mrs Beard Gould

RESOLVED

4284. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE

There were no matters arising

4285. PLANNING DECISIONS

REFERENCE	SITE	DDC	WTC	Description
21/01302	2a Canada Road	Refuse	Strongly object	Erection of a detached dwelling 2m fence New drive Demolish existing building
21/01485	59 Canada Road	Granted	No objection	Rear Extension 2 rooflights Loft conversion Conservatory demolished
21/0766	Land fronting St Mary's Road Rear of Redcote St Clares Road	Granted	Object	2 new dwellings New parking facilities Boundary wall + trees removed
21/01648	Newlands	Granted	No objection	Erection of porch Dismantle existing porch
21/01633	1 Finch mews	Granted	No objection	Tree-Crown reduce by 3m Crown thin by 25%
21/01603	12 Channel Lea	Granted	Incomplete application	Fell 1 laurel Reduce laterals 1 lime & 1 evergreen oak
21/01734	RMA	Granted	Supported	Variation of planning condition

4286. PLANNING APPLICATIONS – NEW

- I. **DOV/21/01793** - 20 Trafalgar Drive Walmer CT14 7FS
Overall crown reduction by 1-2 metres of one London Plane (T1) subject of Tree Preservation order No 1998/9.
INCOMPLETE APPLICATION – Lack of information and clarity in the application failed to meet the required standard.
- II. **DOV/21/01770** – Spin drift, Hawksdown, Walmer, CT14 7PN
Erection of single storey side and rear extensions, replacement roof to existing conservatory, raised patios with glass balustrade, construction of swimming pool, exterior cladding, alterations to windows and doors and Juliette balcony to first floor (existing sunroom to be demolished)
Resolved – No Objection
- III. **DOV/21/01803** – 120 Dover Road, Walmer, CT14 7PN
Re-pollard back to previous pollard points and removal of epicormic growth of 8 Lime trees the subject of Tree Preservation Order No 2013/6
Resolved – No Objection
- IV. **DOV/21/01804** – 118 Dover Road, Walmer, CT14 7PN
Re-pollard back to previous pollard points and remove epicormic growth from 5 Lime trees the subject of Tree Preservation Order No. 2013/6
Resolved – No Objection
- V. **DOV/21/01822** - On the land west of Cross Road Deal CT14 9LA
Outline planning application for the erection of up to 140 dwellings including affordable housing, with public open space, landscaping, and vehicular access (all matters reserved except for access)
Resolved - Object, Clerk to send additional report
- VI. **DOV/21/01847** - 6 Willingdon Place Walmer CT14 7LT
Replacement of porch and single storey side element with single storey rear side and front extension. Replacement windows and remodelling of dormers.
Resolved – No Objection
- VII. **DOV/21/01748** – 8 Greenacre Drive, CT14 7UQ
Re-pollard back to previous pruning points of one Horse Chestnut subject of Tree Preservation Order 1965/1
Resolved – Object on the grounds that over pollarding likely to damage the tree. No arboricultural assessment has been carried out and tree looks to have been pollarded within the last 2 years.
- VIII. **DOV/21/01749** – 6-11 Maxwell Place, CT14 7XU
Crown reduce back to previous reduction points and crown raise to 3 metres of one Flowering Cherry subject of Tree Preservation Order 1988/5

Resolved – Object The applicant has provided no evidence of the tree being diseased as required in section 8 subsection 1 of the form. The requirement is for an arboricultural assessment of the tree's condition and this has not been provided.

- IX. **DOV/21/01876** –11 Palmerston Avenue, Walmer CT14 7ST
Erection of two story side and single storey rear extensions (existing garage and rear extension to be demolished)

Resolved – No Objection

- X. **DOV/21/01858** –1 Courtlands, Walmer CT14 8BW
Dismantle and fell to ground level one Ash and two Sycamore trees. subject of Tree Preservation Order 1983, 5 – 1

Resolved – Object report submitted is for a house in Kingsdown. Section 5 of application not completed “Proposal for planting replacement trees or reasons for not wanting to replant” was not answered.

4287. PLANNING PROCEDURES

Members agreed to the following procedures to be added

1. Yellow sheets to be posted 12 days (where possible) prior to the planning meeting
2. A comment to be made on DDC planning website advising of the meeting time and place
3. WTC website to be updated to show under the meetings tab the meetings for the next 7 days
4. Staff to allocate members to review applications
5. TPO log to be created to show any Trees with TPOS that have been removed and location of replacement trees

4288. DATE OF NEXT MEETING

Tuesday 8th February 2022 at 7pm at 8 The Strand, Walmer

Signed Dated

Attach 8

Bank balances as at 23/2/22

NatWest SIBA	£10,897.10
NatWest Current Account	£37,176.13
Co-operative Bank	£75,468.63
Unity Bank	£39,222.12
Lloyds bank	£77,795.79
Total	£240,559.77