

WALMER TOWN COUNCIL

62, The Strand, Walmer, Deal, Kent, CT14 7DP

Tel: 01304 362363

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Dated this 15th March 2022

To: Councillors: Cllr S Le Chevalier, Cllr D Thompson & Cllr P Jull

Local Residents: Mr R Oram & Mr V Recas

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You are hereby summoned to attend a meeting of the Walmer in Bloom Committee to be held on **Tuesday, 22nd of March 2022 at No 8 the Strand at 19.00** to transact the business set out below.



Mr Richard Styles
Town Clerk

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AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members in respect of business to be transacted on the agenda

Where a Member has a new or registered Disclosable Pecuniary Interest (DPI) in a matter under consideration, they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter, they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting

Where a Member is declaring an Other Significant Interest (OSI), they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared an OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules

3. MINUTES OF LAST MEETING

To approve the minutes of the meeting held on 22nd February 2022.

Attach 1

4. HAWKSHILL

Management Issues

- i) To receive a verbal report from Cllr D Thompson
- ii) To review a copy of the Working Group yearly planner and discuss any work to be carried out

Attach 2

5. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA

6. BUDGET

- (i) To receive a provisional budget update for 2022.

Attach 3

7. LOCAL CAMPAIGN 2022

(A) FLORAL DISPLAYS

To receive an update on:-

- a) Fixed Planters – Autumn/winter planting.
- b) Hanging floral displays
- c) Spring planting – To set spend limits on planters

(B) KEY ACTIVITY DATES

To receive an updated copy of the Campaign’s key activity dates for 2022.

Attach 4

(C) SCHOOL/YOUTH ACTIVITIES

- a) Update on school posters

8. HEALTH & SAFETY

To consider arrangements for the annual inspection of hanging baskets and fixed planters.

9. HAWKSHILL MANAGEMENT PLAN

To receive a report from R Oram on new Hawkshill Management plan

10. SIGNS

To receive a report on the signs from R Oram

11. HAWKSHILL ON SITE POETRY SESSIONS

An update on the proposed event at Hawkshill.

12. ISSUES FOR INCLUSION ON NEXT AGENDA

13. DATE OF NEXT MEETING

Tuesday, 26 April 2022

Attach 1

WALMER TOWN COUNCIL
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DRAFT Minutes of the meeting of the Walmer in Bloom Committee held on Tuesday 22nd of February 2022 at 8 The Strand, Walmer, Deal at 7.00 pm.

Present: Cllr Mrs S Le Chevalier (Chairing), Cllr D Thompson, Cllr P Jull, Mr V Recas

Officer present: R Aldred

1501. APOLOGIES FOR ABSENCE

Mr R Oram.

1502. DECLARATIONS OF INTEREST

No declarations of interest were received from Members in respect of business to be transacted on the agenda.

1503. MINUTES OF LAST MEETING

The Minutes of the meeting, held on Tuesday January 11, 2022, were approved as a correct record, and signed by the Chairman

RESOLVED – That the minutes be taken as an accurate record

Proposed by: Cllr Jull.

Seconded by: Cllr Thompson.

1504. HAWKSHILL

A verbal report from Cllr Thompson was received

Since last meeting Sunday meet ups have had a three volunteer average and have been focused on clearing a fallen tree, clearing, and cutting back brush.

A new volunteer has been recruited and will need to complete registration.

Members of East Kent Climate Change group were given a guided tour of the site by Cllr Thompson they provided two reports to consider and donated some hedge whips of suitable types, these have already been planted.

Some of the cuttings that have been planted have begun to grow.

Rocks being removed from the soil will be used to set up a rock area to attract lizards

Storm had upended quite a few trees; office has already contacted a landscaper to clear the paths further work will be required after this. Soil will need to be filled in where upended. Look at possibilities of damaged trees for mulch.

Possibility of damage to Walmer Castle Fences to be reviewed once we can safely get into the area.

1505. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA.

Hanging basket brackets removed from lampposts when replacing by DDC and KCC – RA to find previous correspondence and push to have these replaced at relevant organisation cost

1506. BUDGET

(i) Members received a Provisional budget for 2022/2023.

RESOLUTION – Noted.

1507. LOCAL CAMPAIGN 2021

A) FLORAL DISPLAYS

i. To consider

- a) Fixed planters - Planting is progressing only Drill Field planters left to plant. Station Road Planter needs some attention RA to organise office to review and repair if possible. Drill field Planters Cllr Thompson and Mr Recas to rescue these.
- b) South East in Bloom - Committee decided not to enter this year but to review for next year.
- c) DDC planting schedule for 2022 - Dover District Council colours are to be red, white and blue to fit in with the Jubilee theme.

ii. To consider

- a) Quotation for permit application from Kent County Council to hang baskets
RESOLUTION KCC £30 for the licence to hang baskets from lampposts.
- b) Quotation for Chapman Landscape maintenance – Chapman provide a complete service that we cannot get elsewhere so only one quote
RESOLUTION Chapmans £2848 for 16 weeks watering, collection and removal of baskets.
- c) Plants for hanging baskets and planters – Young Nurseries were only company to quotes from the 4 sent out
RESOLUTION. Youngs Nursery, £800.00 for supply of 54 hanging baskets.

B) KEY ACTIVITY DATES

Members received an updated copy of the Campaigns key activity dates for 2022

Members to note.

