



62 The Strand, Walmer, Deal, Kent CT14 7DP

Tel: 01304 362363

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Dated 27th March 2025

You are hereby summoned to attend the **COUNCIL MEETING of WALMER TOWN COUNCIL**
to be held on **Wednesday 2nd April 2025 Walmer Parish Hall, Dover Road, Walmer.**
At 7.30pm.

Roland Aldred
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE.

To receive any apologies.

2. DECLARATIONS OF INTEREST.

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

Attach 1

3. OPENNESS AND TRANSPARENCY

To remind those present of the following: -

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. While those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

4. CHAIRMAN'S REPORT

Update on various matters from the Chairman.

5. MINUTES

To approve the minutes of the Council meeting of the 5th March 2025.

Attach 2

6. REPORT ON ACTIONS FROM LAST MEETING

To receive a report on the actions from the last meeting

7. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

i) To agree to suspend the meeting for up to 15 minutes to allow discussion with members of the electorate of the Parish of Walmer present at the meeting on items of the agenda. Any items not on the agenda that members of the public wish to speak on will be noted for consideration of including on a future agenda.

ii) To receive a report from the DDC/KCC Members for Walmer.

8. CRIME AND ANTI SOCIAL BEHAVIOUR REPORTS

To receive a report from the Police on crime and anti-social behaviour in Walmer.

9. COMMITTEE REPORTS + MINUTES

i. To receive any reports and any agreed minutes as follows:

- | | |
|--|----------|
| a. Amenities & Environment – no minutes to report. | |
| b. Finance & General Purposes – No minutes to report. | |
| c. Walmer in Bloom - Minutes from February 18th, 2025. | Attach 3 |
| d. Events Committee – minutes from January 28 th , 2025. | Attach 4 |
| e. Planning Committee – minutes from February 11 th , 2025. | Attach 5 |
| f. Climate Emergency Working Group — minutes from November 14, 2024. | Attach 6 |

ii. To receive any comments about the draft minutes on Walmer Town Councils website. The following draft minutes are available on the website.

- | | |
|--|--|
| a. Walmer in Bloom from the meeting held March 18 th , 2025. | |
| b. Events from the meeting held March 25 th , 2025 | |
| c. Planning Committee from the meeting held March 11 th , 2025. | |
| d. Climate Emergency Working Group from the meeting held February 6th, 2025. | |

10. REPORT OF THE CLERK

To receive a report from the Clerk on matters received.

11. FINANCIAL REPORT

For noting:

- | | |
|---|----------|
| a. Bank balances. | Attach 7 |
| b. Monthly statement for February 2025. | |

12. PHONE BOX ON THE ISLAND OF STRAND/THE BEACH/CANADA ROAD

Attach 8

To decide on whether Council wishes to attempt to adopt telephone box.

13. OUTDOOR GYM

To receive an update on the project.

14. QUADRENIAL REVIEW OF MEMBERS ALLOWANCES

Attach 9

To decide on response to initial letter from the East Kent Joint Independent Remuneration Panel regarding the upcoming review of members allowances

15. PARKING ON ACCESS ROAD

Attach 10

To decide on quotes for insurance of the council.

16. EPC CERTIFICATE

Attach 11

To decide whether or not to purchase an up to date EPC certification for No.62.

17. DATE OF NEXT MEETING

7 May 2025 **7.30pm.**

Annual Town Meeting on the 16th April 2025.

Declarations of interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest in the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared an OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which the members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken, on the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interest (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone they should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on matter under consideration

Note to the code:

Situations in which a member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the wellbeing of a Member, relative or close associate, employer ect. but not their financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer ect would probably constitute either an OSI or in some cases a DPI.



WALMER TOWN COUNCIL

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DRAFT Minutes of the Meeting of Walmer Town Council held on Wednesday 5th March 2025 – 7.30 pm at Walmer Parish Hall, Dover Road, Walmer.

Present Councillors: Cllr T Bond (Chairman), Cllr L Ludwig, Cllr M Eddy, Cllr R Blackwell, Cllr A Friend, Cllr J Murray, Cllr D Richardson, Cllr P Ludwig, Cllr M Simpson, Cllr S Waite-Gleave, Cllr T Grist and Cllr P Findley and Cllr P Jull.

Officer Present: Roland Aldred, Town Clerk

545. APOLOGIES FOR ABSENCE

Cllrs Lee and Crockford offered apologies that were accepted.

Cllr Blackwell arrived at this point of the meeting

546. DECLARATIONS OF INTEREST

Cllr Waite-Gleave declared a OSI in respect of item 557 ii. as a member of the Marke Wood Gardeners committee and bank signatory. Cllr Findley declared a VAOI in respect of item 557 i. as a member of the Walmer and Deal Action for Swifts committee. Cllr Blackwell declared a VAOI in respect of item 553 and 562 as a former chairman of the Landmark centre. Cllr Jull declared a OSI in Items 553 and 562 as a current trustee of the Landmark Centre.

547. OPENNESS AND TRANSPARENCY

The Chairman reminded all those present of the openness and transparency statement.

