



**WALMER TOWN COUNCIL**  
62 The Strand, Walmer, Deal, Kent CT14 7DP

Web site: [www.walmercouncil.co.uk](http://www.walmercouncil.co.uk) E-mail: [clerk@walmercouncil.co.uk](mailto:clerk@walmercouncil.co.uk)  
Tel: 01304 362363

Dated this day 11<sup>th</sup> January 2024

To: Councillors: Cllr P Ludwig, Cllr L Ludwig, Cllr S Waite-Gleave, Cllr P Findley  
Local Residents: Mrs S Le Chevalier, Mr D Thompson, Mrs D Bogue, Mrs A Late, & Mr V Recas

.....

You are hereby summoned to attend a meeting of the Walmer in Bloom Committee to be held on **Tuesday, 16<sup>th</sup> January 2024 at No 8 the Strand at 19.00** to transact the business set out below.

**Mr Roland Aldred**  
Town Clerk

.....

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

Where a Member has a new or registered Disclosable Pecuniary Interest (DPI) in a matter under consideration, they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter, they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting

Where a Member is declaring an Other Significant Interest (OSI), they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared an OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

### 3. MINUTES OF LAST MEETING

To approve the minutes of the meeting held on 17<sup>th</sup> October 2023.

Attach 1

### 4. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

### 5. HAWKSHILL

#### Management Issues

- I. To receive a verbal report from Mr D Thompson
- II. Update on Hawkshill Management Plan and Environment at Walmer Booklet Attach 2
- III. Update on moth catching evenings Attach 3
- IV. Update from Admin regarding the Hawkshill Leaflet Attach 4
- V. Update from Cllr Ludwig to regarding requests for Picnic Benches
- VI. To receive queries from Cllr Ludwig regarding volunteer workforce for Hawkshill Attach 5
- VII. KCC Historic Treescapes Grant for Hawkshill Hedging. Attach 6
- VIII. To receive queries from Mr Thompson regarding replacement log barriers at top of road
- IX. Update on purchases for Hawkshill Volunteers
- X. To consider request for 'Partnership' with Building Relations Attach 7

### 6. YORK AND ALBANY

- i. To receive an update on the Peace Garden from Mrs Bogue and Mrs Late Attach 8
- ii. Update regarding UKPF bids
- iii. Update regarding arboricultural quotes Attach 9

### 7. BUDGET

- a) To receive a provisional budget update for 2024. Attach 10

### 8. LOCAL CAMPAIGN 2023

#### (A) FLORAL DISPLAYS

To receive an update on:

- a) Fixed Planters
- b) To select summer planting quantities
- c) Request quotes for 2024/2025 from Youngs and Chapmans. Attach 11

#### (B) KEY ACTIVITY DATES

To receive an updated copy of the campaigns key activity dates for 2024. Attach 12

#### (C) SCHOOL AND YOUTH ACTIVITIES

To consider the school poster competition specifications Attach 13

### 9. ISSUES FOR INCLUSION ON NEXT AGENDA

### 10. DATE OF NEXT MEETING

Tuesday, 20<sup>th</sup> February 2024



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**Minutes of the meeting of the Walmer in Bloom Committee held on Tuesday 17<sup>th</sup> October 2023 at 8 The Strand, Walmer, at 7.00 pm.**

**Present:** Cllr S Waite-Gleave, Cllr P Findley, Cllr L Ludwig and Cllr P Ludwig

**Co-Opted Members:** Mr D Thompson, Mrs S Le Chevalier (Chairing), Mrs D Bogue, Mrs A Late

**Officers present:** J Miles (Administration Officer)

**294. APOLOGIES FOR ABSENCE**

None Received

**295. DECLARATIONS OF INTEREST**

Cllr Findley declared an VAOI in respect of item 298 part III as he is a trustee of Gazen Salts.

**296. MINUTES OF LAST MEETING**

**RESOLVED** – That the minutes be taken as an accurate record.

Proposed by: Cllr Mrs Waite-Gleave

Seconded by: Cllr Findley

**297. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER**

None

**298. HAWKSHILL**

- I. To receive a verbal report from Mr D Thompson
  - a. Volunteers had a total of 98 hours over 13 sessions since the last meeting.
  - b. Controlled the overgrowth during changes of weather.
  - c. Borders have been rebuilt using cutting.
  - d. Paths and hedgings have been trimmed.
  - e. Tree props have been collected and stored for later use.
  - f. An uprooted sycamore tree has had the hole left behind filled in with used chipping.
  - g. Litter picks have been carried out including picking up buried plastic, metal and concrete.
  - h. Several campers were moved on from the glen without issue.
  - i. A new volunteer has joined the group, is willing to attend a tool qualifying course and will be able to help with the new management plan.
  - j. Cllr Findley and Mr Thompson met with Sarah Fawcett of Gazen Salts Nature Reserve regarding the cutting of the plateau.
  - k. Mr Wakeman has left the volunteer group but may still keep in contact regarding projects. Although a suggestion was made to have an event to coincide with Remembrance Day in November, it was decided that it was too short notice to do so.