C) PRESS ACTIVITIES

Members agreed to use an updated version of the press release from last year. Deputy clerk to circulate.

1508 HEDGE WHIPS FOR CAR PARKING AREA

V Recas reported that we had received a donation of whips that had been planted but at further 38-40 would be required to run along the path area, this fits with the management plan from 2015. Plants to be considered are Common Hazel, Common Hawthorne, Wild Cherry, Guelder Rose and Wild Privet

RESOLUTION: Up to £150 approved for the forty whips

Proposed: Cllr Mrs Le Chevalier

Seconded: Cllr Jull

1509 HAWKSHILL MANAGEMENT PLAN

This item was not discussed to be carried forward to the next meeting

1510 SIGNS

This item was not discussed to be carried forward to the next meeting

1511 HAWKSHILL ON SITE POETRY SESSSIONS

Cllr Thompson read a poem to introduce John Wakeman, Hawkshill Volunteer and local poet. Mr Wakeman laid out plans for a poetry competition that would conclude with an event at Hawkshill with potentially a prize linked to Hawkshill called Zoom. An expert judge is already in place, competition would be run remotely and involve Walmer Schools. This would promote the use of Hawkshill. Committee were impressed and would like to progress this. Cllr Mrs Le Chevalier to speak to events committee before any further progress is made.

1512. ISSUES FOR INCLUSION ON NEXT AGENDA

Hawkshill Management

Signs

Poetry on Site

1513. DATE OF NEXT MEETING

Tuesday 26th of April 2022 at 7:00pm at the No 8 The Strand, Walmer, Deal.

The meeting closed at 20.20.

Signed _____

Dated _____

Attach 2

HAWKSHILL FREEDOWN WORKING GROUP YEARLY PLANNER 2022

JANUARY MEETING	JULY MEETING
FEBRUARY DO INSPECTION REPORT MEETING	AUGUST REQUEST QUOTE FOR HEDGE CUT
MARCH MEETING CONSIDER INSPECTION REPORT FINDINGS	SEPTEMBER MEETING BANK CUT 2ND HALF OF MONTH SITE INSPECTION TO CHECK GRASS COLLECTED PLATEAU CUT 2ND HALF OF MONTH HEDGE CUT AGREED AT HGW MEETING
APRIL MEETING REQUEST BANK CUT QUOTE REQUEST PLATEAU QUOTE	OCTOBER MEETING HEDGE CUT AGREED AT COUNCIL DO INSPECTION REPORT
MAY MEETING BANK CUT AT HWG MEETING PLATEAU CUT AGREED AT HWG	NOVEMBER HEDGE CUT CONSIDER INSPECTION REPORT FINDINGS
JUNE MEETING BANK CUT AGREED AT COUNCIL PLATEAU CUT AGREED AT COUNCIL	DECEMBER

Attach 3**WALMER IN BLOOM 2021/2022**

ITEM	2021/2022	2022/2023
FLORAL DISPLAYS	£1,500.00	£1,500.00
PLANTING		
Hanging basket plants	£40.00	£800.00
Planters	£25.96	£30.00
EQUIPMENT		
Hanging Baskets & Brackets		
KCC Permission	£29.00	£30.00
New Planter	£965.10	
Delivery of new Planter		
PLANTER REPAIRS		
Repairs	£20.00	£30.00
CONTRACTORS' COSTS	£2,500.00	£2,500.00
Watering & maintenance	£1,584.00	£1,496.88
Collect Baskets	£130.00	£137.00
Plant bedding	£58.64	
Removal of baskets	£100.00	£50.00
PUBLICITY	£300.00	£300.00
Banners		
Leaflet printing & Delivery		
COMPETITION COSTS	£250.00	£250.00
Mrs J Doulton		
S & SE in Bloom		£0.00
B Bailey		
Downs Donation		£30.00
Prizes	£97.45	£100.00
Presentation event – food etc.		£120.00
Sea Scout Hut		
MISCELLANEOUS/	£50.00	£50.00
CONTINGENCY		
SPEND - Committed	£3,050.15	£2,823.88
TOTAL BUDGET	£4,700.00	£4,700.00
Difference	£1,849.85	£2,076.12

Attach 4

WALMER IN BLOOM – KEY ACTIVITY DATES 2022

Members select summer planting quantities	January
Order Spring/Summer Planting – With Members for selection	January
Letters sent out to Sponsors - Sent	February
School Poster Competition runs for 5-6 weeks. - Sent Entries circulated amongst committee members to shortlist winners.	Late Mar-Early Apr
Final judging for Poster Competition.	April meeting
Order publicity leaflets	End of April
Letters sent out to businesses.	Mid May
The Downs CE School & Parochial CE School presentation. At presentations, deliver publicity material for distribution via book bags.	(10th of June & 6th June) 2019 years dates
Floral displays mounted on lampposts along The Strand and on seafront. May or early June	Last Bank Holiday weekend in
Poster Competition press release to local media.	Early June
Delivery of publicity flyers to shops, library etc. /press release local media advertising Local Garden Competition.	Mid June
Business Prize collection	July
Preliminary judging week commencing ?? of July 2020	
Final judging	July/August
Press Release – Local Garden Competition results.	TBC
Presentation date at Sea Scout Headquarters.	TBC
Floral displays taken down.	Third week in September