548. CHAIRMAN'S REPORT

Cllr Bond reported:

- i. He had attended the Channel Dash memorial in Dover and laid a wreath on behalf of Walmer Town Council.
- ii. Along with the Clerk he had attended a meeting with Dover District Council about the Landmark Centre.
- iii. Item 14 from the agenda would be moved forward to between items 8 and 9.

549. MINUTES

Members received the minutes of the Council meeting held on Wednesday, 5th February 2025.

RESOLVED: That the minutes be approved and signed.

Proposed by Cllr Friend

Seconded by Cllr Eddy

For 12

Against 0

Abstain 0

550. REPORT ON ACTIONS FROM THE LAST MEETING

The Clerk reported that repairs to the noticeboard were underway.

551. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

- i. No questions were posed from members of the public present.
- ii. Cllr Bond of Kent County Council reported that the budget for KCC had been accepted. Kent had not been selected for the 1st tranche of devolution and now are awaiting a timescale for when they will be added to the devolution programme.

552. CRIME AND ANTI-SOCIAL BEHAVIOUR REPORTS

Cllr L Ludwig updated that although no specific reports for Walmer were made, there has been one arrest made in the area for vehicle interference.

553. LANDMARK CENTRE

Cllr Jull arrived during this item.

Members received a short presentation on the financial issues of the Landmark Centre, along with a business plan to allow the centre to move forward. Members received a request for financial assistance from the Trustees to enable them to keep the centre open and a plan for moving forward to make the centre viable in the future. A question-and-answer session followed this item.

554. COMMITTEE REPORTS AND MINUTES

- i. To receive any reports and any agreed minutes as follows:
 - a. Amenities & Environment – minutes from December 4, 2024.
 - b. Finance & General Purposes – No minutes to report.
 - c. Walmer in Bloom - Minutes from January 14, 2025.
 - d. Events Committee – No minutes to report.
 - e. Planning Committee – minutes from January 8th, 2025.
 - f. Climate Emergency Working Group — No minutes to report.

RESOLVED: Members agreed to note the minutes of all the above committees.

Proposed Cllr Friend

Seconded Cllr Eddy

For 13

Against 0

Abstain 0

- ii. To receive any comments about the draft minutes of meetings taken place since the last council meeting.

- a. Amenities and Environment from the meeting held February 26th, 2025.
- b. Planning committee from the meeting held February 11th, 2025.

RESOLVED – To note

Proposed Cllr Eddy

Seconded Cllr Friend

For 13

Against 0

Abstain 0

555. REPORT OF THE CLERK

The Clerk reported:

- i. A developer led event about the proposed development at Ray's Bottom was held last week.
- ii. Officers are reviewing a grant scheme that may allow us to apply for funding for water fountains, proposed at Borrow Pit and Marine Road toilets.
- iii. The allotments have been invoiced for the year.
- iv. There have been further reports of cars being sold by a business on The Strand. This has been passed to Dover District Council Licensing.
- v. One of the officers has completed AAT training.

556. FINANCIAL REPORT

- i. Bank Balances

Bank Balances as at 26/02/25

Charity Bank	£100,000.00
Redwood Bank	£100,000.00
Unity Trust Current	£39,007.24
Unity Trust Deposit	£55,600.14
Total	£294,607.38

ii. Monthly Finance report

Members received the February 2025 monthly financial report.

Financial update for month of February 2025					
Balance at start of month	£	347,486.19			
Payments			Receipts		
Who	For	Amount	Who	For	Amount
SLCC Enterprises	Staff Training	£144.00	Allotment Holder	Allotment Deposit	£100.00
Walmer Churches	Hire of Meeting Room	£41.25			
Leaf Tree Services	Tree Works as Hawkshill	£3,600.00			
Red Dog Gardening	Removal of Green Waste	£300.00			
Allotment Holders	Allotment Deposit Returns	£150.00			
Staff	Salaries	£5,318.19			
KCC LGPS	Pensions	£2,148.30			
Mitec	Telecoms	£162.13			
Deal and Dover Tennis CIC	Grant Payment	£500.00			
Air Ambulance Charity	Grant Payment	£500.00			
Deal Society	Grant Payment	£100.00			
Apex Clean	Office Cleaning	£160.00			
DDC	Marke Wood Payment	£12,500.00			
DDC	Four Toilets Payment	£23,371.58			
Walmer Baptist Church	Hire of Meeting Room	£30.00			
Watsum Medical	Deposit for Event First Aid	£189.99			
Mr D Halpin	Window Cleaning	£12.00			
KALC	Staff Training	£60.00			
Pitman Training	Staff Training	£138.00			
Lloyds Bank	Bank Charges	£3.00			
Applause Touring	Entertainers for Childrens Festival	£650.00			
Viking	Stationary	£49.68			
Chapman Gardeners	Repairs to WIB Basket Chains	£1,361.50			
HMRC	Tax and NI Payments	£1,489.19			
Unity Bank	Bank Charges	£9.30			
Total		£52,988.11	Total		£100.00
Balance at end of month		£294,598.08			
This month spend		-£52,888.11	Last year		-£11,480.33
% of yrs precept for month		21.22%	% of precept for month		4.66%
Total net spend YTD		-£202,278.29	Total spent LYTD		-£182,210.85
% of precept YTD		81.17%	% of precept LYTD		74.03%

RESOLVED – Members agreed to note the bank balances and monthly finance update.