- I. Mr Thompson to contact the council office regarding gloves and materials to maintain two benches at Hawkshill.
  
- II. Butterfly conservation has been contacted, admin awaiting reply.  
Update on Hawkshill Management Plan heading to be removed and Moth Catching Evenings to be retained in its place.  
**RESOLVED** – Heading to be removed.  
Proposed by: Cllr Waite Gleave  
Seconded by: Cllr P Ludwig
- III. Cllr Findley met with David Thompson and Steve Coates of the Hawkshill Volunteers and Sarah Fawcett of the Gazen Salts Nature Reserve regarding the cutting of Hawkshill using their mowing equipment. This would be later followed up by the grass being brushed up by the volunteers, this would include the areas for pedestrian traffic and one third of the plateau. This is to be completed by the end of February.
- IV. Mr Wakeman has left the Hawkshill Volunteers, no other update at this time.
- V. Cllr Findley and Mr Thompson to meet and complete write up for the leaflet, once complete the leaflet may be distributed to the local area by volunteers and committee members. Leaflet will also be uploaded to social media and council website.
- VI. Cllr Findley met with representatives of Gazen Salts Volunteers regarding the cutting of the grass at Hawkshill. Cllr Findley to get a confirmed costing for the work.  
Recommendation for use of Gazen Salts Volunteers to cut the plateau at Hawkshill and proposal to put forward the authorisation of up to £900 pay for work by Gazen Salts.  
**RESOLVED** – To put forward funds for cutting by Gazen Salts.  
Proposed by: Mrs Le Chevalier  
Seconded by: Cllr Waite Gleave
- VII. Committee did not agree with the need for a chainsaw or course at this time. Admin to look into local professional tree surgeons and brush cutting courses.  
A new brushcutter is to be bought to replace the damaged one at Hawkshill, consideration was made to replace it with an electrically powered one but for the moment they are not seen as fit for purpose.  
**RESOLVED** – To buy new brush cutter, admin to source one from local business.  
Proposed by: Cllr P Ludwig  
Seconded by: Cllr Findley
- VIII. Quotes have been sought for the updating of the Hawkshill Management Plan and the Environment of Walmer Booklet. New volunteer Steve Coates has volunteered to do an updated management plan over the next year, gathering the required data. Mr Coates to be invited to the next Walmer In Bloom meeting in January.  
Proposal put forward to allow Mr Coates to continue with the management plan over the next 12 Months.  
**RESOLVED:** Mr Coates to be given the time requested.  
Proposed by: Cllr Findley  
Seconded by: Mr Thompson

## FEEDBACK FROM MEMBERS OF THE PUBLIC

- I. A vote was taken from various options and agreed on 'Walmer Peace Gardens'.
- II. Members of the public tending to the Gothic Close council flowerbed have contacted Walmer Town Council regarding assistance. Dover District Council has been contacted to see if they can assist with soil improver.
- III. Walmer Town Council were able to donate several hi-vis vests to the group.
- IV. Green Waste Bags may be collected by Veolia as standard rubbish.
- V. Compost from Y&A may be of help to Gothic Close for soil improvement.

## 299. YORK AND ALBANY

- I. A report was given by Mrs Bogue and Mrs Late
    - I. A vote was taken by the York and Albany Committee to name the green area from various options and agreed on 'Walmer Peace Gardens'.
    - II. Mrs Late and Mrs Bogue were co-opted onto the WIB Committee, equipment of different types may be required for the gardens including tool, a water butt, compost heap and signs. Replacement dog walking signs and chalk board would be preferred.
    - III. Mrs Late and Mrs Bogue met up with Mr David Thompson of the Hawkshill Volunteers and after a guided tour discussed ideas and ways of working together.
    - IV. Pencil and paper plans of the land are now available. Next committee meeting will be on the land to decide as a group.
    - V. A 1/3 of the area is being cut by the tree nearer the entrance. Too much for onsite compost as bales of it so has put out for the tip and DDC collectable green waste. Suggested beds that each of the volunteers could be responsible for.
    - VI. Ivy that was ruining local fences that borders the meadow has been removed. Local residents have asked if they could remove some of the tall hedging. Bearing in mind the privacy needed for the WPG tranquillity and the Kent Wildlife Trust recommendation of one side a year on rotation.
    - VII. Seeds have been collected and scattered throughout the garden.
    - VIII. A new noticeboard is being built for the entrance, at the same time efforts are being made to make the area feel more inviting for the public.
    - IX. Local species of plants are to be sourced for planting in the garden.
    - X. A quote has been requested by a local company for maintenance of the hedges of the garden.
    - XI. Future changes have been considered including the cutting back of invasive plants and the addition of more trees and seating around at least one tree using felled logs, possibly from Hawkshill.
    - XII. Members of the York and Albany committee have mentioned access problems and would like to be able to access the Peace Garden from their backs of their own properties. Investigation into the legalities and earlier official letters regarding access to be looked into by admin, this will then be requested to be added to a full council agenda.
    - XIII. York and Albany committee to consider allowing detectorists to use the area.
  - II. A report was given by Cllr L Ludwig
    - I. Admin and Cllr L Ludwig to look into adapting the entranceway of Y&A into a wheelchair accessible gate.
    - II. Green Waste from other locations may be of use to Y&A as composting.
    - III. Fruit/Standard Trees are being considered if a charity or other funding can be obtained
    - IV. Construction of a long term use noticeboard is being considered, Cllr P Ludwig and Admin to look into the purchase of Marine Ply.
    - V. A new dog walking sign to be looked into to replace the old damaged one.
    - VI. York and Albany Committee to put the location forward to be added to the Marine Heritage walk.
    - VII. Cllr Findley suggested the Bird Boxes would not be a good addition to the garden, however the installation of Bat Boxes would be.
  - III. Requests for Quotes have been sent out to local companies, admin to approach DDC Tree Officer in regard to arborcultural check of the trees.
  - IV. The possible addition Y&A addition to the Green Waste has been added as part of their budget
- RESOLUTION – Noted.**

### 300. BUDGET

- i. BUDGET 2023/2024  
Members received the final budget for 2023/2024.  
**RESOLUTION** – Noted.
- ii. BUDGET 2024/2025 Walmer In Bloom  
Members received a projected budget for 2024/2025  
**RESOLVED** – To put a request for £5400 to the F&GP Committee for Walmer in Bloom which included a sizable increase due to rising costs.  
Proposed: Cllr Waite Gleave  
Seconded: Cllr L Ludwig
- iii. BUDGET 2024/2025 York and Albany  
Members received a projected budget for 2024/2025  
**RESOLVED** – To put a request for £2000 to the F&GP Committee for York and Albany, an increase of 25% to cover all requirements for the Peace Garden.  
Proposed: Cllr Waite Gleave  
Seconded: Cllr Findley
- iv. BUDGET 2024/2025 HAWKSHILL  
Members received a projected budget for 2024/2025  
**RESOLVED** – To put a request for £13,500 to the F&GP Committee for Hawkshill Freedown which included a year on year increase of £10,000 to cover tree works  
Proposed: Cllr Findley  
Seconded: Cllr Waite Gleave

### 301. LOCAL CAMPAIGN 2023

- A) FLORAL DISPLAYS  
To receive an update on
  - a) Fixed planters:
    - a. Planters are ready for use, to be moved to Lifeboat station by Cllr P Ludwig
  - b) Hanging floral displays
    - a. Hanging baskets have been removed and H&S survey was completed by Cllr P Ludwig.
  - c) Request quotes for 2024/2025 from Youngs and Chapman
    - a. Quotes to be gathered by admin as soon as possible.
- B) KEY ACTIVITY DATES
  - a) Members received an updated copy of the campaign's key activity dates for 2023  
**RESOLUTION** – Noted.
  - b) New Key activity dates to be based on 2023/2024 campaign, there will be no South East In Bloom entry for the year 2024/2025
- C) SCHOOL/YOUTH ACTIVITIES
  - a) School Competition press releases distributed and uploaded onto social media.  
**RESOLUTION** – Noted.
- D) WIB PRESENTATION
  - a) Arrangements for the presentation ceremony were finalised.  
**RESOLUTION** – Noted.

### 302. ISSUES FOR INCLUSION ON NEXT AGENDA

Any future inclusion to be sent to Admin to add to next agenda

**303. DATE OF NEXT MEETING**

Tuesday 16<sup>th</sup> of January 2024 at 7:00pm at 8 The Strand.