Proposed Cllr Eddy

Seconded Cllr Friend

For 13

Against 0

Abstain 0

iii. Recommendation from Amenities and Environment Committee on increasing the 2025/26 budget for water testing kits.

Members received a written report and recommendation from the Amenities and Environment Committee on increasing the budget for Water testing kits.

RESOLVED – To increase the budget from £500 to £840 for the year 2025/26.

Proposed – Cllr Friend

Seconded – Cllr Murray

For 9

Against 2

Abstain 2

557. BIODIVERSITY GRANTS

Members received recommendations from the Amenities and Environment Committee on the award of biodiversity grants.

- i. Walmer and Deal Action for Swifts – Grant for additional nesting boxes and leaflets to promote the work of the group.
- ii. Marke Wood Gardeners – Grant for plants for Marke Wood.

RESOLVED – To award grant of £473.79 To Walmer and Deal Action for Swifts and £304.85 to Marke Wood Gardeners.

Proposed – Cllr Friend

Seconded – Cllr P Eddy

For 12

Against 0

Abstain 0

Cllr Waite-Gleave did not participate in the vote for this item.

558. OUTDOOR GYM

Members received a verbal update on the progress of the outdoor gym and copies of the project scope and funding strategy documents. Members wished to thank the officer Mrs Simmons for her work.

RESOLVED – To note the report and documents.

Proposed – Cllr Friend

Seconded – Cllr L Ludwig

For 13

Against 0

Abstain 0

559. CONFIDENTIAL TO BE HELD UNDER THE PUBLIC BODIES (admission to meetings) ACT 1960

RESOLVED – To move into a private session to discuss items of commercial or legal sensitivity.

Proposed – Cllr Eddy

Seconded – Cllr Friend

For 13

Against 0

Abstain 0

560. INSURANCE

Members received a written report from the Clerk and quotations in relation to the upcoming renewal of the Council's insurance.

RESOLVED – To agree to the three-year policy from Hiscox at a cost of £2413.66 per year.

Proposed – Cllr Eddy

Seconded – Cllr Jull

For 13

Against 0

Abstain 0

561. LEGAL ADVICE

Members received the advice from the solicitor.

RESOLVED – To note the advice of the solicitor and move forward as suggested.

Proposed – Cllr Friend

Seconded – Cllr Eddy

For 13

Against 0

Abstain 0

Cllr Jull left the meeting at this point.

RESOLVED – Members agreed to extend the meeting to complete the last item as the 2 hours limit had been reached.

Proposed – Cllr Friend

Seconded – Cllr Eddy

For – 12 Against – 0 Abstain - 0

562. LANDMARK CENTRE

Members discussed the presentation and business plan the Trustees and Management of the Landmark Centre had put forwards.

RESOLVED – To agree to award £5000 to the Landmark Centre on the condition that they can obtain the full required £50,000, with the rest coming from Deal Town Council and Dover District Council.

Cllr L Ludwig called for a recorded vote.

Proposed – Cllr Blackwell

Seconded – Cllr P Ludwig

For – 9. Cllr Blackwell, Cllr P Ludwig, Cllr L Ludwig, Cllr Grist, Cllr Findley, Cllr Richardson, Cllr Friend, Cllr Bond and Cllr Waite-Gleave

Against -0

Abstain – 3. Cllr Eddy, Cllr Murray and Cllr Simpson

563. DATE OF NEXT MEETING

2nd April 2025.

The meeting closed at 22.00 pm.

Signed: Date:



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Minutes of the meeting of the Walmer in Bloom Committee held on 18th February 2025 at 62 The Strand, Walmer, at 5.30 pm.

Present: Cllr L Ludwig (Chairing)
Cllr P Ludwig
Cllr D Richardson
Cllr E Crockford

Non-voting members: Mrs D Bogue
Miss A Late

Officers present: John Miles (Administration Officer) Roland Aldred (Town Clerk)

Cllr Crockford was not present at the start of the meeting.

523. APOLOGIES FOR ABSENCE

Apologies received from Cllr S Waite Gleave, Cllr P Findley.

524. DECLARATIONS OF INTEREST

None Submitted.

525. MINUTES OF LAST MEETING

RESOLVED – That the minutes be taken as an accurate record with an amendment to the initial of Cllr Richardson on item 451.

Proposed by: Cllr P Ludwig

Seconded by: Cllr D Richardson

For 3

Against 0

Abstain 0

526. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

None.

527. CHAIRMAN'S REPORT

I. The Chairman met with Youngs Nursery in regard to plants and flowers for the Walmer In Bloom campaign 2025/2026.

II. Chair has also been in communication with Walmer Open Gardens for a possible exchange of ideas for publicity, and judging for the garden competition.

- III. Mrs Janine Doulton is not available for judging this year, chair will meet with her for advice.
- IV. One of the brushcutters at Hawkshill broke down while being used, repairs to be looked into.
RESOLVED- To take the bush cutter to Coastal Mowers to see if it is cost effective to repair the bush cutter, if so to delegate up to £300 to repair the bush cutter.
 Proposed by: Cllr L Ludwig
 Seconded by: Cllr P Ludwig
 For 4 Against 0 Abstain 0

Cllr Crockford arrived ten minutes into the meeting.