\*\*\*\*\*

The meeting closed at 21:30

Signed \_\_\_\_\_

Dated \_\_\_\_\_

Product name and additional info	Quantity	Price	Sum
<b>Product name and additional info</b>	<b>Quantity</b>	<b>Price</b>	<b>Sum</b>
Report Comprehensive review and revision of 'The Environment of Walmer' brochure. Some sections, such as history and geology are unlikely to require any significant changes, though others, including traffic, air and water quality, biodiversity, marine and coastal etc will require significant updating.  Provision of additional sections to be agreed in consultation with client.  It is anticipated that most of the updates will utilise open source data. However, the sections on biodiversity may require data searches to be made with Kent and Medway Biological Records Centre (KMBRC) in order to obtain an up-to-date picture of the species recorded in the Walmer environs. Costs are excluded from this quote as they will need to be calculated by KMBRC depending on the area and species to be included.	16	350.00	5,600.00
Site Visit Optional. Scoping walkover of parks and open spaces, to provide assessment of current wildlife interest and look at opportunities for biodiversity enhancement. Results to be incorporated within report.	5	350.00	1,750.00
Travel Expenses Mileage. Optional, and related to site visits described above.	500	0.45	225.00
Engagement. Liaison and engagement with Parish Council, local community and stakeholders.  Includes presentation of draft / final report	4	350.00	1,400.00
Mapping Digital mapping to support preparation of report.	1	350.00	350.00
	<b>Subtotal:</b>		<b>9,325.00</b>
		<b>Tax:</b>	<b>1,865.00</b>
	<b>Total (GBP):</b>		<b>11,190.00</b>

**Comment:** The cost for the report writing includes 1 x round of amendments to text and associated mapping. Additional amendments will be charged at a rate of £45 per hour.

All quotes are valid for a period of 60 days from the date given at the top of this letter.

Assumptions: Full unrestricted safe access to the site is made available to undertake the survey.

We ask the client to provide the following information before work begins:

- Disclosure of any information that may be pertinent in the production of our risk assessment for the site.
  - Details as to the best place to access the site and for parking of a vehicle.
  - Details concerning any access arrangements that may need to be made prior to accessing the site.
- Please be aware that in the event of the survey area being deemed dangerous we reserve the right to withdraw our surveyors from the area.

**KWT Consultancy Services**  
Tyland Barn, Sandling Maidstone  
Kent ME14 3BD United Kingdom

**Phone:** +441622662012  
**E-mail:** hello@adonisblue.org.uk

**Barclays Bank Plc**  
**IBAN:** GB34BARC20766363609928  
**SWIFT/BIC:** 207663



If this proposal is acceptable, please indicate your instruction to proceed in writing to the undersigned with details for invoicing including PO number. We will invoice the project upon submission of the draft report.

Please do not hesitate to contact me should you need additional information.

Yours sincerely,

Anne Waite  
Project Manager  
anne.waite@adonisblue.org.uk

**KWT Consultancy Services**  
Tyland Barn, Sandling Maidstone  
Kent ME14 3BD United Kingdom

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Adonis Blue Environmental Consultants is a trading style of KWT Consultancy Services which is a wholly owned subsidiary and part of the Kent Wildlife Trust Group. The Consultancy was previously an in-house service and is now a subsidiary business, but under the governance of the parent Trust. Adonis Blue Environmental Consultants is mission consistent with Kent Wildlife Trust and shares the Trust's Wilder Kent vision.

## Info - Walmer Town Council

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**From:** Rebecca Levey <rlevey@butterfly-conservation.org>  
**Sent:** 06 November 2023 15:20  
**To:** Info - Walmer Town Council  
**Subject:** RE: Walmer Town Council -Moth Catching Night Query

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Categories:** WIB

Hello John

The contact I have from Kent Moth Group who has previously moth trapped at Hawkshill Freedown is Tony Rouse. His contact email is [tonyrouseslg@gmail.com](mailto:tonyrouseslg@gmail.com)

He isn't able to carry his moth trapping equipment to the site anymore but has offered to lead daytime searches for moths, butterflies and other insects on 'Bug Hunts' with families at the site, has extensive experience doing this and is happy to be contacted in that regard though.

I have also messaged the main Kent Moth Group page to ask if they have anyone else local who would be willing to lead moth trap evenings for you and am currently waiting to hear back from them.

Best wishes

Rebecca



### Rebecca Levey Kent Magnificent Moths Conservation Officer

Working hours: Mon–Thu 9am–5pm, Fri 9am–4:30pm

✉ [rlevey@butterfly-conservation.org](mailto:rlevey@butterfly-conservation.org) 📞 07717 653968

Butterfly Conservation, Manor Yard, East Lulworth, Wareham, Dorset, UK. BH20 5QP. 📍 0192  
 Company limited by guarantee, registered in England (2206468). Charity registered in England a  
 (254937) and in Scotland (SCO39268).

[www.butterfly-conservation.org](http://www.butterfly-conservation.org) - 

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The views and comments expressed in this email do not necessarily express the views of Butterfly Conservation.  
 Our promise to you: We will never swap, sell or rent your details to anyone and we will always follow the strict code of conduct set out by the Fundraising F

**From:** Info - Walmer Town Council <info@walmercouncil.co.uk>  
**Sent:** Monday, November 6, 2023 2:59 PM  
**To:** Rebecca Levey <rlevey@butterfly-conservation.org>  
**Subject:** RE: Walmer Town Council -Moth Catching Night Query

Sorry to bother you again Rebecca but was there anything that came back about this?