528. ADMIN REPORT

NOTED- Report has been forwarded to the committee members.

Members requested that Admin contact Red Dog about the removal of green waste still at Walmer Peace Gardens.

Admin to request quotes for the installation of the noticeboard at Hawkshill.

RESOLVED- Members agreed to delegate to Admin and Chair power to spend up to £250 to get a contractor in to install the noticeboard.

Proposed by: Cllr D Richardson

Seconded by: Cllr P Ludwig

For 4 Against 0 Abstain 0

529. WALMER PEACE GARDENS

- I. WPG Meeting Minutes were forwarded to the committee members.

Members received the minutes of the latest meeting of the Walmer Peace Garden Committee. Members asked the officer to review how much was left in the budget for 2024/25 as a small storage container is required for the tools. Members discussed the idea of a willow wigwam, members asked that a proposal be brought forward so officers can review health and safety aspects and insurance provisions.

NOTED

- II. To decide on request for Bluebell bulbs.

Members received a quote for one hundred Bluebell bulbs in the green for planting at Walmer Peace Gardens.

RESOLVED – To purchase one hundred bulbs at £35.00 for planting in Walmer Peace Gardens.

Proposed by: Cllr P Ludwig

Seconded by: Cllr D Richardson

For 4 Against 0 Abstain 0

530. LOCAL CAMPAIGN 2024

FLORAL DISPLAYS

- I. Members received a verbal report from Cllr L Ludwig regarding a meeting with the owner of Youngs Nursery.

RESOLVED: To have Youngs nursery choose the colours and types of plants to the total of the agreed quote.

Proposed by: Cllr P Ludwig

- Seconded by: Cllr D Richardson
For 4 Against 0 Abstain 0
- II. Members received a written report from the officer about the current Local Walmer in Bloom competition. The report focused on the current prize categories there are and how Walmer is broken down. Members discussed the idea of increasing the number of nominations received to increase public participation. Increased publicity and a marketing plan will be put in place as well as new processes for the campaign by mid-late June.
RESOLVED- Walmer In Bloom 2025 will depend upon members of the public nominating gardens for judging by public vote.
Proposed by: Cllr D Richardson
Seconded by: Cllr P Ludwig
For 4 Against 0 Abstain 0
- III. Committee received a copy of the last South East In Bloom judging sheet, and were informed that out of the categories that Walmer is eligible for in the South and South East In Bloom campaign, that the best suited was that of Parish In Bloom.
RESOLVED: Walmer to enter the Parish In Bloom category for the SSEIB competition at a cost of £60.00.
Proposed by: Cllr L Ludwig
Seconded by: Cllr D Richardson
For 4 Against 0 Abstain 0
- IV. Committee members to come up with possible ideas and locations for new banners for the WIB campaign.
Admin to get quotes for different sized banners, to include QR codes for town council website page.
- V. A donation for a prize for WIB has been given in memory of a former WIB prize winner.
RESOLVED: To delegate to Cllr L Ludwig and the officer to speak with White Cliffs Engraving and select a suitable trophy for the £100 donation.
Proposed by: Cllr P Ludwig
Seconded by: Cllr D Richardson
For 4 Against 0 Abstain 0

SCHOOL AND YOUTH ACTIVITIES

- I. Committee discussed the possibility of adding a display at the Children's Festival showcasing selected posters from the schools competition. In order to allow more of the public to see the pictures and what they will be used for.
- II. Admin to enquire to local schools if they have received the competition information, if there is no response, Cllr Richardson will approach the schools to check in person.

WIB PRESENTATION

- I. Prize choices to be revisited at later meeting once decisions are made regarding the categories for WIB 2025.
- II. Members received updates from Cllr Richardson and Admin officer on the potential for working with Walmer Castle to hold the presentation at the castle or the scout hut for 2025. Both are working with contacts to get costs for this. To be revisited at later meeting once decisions are made regarding the categories for WIB 2025.

- III. An item was discussed regarding the Walmer in Bloom presentation at the events committee meeting on 28th January 2025. This was in regard to a possible combination of the WIB presentation and a volunteers celebration.

531. ISSUES FOR INCLUSION ON NEXT AGENDA

No items put forward, items can be sent into the office for consideration.

532. DATE OF NEXT MEETING

Tuesday 18th March 2025 at 17:30

The meeting closed at 18.55.

Signed _____

Dated _____



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Minutes of the Events Committee held on Tuesday 28th January 2025 at No 62 The Strand, Walmer at 5.30pm.

Present: Cllr Tony Grist (Chairman); Cllr Diana Richardson, Cllr Mark Simpson, Cllr Louise Ludwig and Cllr Elinor Crockford.

Officers Present: Roland Aldred – Town Clerk.

Cllr Crockford was not present for the start of the meeting.

480. WELCOME AND APOLOGIES FOR ABSENCE.

Cllr Friend offered apologies that were accepted. Cllr Crockford offered apologies as she would be late.

481. DECLARATIONS OF INTEREST.

No interests were declared.

482. OPENNESS AND TRANSPARENCY.

The Chairman reminded those present of the terms of openness and transparency.

483. MINUTES OF THE PREVIOUS MEETING.

Members considered the minutes of the meeting held on Tuesday 3rd December 2024.