Kind Regards  
 John Miles

Walmer Town Council  
 62 The Strand, Walmer, Kent CT14 7DP

# HAWKSHILL FREEDOWN

To the Residents of Walmer from Walmer Town Council



*Pyramidal Orchid*

We are pleased to introduce our neighbourhood to this wildlife treasure on your doorstep. This site is of National Importance for its rare and specialist chalk grassland and its inhabitants.



*Hawkshill Plateau*

We are proud of our little-known sanctuary and welcome the care and respect shown by the general public, respect which we hope will carry on as the Freedown continues to thrive.

Care for Hawkshill is headed up by a handful of volunteers that tend to the site, meeting for a few hours every Sunday morning at the car park at 10am. We would also like to send out special thanks to the two local residences that have supplied water, without whose help our freshly planted saplings would be unable to continue to grow during dry spells. To us, Hawkshill deserves all the care it receives and so much more, to continue this work extra volunteers are welcome to join us in tending to this outstanding place of beauty. With their help we can ensure that Hawkshill Freedown will continue in its Britain In Bloom Gold Award standards.

The management of the reserve is for the benefit of the rare and valuable wildlife, while the paths are kept up for the benefit of the public to access the site and enjoy it. Volunteer tasks may include mowing, planting native trees and seeds.

*Marbled White Butterfly*



weeding and clearing paths and overhanging branches creating log paths and piles for recycling or composting.



*Chalk Flora at Hawkshill*

No experience is needed to volunteer (although an expert in fungi would be a bonus!)

If you are interested in helping then pop up on a Sunday or contact Walmer Town Council on 01304 362363 or [clerk@walmercouncil.co.uk](mailto:clerk@walmercouncil.co.uk).

Hello John,

Having spent an hour with Kevin at Hawkshill, chatted to David and given Sue's reply to my earlier email; can I please request that the management plan and campaign to increase volunteer , (and paid if necessary), workforce be discussed at the next WIB meeting?

It seems to me that the Management Plan goes hand in hand with determining the resources required.

I understand that Steven Coates is the volunteer that has taken on the management plan, could he be invited to the next meeting? Perhaps you are already in communication with him and we have a skeleton or rough idea of a plan, or at least what we should be tackling at this time of year, before the Spring, that could be circulated and discussed?

Thank you again for reporting the overflowing bin for me.

Happy leave and happy birthday, see you next year.

Regards

Lou

Sent from my iPhone

Hello Louise.

Thats great news about the volunteer. David is perhaps misunderstood about the working, there is no RULE. The Council were keen to control who was going up there and when. Particularly with concerns about lone working. One idea was volunteers phoned in and out leaving messages when they were on and off site. Certainly it can be discussed. Kind Regards

Sue

Dear Roland & John,

I'm meeting a potential volunteer at 1pm at Hawkshill. He's new to the area and has experience volunteering with National Trust and their rangers- or was a ranger.

I have spoken with David who has suggested that if he is free he attends this Sunday from 10-12. Given it's Christmas Eve I'm not sure if he will be able to.

I'll arrange (or if he meets David), for the relevant paper work to be signed.

Can we please include discussing this at the next WIB. David said that council rules only allowed volunteers to work on Sunday, I'm assuming with him. I think we may need to review this to give greater opportunity, I think it might be too restrictive and not be appealing to potential volunteers.

Many thanks

Lou

## Info - Walmer Town Council

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**From:** Clerk - Walmer Town Council  
**Sent:** 30 November 2023 14:21  
**To:** Full Council May 2023 New  
**Subject:** FW: KCC Historic Treescapes Grant – Dover

Good afternoon

For sharing with any groups you may know of that have an interest, as it is for restoration of historic woodland I'm not sure if we have any areas that can benefit I will try to find a copy of a 1890 ordinance survey to see if there are any WTC areas.

Regards  
 Roland Aldred  
 Town Clerk  
 Walmer Town Council  
 62 The Strand, Walmer, Kent CT14 7DP

Tel: 01304 362363  
[clerk@walmercouncil.co.uk](mailto:clerk@walmercouncil.co.uk)  
[www.walmercouncil.co.uk](http://www.walmercouncil.co.uk)

**From:** Louise.Butfoy@kent.gov.uk <Louise.Butfoy@kent.gov.uk>  
**Sent:** Thursday, November 30, 2023 11:29 AM  
**Subject:** KCC Historic Treescapes Grant – Dover

Good morning,

I wanted to share that our 'Historic Treescapes Grant – Dover' has now gone live, and I was hoping that you could please share this email with any groups or individuals who you believe may be interested in applying.