RESOLVED – That the minutes be taken as a true and accurate record.

Proposed by: Cllr Richardson

Seconded by: Cllr Ludwig

For 4 Against 0 Abstain 0

484. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA.

None.

485. EVENTS BUDGET.

i. Members received the budget and current financial position vs the budget for 2024/25.

ii. Members received the budget for 2025/26.

RESOLVED – Members noted the budgets.

Proposed by – Cllr Simpson

Seconded by - Cllr Grist

For 4 Against 0 Abstain 0

Cllr Crockford arrived.

486. CHRISTMAS CAROLS & CLASSICS EVENT REVIEW.

Members discussed feedback from the Christmas Carols and Classics event in December. Members discussed whether DDC policy would mean looking at alternative locations, various small issues that had been noted and that they would like to see more community involvement. Members requested that an item be placed on the agenda for the next meeting to discuss what to do for the event in 2025.

487. EVENT PLANNING CHILDRENS FESTIVAL 2025.

- i. To receive an update from the officer.

Members received an update on the planning for the Children's Festival.

RESOLVED – To book applause touring acts "Caspian the Crab" and "Aquanauts Adrift" for the Children's Festival.

Proposed – Cllr Richardson

Seconded – Cllr Grist

For 5 Against 0 Abstain 0

Members asked the officers to talk to Applause about the requirements they would have for the day, and to look at any potential solutions that may be required. Members further discussed the idea of a hydration station, information provided by the officers suggested that the outdoor solutions would be too large and expensive to provide value.

RESOLVED – To agree to hold the prices for vendors from 2024/25 for the Children's Festival.

Proposed – Cllr Ludwig

Seconded – Cllr Grist

For 5 Against 0 Abstain 0

Members discussed additional catering options and asked the officers to reach out and see if there was interest.

- ii. To discuss quotes received for hire of portable toilets.

Members received a written report from the Events Officer on the pricing of two options for providing portable toilets.

RESOLVED – To accept the quote from Environmental Services

Proposed – Cllr Ludwig

Seconded – Cllr Simpson

For 5 Against 0 Abstain 0

- iii. To agree quote obtained for first aiders.

Members received a quote for a First responder and Emergency care assistant.

RESOLVED – To accept the quote from Wantsum Medical.

Proposed – Cllr Simpson

Seconded – Cllr Ludwig

For 5 Against 0 Abstain 0

488. EVENT PLANNING BROCANTE 2025

- i. To receive an update on actions.
Members noted progress on actions.
- ii. To agree pitch sizes and prices.
Members received a written report on pitch sizes and prices.
RESOLVED – To hold prices on single pitch sizes and remove discount for doubles. Pitch sizes to remain the same as 2024.
Proposed – Cllr Ludwig
Seconded – Cllr Crockford
For 5 Against 0 Abstain 0
- iii. To agree quote for portable toilets.
Members received a written report from the Events Officer on the pricing of two options for providing portable toilets.
RESOLVED – To accept the quote from Environmental Services
Proposed – Cllr Ludwig
Seconded – Cllr Simpson
For 5 Against 0 Abstain 0
- iv. To agree quote for first aiders.
Members received a quote for a First responder and Emergency care assistant.
RESOLVED – To accept the quote from Wantsum Medical.
Proposed – Cllr Simpson
Seconded – Cllr Ludwig
For 5 Against 0 Abstain 0

489. FUTURE/OTHER EVENTS

- i. Marke Wood open day.
Members discussed how Walmer Town Council could get involved in the potential Marke Wood open day that DDC has suggested may occur for the opening of the play park. Members asked that the officers get in touch with DDC officers to find out more details.
- ii. Volunteers' presentation event.
Members discussed having a joint Walmer in Bloom and volunteers thank you event. Members asked that more information was provided, and further discussion will take place.
- iii. Discussion future new event ideas.
Members were asked to think of idea for additional events they would like to see.

490. DATE OF NEXT MEETING

Tuesday 25th March 2025 @ 17.30pm.

The Chairman closed the meeting at 18.50pm.

Signed

Date



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Minutes of the meeting of Walmer Town Council Planning Committee held on Tuesday 11th February 2025 at 6.30pm at Elizabeth House, St Mary's Road, Walmer.

Present: Councillors:

- Cllr J Murray (Chair)
- Cllr R Blackwell
- Cllr T Grist
- Cllr T Bond
- Cllr M Simpson
- Cllr S Waite-Gleave

Others Present:

- Cllr P Findley
- Mrs J Daniels (DDC Tree Officer)

Officers present: John Miles (Administration Officer)

Cllr Blackwell was not present at the start of the meeting.

512. TREE PROTECTION OFFICER

Jo Daniels, Dover District Council Tree Officer, met with members of the Planning Committee. She informed the members as to how and why decisions are made regarding the cutting or removal of trees. The main criteria consist of:

1. Remaining Useful Life
2. Effect on the landscape if removed
3. Amenity value for public view

In addition, it was mentioned that of pollarding permission was given before, then it was difficult to deny it a second time. Pollarding of trees from a young age also means that if not followed on, then the branches originally cut could become weak points. Pollarding of trees should also take place every three years.

Guidance on tree works can be found online with documents such as the Government Guidance on Tree Preservation Orders 2012 and TPO Legislations.