Applications are open to private and public landowners, land managers, estate managers, tenant farmers, charities and charitable trusts who own or manage land across the eligible area within Dover district.

This scheme is funded through the [Trees Outside Woodlands programme](#), a collaborative project between Defra, Natural England, The Tree Council and five Local Authorities (including KCC).

This grant provides up to 100% funding for non-woodland tree planting projects across the Dover district area to restore historic trees that have been lost since the 1890 Ordnance Survey.

The grant will pay for the trees, materials, protection, and labour of non-woodland planting projects.

The grant could cover the restoration of historic:

- hedgerows
- hedgerow maiden trees
- in-field trees
- orchards
- parkland trees
- small, wooded areas (copses or spinneys) less than 0.2 hectares in size.

All relevant information, including eligibility and how to apply, can be found here on Kent.gov: [Historic treescapes grant - Kent County Council](#)

**Admin - Walmer Town Council**

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**From:** Cllr. Mike Eddy  
**Sent:** 19 October 2023 21:48  
**To:** Cllr. Sarah Waite-Gleave; Info - Walmer Town Council; Walmer in Bloom  
**Cc:** Cllr. James Murray  
**Subject:** Re: Hawkshill Freedown Conservation Group

Hi Sarah

The founding director, Rachel Colgan, did nearly 6 years as regional PR director for Barratt Homes before founding Building Relationships some 8 years ago. Not found anything so far about the second director, Kathryn Reucroft.

Mike

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**From:** Cllr. Sarah Waite-Gleave <cllrsarahwaite-gleave@walmercouncil.co.uk>  
**Sent:** 18 October 2023 11:06  
**To:** Info - Walmer Town Council <info@walmercouncil.co.uk>; Walmer in Bloom <WalmerinBloom@walmercouncil.co.uk>  
**Cc:** Cllr. Mike Eddy <cllrmikeeddy@walmercouncil.co.uk>; Cllr. James Murray <cllrjamesmurray@walmercouncil.co.uk>  
**Subject:** Re: Hawkshill Freedown Conservation Group

Good Morning John, and fellow cllrs,

Click on the website and we will all see this 'Building Relations' is a specialist Public Relations Company. My experience suggests they will be keen to help their clients (an as yet anonymous large property development company) enhance their reputation for loving nature as they concrete over it with expensive executive homes.

Rather like the Intl Public Relation company <https://www.edelman.com/> Who some of us who have been campaigning for a less influenced planning system in East Kent, believe Edelman Intl PR handles Quinns public relations, helping the developer claim to be a 'saviour of nature'. Dan Edelman is of course a level 1 cllr on Northbourne PC, I note in passing.

I suggest that with most of WTC (whichever of the factions we may adhere to) being keen to act on the ecological emergency and protect green spaces for wildlife and being opposed to property developers of executive homes around the margins of Walmer, I suggest we do not allow a public relations company to manipulate us or the community and wildlife protecting groups we support, and work with.

I am copying in the chair of planning to this, (James) and our chair of A & E (Mike) as seems appropriate.

My hunch would be they are acting for a developer interested in Rays Bottom, SAP 15 in the Local Plan. I will be wearing a non-WTC hat and speaking against this development at Local Plan hearings in Nov.

Kind regards,  
Sarah W-G

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**From:** Info - Walmer Town Council <info@walmercouncil.co.uk>  
**Sent:** Wednesday, October 18, 2023 10:07 AM  
**To:** Walmer in Bloom <WalmerinBloom@walmercouncil.co.uk>  
**Subject:** FW: Hawkshill Freedown Conservation Group



Good Morning

We have received an email from a company known as Building Relations who wish to know about ongoing conservation projects. Please see below for the email trail, does anyone have any thoughts on this?

Kind Regards  
John Miles

Walmer Town Council  
62 The Strand, Walmer, Kent CT14 7DP

Tel: 01304 362363  
[www.walmercouncil.co.uk](http://www.walmercouncil.co.uk)

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**From:** Erin Roberts <Erin@building-relations.co.uk>  
**Sent:** Wednesday, October 18, 2023 9:21 AM  
**To:** Info - Walmer Town Council <info@walmercouncil.co.uk>  
**Subject:** RE: Hawkshill Freedown Conservation Group

Hi John,

I hope you are well.

We would like to know if the conservation group have any ongoing projects they require some financial backing with at the moment? We would love to help with any of their work.

Kind Regards,

Erin



**Erin Roberts**  
Senior Account Executive  
07727 350467  
Erin@building-relations.co.uk  
[www.building-relations.co.uk](http://www.building-relations.co.uk)

Find us in London Surrey Edinburgh

**From:** Info - Walmer Town Council <[info@walmercouncil.co.uk](mailto:info@walmercouncil.co.uk)>  
**Sent:** Tuesday, October 17, 2023 9:29 AM  
**To:** Erin Roberts <[Erin@building-relations.co.uk](mailto:Erin@building-relations.co.uk)>  
**Subject:** RE: Hawkshill Freedown Conservation Group

Good Morning

I have been forwarded your email regarding a potential partnership with Hawkshill Freedown Conservation Group, could you let me know what you would like to know?

Kind Regards

John Miles

Walmer Town Council  
62 The Strand, Walmer, Kent CT14 7DP

Tel: 01304 362363

[www.walmercouncil.co.uk](http://www.walmercouncil.co.uk)

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WALMER PEACE GARDENS COMMITTEE MEETING

ATTACH 8

18 December 2023

Present: Scott, Angela, Lauren, Sarah and Dawn. Unable to attend: Clare and Nigel.

Clare spoke to Dawn earlier in the day and gave a gardening update.

We discussed the management plan and referred to the pointers given by Cllr Peter Findley.

Angie suggested we hold our Open Day when the meadow is looking its best. Dawn's images indicate late May/early June to catch the foxgloves and hollyhocks as well as all the meadow flowers.

We discussed the location of the noticeboard.

The pathway has been widened near the entrance so that it looks more inviting and for good access.

We will continue to encourage the community to join us.

Next meeting to be arranged (scheduled week beginning 5 February 2024).

D Bogue

## Info - Walmer Town Council

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**From:** Sylvanarb <curtis@sylvanarb.co.uk>  
**Sent:** 19 October 2023 12:24  
**To:** Info - Walmer Town Council  
**Subject:** Walmer Town Council - Arboricultural Quotation - CONDT

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Categories:** WIB

Good afternoon Mr Miles

Alan McWilliams of Kent Tree Care passed your details on to me, with regard to your quotation request for the assessment of three trees.

Alan carries out the practical side of tree surgery, whilst we provide consultancy services - such as tree assessments and management advice.

Some tree surgeons do carry out condition assessments, however the advantage of using an independent consultant is that only tree work required in terms of tree health and safety will be recommended. This can ultimately result in a reduced tree work bill.

Our tree inspection fees are priced on a per tree basis.

Following the assessment a report will be produced providing a condition assessment of each tree, commenting on any current or potential management concerns; along with a tree work specification (if considered necessary), that can be issued to a tree surgeon or used to submit an application under a TPO if required.

Our fees are banded, based on the number of trees involved, as follows:

£395.00 for one subject tree.

Thereafter

(£395.00) + £95.00 for each additional tree surveyed up to a total of five trees. (eg. £775 for 5 trees)

Thereafter

(£775.00) + £75.00 for each additional tree between six and ten trees. (eg. £1150 for 10 trees)

All quoted fees are subject to the addition of VAT.

As such the fee for the assessment of three trees will be £585.00 plus vat.

If acceptable, please confirm your instructions to proceed, I will then be in touch to arrange a convenient date for the site visit.

For your information, prior to setting up Sylvanarb over sixteen years ago, I spent ten years working as a Local Authority tree officer, I am also a Fellow and Registered Consultant of the Arboricultural Association (<https://www.trees.org.uk/Accreditation/What-is-an-AA-Registered-Consultant>).

I look forward to hearing from you.

**WALMER IN BLOOM 2024/2025 Budget**

ITEM	2023/2024 Budget	2023/2024 Current	2024/2025 Draft Budget
<b>FLORAL DISPLAYS</b>	<b>£1,085.00</b>	<b>£0.00</b>	<b>£0.00</b>
<b>PLANTING</b>			
Hanging basket plants	£920.00		
Planters	£120.00		
<b>EQUIPMENT</b>			
Hanging Baskets & Brackets			
KCC Permission	£45.00		
New Planter			
Delivery of new Planter			
<b>PLANTER REPAIRS</b>			
Repairs			
<b>CONTRACTORS' COSTS</b>	<b>£3,700.00</b>		
Watering & maintenance (19 Weeks)	£3,500.00		
Collect Baskets	£150.00		
Plant bedding			
Removal of baskets	£50.00		
<b>COMPETITION COSTS</b>	<b>£315.00</b>		
Mrs J Doulton	£50.00		
S & SE in Bloom	£100.00	£0.00	
Downs Donation	£25.00		
Prizes	£100.00		
Presentation event – food etc.	£40.00		
Sea Scout Hut			
<b>CONTINGENCY</b>	<b>£300.00</b>		
<b>SPEND - Committed</b>	<b>£5,400.00</b>	<b>£0.00</b>	
<b>TOTAL BUDGET</b>	<b>£5,400.00</b>	<b>£5,400.00</b>	
<b>Difference</b>	<b>£0.00</b>	<b>£5,400.00</b>	

ATTACH 11

**Young's Nurseries**  
  
**Garden Centres**

Sacketts Hill, Broadstairs, Kent, CT10 2QS  
01843 864690

8<sup>th</sup> January 2024

Roland Aldred  
Deputy Clerk  
Walmer Town Council  
62 The Strand,  
Walmer, Deal,  
Kent CT14 7DP

Dear Roland,

**SUMMER PLANTING**

**56 X 16" HANGING BASKETS READY FOR COLLECTION FROM 26<sup>th</sup> MAY, 2023, COLOUR  
THEME TO BE ADVISED**

Cost per basket is £17.25 excluding V.A.T.