Cllr Findley attended this part of the meeting.

Cllr Blackwell arrived fifteen minutes into the meeting.

513. APOLOGIES FOR ABSENCE

Cllr Lee offered apologies that were accepted.

514. DECLARATIONS OF INTEREST

None Submitted

515. OPENNESS AND TRANSPARENCY

All those present were reminded of the Rights and Obligations under the Local Government Audit and Accountability Act 2014.

516. A SHORT GUIDE TO PLANING COMMITTEE RECOMMENDATIONS AND CONDITIONS

Resolved- Noted

517. MINUTES OF THE PREVIOUS MEETING

Resolved – That the minutes be accepted as a true and accurate record.

Proposed: Cllr Blackwell

Seconded: Cllr Bond

For:6 Against:0 Abstain: 0

518. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE

None Received

519. PLANNING DECISIONS

Reference	Site	DDC	WTC	Description
24/01204	Annexe Crows Nest 98 Wellington Parade Walmer CT14 8AD	Grant Planning Permission	No Comment	Change of use of annexe to holiday let
24/00840	Victoria Place Halliday Drive Walmer CT14 7FH	Refuse Consent	Objection - Walmer Town Council Objects to this application on the following grounds. i. The works on the tree are considered as too severe, however Walmer Town Council supports the removal of dead wood from T1 as required.	London Plane (T1) crown lift canopy on South, East and West facing sides to 5-6 metres above ground level; London Plane (T2) crown lift canopy on West facing side to 5-6 metres above ground level, both the subject of Tree Preservation Order No 1 of 2015.
24/01053	28 Herschell Square Deal CT14 7SF	Grant Planning Permission	No Objection	Erection of a first floor side extension, single storey rear extension, garage conversion to residential accommodation, first floor rear terrace with railings and new window openings.
24/01284	10 Belmont Walmer CT14 7QU	Grant Consent	No Objection	Cut back selected limbs to give 2 metres clearance from building of one Silver Birch the subject of Tree Preservation Order No 18 of 2009.
24/00906	19 Cavalry Court Walmer CT14 7GF	Grant Planning Permission	No Objection	Installation of double doors
24/01187	19 Cavalry Court Walmer CT14 7GF	Grant Listed Building Consent	No Objection	Replace side elevation door with French door in enlarged opening. Remove internal ground floor wall. Insert partition to form utility room.

24/01228	51 Canada Road Walmer CT14 7EQ	Grant Planning Permission	No Objection	Erection of single storey rear and side extensions (existing side extension to be demolished)
24/01124	Land Fronting St Marys Road & Rear Of Redcote St Clare Road Walmer CT14 7QB	Grant Planning Permission	Objection- Walmer Town Council Objects to this application on the following grounds. i. Loss of Privacy for neighbouring properties ii. Overlooking of neighbouring properties iii. Excess height of dormer	Variation of condition 2 (approved plans) of planning permission 21/00776 (Erection of 2no. detached dwellings with vehicular access and associated parking (front boundary wall to be demolished and trees to be removed) to increase roof height and insertion of dormer windows to plot 1
24/01317	272 Dover Road Walmer CT14 7NP	Grant Planning Permission	No Objection	Erection of two storey and first floor rear extensions with alterations to windows and doors
24/00982	49 The Strand Walmer Kent CT14 7DX	Refuse Planning Permission	No Objection	Replacement and extension of first floor balcony with glass balustrade. Erection of second floor balcony and glass balustrade. Replacement windows and doors.

520. PLANNING APPLICATIONS – NEW

I. DOV/24/01330- 35 Granville Road Walmer Deal Kent CT14 7LQ

Erection of a part 2 storey, part 1 storey rear extension

Resolved: No Objection

Proposed: Cllr Simpson

Seconded: Cllr Bond

For: 6 Against: 0 Abstain: 0

II. DOV/24/01338- Heatherstone House, Hawksdown, Walmer, CT14 7PN

Erection of two storey front and first floor rear extension including balconies/glass balustrades, single storey side extensions, front porch, wrap around raised terrace to include swimming pool, outbuilding/gym and associated external alterations (existing front porch to be demolished)

Resolved: No Objection- However Walmer Town Council would like to consider imposing the following conditions on this application if it is approved.

- i. **Walmer Town Council is concerned about the proposed loss of nine individual trees, one group of trees and part of another sets of trees. WTC would like a condition to have the trees replaced if removed.**
- ii. **Due to the flood risks in the area of Ray's Bottom, WTC would also request that the flooring to be put down as part of the extensive external works to be permeable to help reduce the amount of run-off water and soil from the property causing damage to the area below.**

Proposed: Cllr Waite Gleave

Seconded: Cllr Blackwell

For: 4 Against: 2 Abstain: 0

- III. **DOV/25/00035- 59 Canada Road, Walmer, CT14 7EJ**
Erection of a single storey rear extension, rear dormer window, and rooflights to front elevation to facilitate a loft conversion (existing rear conservatory to be demolished)
Resolved: No Objection- Committee indicated that they would ask the Town Clerk to talk to the resident to prevent parking on council EV points.
Proposed: Cllr Waite Gleave
Seconded: Cllr Blackwell
For: 6 Against: 0 Abstain: 0
- IV. **DOV/24/01263- 15 Meryl Gardens, Walmer, CT14 7QH**
Erection of a single storey rear extension
Resolved: No Objection
Proposed: Cllr Blackwell
Seconded: Cllr Bond
For: 6 Against: 0 Abstain: 0
- V. **DOV/25/00083- 2 Harvey Avenue, Walmer, Deal, CT14 7DW**
Re-pollard back to previous pruning points of one Sycamore (T1) the subject of Tree Preservation Order No 26 of 2023.
Resolved: Objection- Walmer Town Council objects to this application on the following grounds
I. The tree is not causing damage to the location
II. Amenity value of the tree as seen from the drill field opposite
III. There is little to no actual overhang of the tree to the neighbouring property
IV. That pollarding should be every three years as laid down by DDC Tree Officer.
Proposed: Cllr Simpson
Seconded: Cllr Waite Gleave
For: 6 Against: 0 Abstain: 0

521. CONSULTATIONS

Decision was made regarding the removal of the telephone box to refer it to the A&E and Walmer In Bloom Committees.

522. DATE OF NEXT MEETING

Tuesday 11th February 2025 @ 7pm
The meeting closed at 20.00

Signed Dated



62 The Strand, Walmer, Deal, Kent CT14 7DP

Tel: 01304 362363

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Minutes of the Climate Emergency Working Group Meeting

Held 14th November 2024 at No 62 The Strand, Walmer at 7:00pm

PRESENT: Cllr R Blackwell, Cllr L Ludwig, Cllr P Findley, Cllr S Waite-Gleave, (Chairing)

- **APOLOGIES FOR ABSENCE**

Cllr M Eddy, Mrs S Fisher

- **DECLARATIONS OF INTEREST**

None

- **MINUTES OF THE PREVIOUS MEETING**

- Agreed and signed off.

RESOLVED – That the minutes be taken as an accurate record.

Proposed by: Cllr Findley

Seconded by: Cllr Blackwell

For 4

Against 0

Abstain 0

- **MATTERS ARISING FROM PREVIOUS MEETING**

NOTED- Admin informed the working group of the status of matters outstanding, thermal camera service, Deal Climate Day and Budget.

Proposed by: Cllr Blackwell

Seconded by: Cllr Ludwig

For 4

Against 0

Abstain 0

- **COMMENTS FROM THE PUBLIC**

None

- **ONGOING PROJECTS**

- **EV Charging points**

Admin informed working group of imminent payment of share from EV points via Kent County Council, this is a current total of £550.48.

- **Thermal Camera Scheme**

Admin informed working group that leaflets are being distributed in Upper Walmer as well as at the Climate Action Day. Leaflet drops for Middle Walmer are still needed.

- **Report From DDC Climate and Nature Forum**

Noted: Cllr Waite Gleave gave a report from the DDC Climate and Nature Forum on 16th October.

- A new breed of beetle has been found at Betteshanger Park

- Cllr Waite-Gleave to work on a green spaces to protect plan to forward to Cllr Beer of Deal Town Council
- Bio-Diversity net gain has been put forward at numerous proposed developments.
Proposed by: Cllr Blackwell
Seconded by: Cllr Findley
For 4 Against 0 Abstain 0
- **Report From Dover Forum KALC**
Noted: Cllr Waite Gleave gave a report from the Dover Forum KALC Meeting on 23rd October.
 - More information regarding resilience plans is required, the possibility of workshops was voiced
 - The KCC booklet 'Natural solutions' has information regarding plans, however seemed to be put aside during the 2021 elections.
Proposed by: Cllr Blackwell
Seconded by: Cllr Findley
For 4 Against 0 Abstain 0
- **Climate Action Day**
Noted: Climate Action Day materials were confirmed as ready for use, several councillors will be available on the day to assist where necessary.
Proposed by: Cllr Waite Gleave
Seconded by: Cllr Blackwell
For 4 Against 0 Abstain 0
- **Report From KALC Conference**
Noted: Cllr Waite Gleave gave a report from the KALC Climate Conference on 5th November.
 - There are very likely to be intense dry hot drought periods once every 4 years.
 - More intense rain
 - Public support for action. Expressed by 74% of respondents to 2021 census.
 - KCC has bought 2 large solar farms in Somerset 22MW which represent 76% of electricity used by KCC.
 - Encouraging private residents to reduce their carbon footprint with Green Open Homes project
 - Local councils need to develop a Climate Action Plan
 - Taking increased threats of wildfires seriously especially where parish boundaries are on edge of farmland.
 - Need for firebreaks on edges of all new developments. UK wildfire peaks are April & July.
 - Cllr Waite Gleave to send questions to Steve Cole of CSE about how to push LPA to reach and incentivise private landlords to make their rental properties energy efficient
Proposed by: Cllr Waite Gleave
Seconded by: Cllr Ludwig
For 4 Against 0 Abstain 0

Local Nature Recovery Strategy

- **Walmer And Deal Action for Swifts Project**
 - **NOTED:** A report was received by Cllr P Findley regarding the WALDAS project, the group have been contacted by Canterbury, Thanet and West Kent to set up their own projects.
 - A rolling display of swifts will be present at the Climate Action Day on 16th November at Deal Town Council
Proposed by: Cllr Findlay
Seconded by: Cllr Waite-Gleave
For 4 Against 0 Abstain 0
- **Seawater Quality**

Noted- Admin to get further information about sea water testing from selected companies.