56 x 16" Baskets = £966.00 + V.A.T. = £1159.20 TOTAL COST

**We use high quality compost mixed to our specification with added slow-release fertilizer.  
All plants are grown to a high standard and subjected to biological pest control.**

**The plants for the baskets are grown in pots to ensure quality and then transplanted into the baskets  
once fully grown. This means that they establish in the basket quickly.**

**If the capillary matting in some of the baskets does need replacing, this would be at additional cost of  
£1.00 + V.A.T.**

**Any problems please do not hesitate in contacting us, if you need to speak to me please use my mobile  
number 07973510369.**

Yours sincerely

*Jackie*

Jackie Luukkainen,  
Partner

Horticulturist by trade Established 1930's

Mobile:- 07973 510369

Email: [youngsnurseries@aol.com](mailto:youngsnurseries@aol.com) Website:- [www.youngsnurseries.co.uk](http://www.youngsnurseries.co.uk)

# Chapman

Landscape & Garden Contractors

8 Kennedy Drive, Walmer, Deal, Kent CT14 7TQ

Telephone: 01304 365680 Mobile: 07702553034

F. A. O. Roland,  
Walmer Parish Council,  
The Strand,  
Walmer,  
Kent.  
CT14 7AP

17<sup>th</sup> December 2023,

Dear Roland,

## Quotation

### Re: Walmer in Bloom 2024

To collect 56 baskets from Youngs Nursery  
and erect onto existing brackets.

£165.00

Watering 3 times per week 56 hanging baskets  
And planters (total 72 units) to include feeding and  
Dead heading. Billed monthly

£201.96 per week

Removal of baskets at end of season.

£66.00

I hope you find this quotation acceptable.

Assuring you of my best attention at all times.

Yours faithfully,

*S Chapman*

**Simon Chapman**

Proprietor: S.J. Chapman

**WALMER IN BLOOM – KEY ACTIVITY DATES 2024**

Members select summer planting quantities	January
Quotes Spring/Summer Planting - requested	January
School Poster Competition runs for 5-6 weeks. -	Late Mar-Early Apr
Final judging for Poster Competition.	April meeting
The Downs CE School & Parochial CE School presentation. At presentations, deliver publicity material for distribution.	End July
Floral displays mounted on lampposts along The Strand and on seafront.	3rd week in June
Poster Competition press release to local media.	Mid June
Delivery of publicity flyers to shops, library etc/press release local media advertising Local Garden Competition.	Mid May
Business Prize collection	July
Preliminary judging week commencing	26 <sup>th</sup> June
Final judging- Janine Doulton	6 <sup>th</sup> July
Press Release – Local Garden Competition results.	Mid July
Presentation date at Sea Scout Headquarters.	October
Floral displays taken down.	Third week in September



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## WALMER IN BLOOM 2024 PUBLICITY IMAGE BRIEF

We are again looking for one strong image which can be incorporated into our publicity leaflet and used on certificates.

### Artwork

Artwork should not be computer generated and should preclude the use of stencils. We are especially looking for the originality of a colourful design that the children themselves have created.

**The artwork should be such that the image will work well in black or white or in full colour.**

Strong borders/lines around the images make it easy to reproduce them in black and white and we test out the shortlist this way before making a decision on the winner.

### Size

The image should be submitted on A4 size white paper and be in *portrait* format. No text is required on the picture.

### Age Groups

Years 1-3 (KS1)

Years 4-6 (KS2)

**All children entering will receive a certificate and a special prize will be awarded to the winning entrant in each age group. The best image, irrespective of age group, will be selected for use on all publicity materials.**

### Name/Class/Age

Each entry should be clearly marked on the back with the name, age and class of the child. *If the class teacher is able to submit a class list (omitting any child away on the day) this would be very helpful as it is always difficult to decipher a few!*

We do aim to get the names right and fully understand that the children and their parents want to have the names on their certificates spelt correctly. We also want to avoid children not receiving a certificate because there was no name on the entry.

### Submission of entries

Entries need to be submitted to the Assistant Clerk, at the address shown on our letterhead, or emailed to [info@walmercouncil.co.uk](mailto:info@walmercouncil.co.uk)

All entries should be received by **Friday 31st March 2024**