- **BUDGET**

RESOLVED – To amend budget by £500 to allow for the purchase of Seawater testing kits for 2025.

Proposed by: Cllr Waite Gleave

Seconded by: Cllr Ludwig

For 3

Against 0

Abstain 0

- **POSSIBLE FUTURE AIMS AND INITIATIVES.**

- Noted: In January group to assemble example action plans in order to construct one for Walmer.
- Working Group to look into isolating areas near the shoreline to prevent encroachment by water going vehicles.

- **ANY OTHER QUESTIONS OR OBSERVATIONS.**

- None

- **DATE OF NEXT MEETING**

Thursday 9th January 2025 at 19:00 at No 62 The Strand.

Meeting ended 20:20

Bank Balances as at 23/03/25

Charity Bank	£100,000.00
Redwood bank	£100,000.00
Unity Trust current	£29,267.38
Unity Trust Deposit	£55,600.14
Total	£284,867.52



Item: Phone box.

Date: 20/03/25.

Meeting: April 2025 Full Council.

From: Roland Aldred.

The red telephone box shown on map below is due to be decommissioned and removed as part of BT regular review in to usage of phone boxes. As part of the process local Councils, community groups and charities are given the opportunity to "adopt" the kiosk portion of the phone box.

The cost of adoption is just £1 (although the future costs of maintenance, insurance and whatever you do with it are not factored in to the £1). Many councils across the country have taken this up and put these to use.

For a response time is limited as the phone box is currently marked for removal.

Below are some ideas from other areas of uses made of the phone boxes.

Book Exchange



Small shelving unit added and books left in situ for members of the public to exchange at will. Glass to remain in situ to protect the books from the weather

Food Banks

Contact was made with Deal Foodbank who felt that there was no infrastructure for taking this on as a location and therefore were not interested.

WIB exhibit



Planters fitted using the existing bars where windows would be. These would need to be specifically made. Consideration of winter months when nothing was flowering would need to be given.

information booth



Large poster/s style information within the box. Already have 2 historic plaques in area so what information would be set within the box?

Defibrillator housing

A large number of the booths have been converted to hold defibrillators however in this instance there are multiple defibrillators in the immediate vicinity of the booth, with the nearest on the lifeboat station and further defibrillators located at the RMA Club and both Cedars and Balmoral surgeries.

Members to decide.

Do Walmer Town Council wish to adopt the telephone box? Yes/No

What would Walmer Town Council do with the telephone box if they choose to adopt it?



Attach 9

Democratic Services
White Cliffs Business Park
Dover
Kent CT16 3PJ

Telephone: (01304) 821199
Fax:
DX: 6312
Minicom: (01304) 820115
Website: www.dover.gov.uk

To: Town/Parish Clerks

Contact: Kate Batty-Smith
Direct line: (01304) 872303
e-mail: democraticservices@dover.gov.uk
Our ref: EKJIRP/KBS
Your ref:
Date: 12 March 2025

Dear Town/Parish Clerk

QUADRENNIAL REVIEW OF PARISH COUNCIL ALLOWANCES 2025-2029

I am writing to you on behalf of the East Kent Joint Independent Remuneration Panel to seek your views ahead of its next Quadrennial Review covering the period 2025–2029.

The East Kent Joint Independent Remuneration Panel was formed by Canterbury City Council, Dover District Council and Thanet District Council and, in addition to making recommendations on the allowance schemes for these three authorities, is also responsible for making recommendations in relation to the town and parish councils within the respective city or district administrative areas.

The Panel does this by undertaking a review every four years, setting out recommendations to cover the period until the next review. These recommendations, whilst non-binding, should be considered by the town/parish council if it chooses to exercise its discretionary powers to set levels for Parish Basic Allowance, Parish Chairman's Basic Allowance and travel and subsistence allowances.

The recommended levels from the last review (2021-2025) were as follows:

	Band A	Band B	Band C
	Parish	Parish	Parish
	(Electorate	(Electorate of	(Electorate
	of 15,000	10,000 to	of 1 to
	plus)	14,999)	9,999)
Parish Basic Allowance	£600.00	£300.00	£150.00
Parish Chairman's Basic Allowance	£1,200.00	£600.00	£300.00

The Panel also recommended that any increases in these allowances over the four-year life of the review should be index-linked to the officer pay award for that town/parish council.

The recommendations in respect of travel allowance were that this allowance should be paid in accordance with the approved HMRC (HM Revenue & Customs) levels (also known as AMAP or Approved Mileage Allowance Payments). At that time, these were as follows:

	First 10,000 business miles in the tax year	Each business mile over 10,000 miles in tax year
Cars and Vans	45 pence per mile	25 pence per mile
Motorcycles	24 pence per mile	24 pence per mile
Bicycles	20 pence per mile	20 pence per mile

It should be noted that the recommendations of the Panel do not affect the right of a parish council to pay the chairman/mayor a civic allowance under the Local Government Act 1972.

Whilst the Panel acknowledges that many town and parish councils will not be paying allowances to its members, it is required to form new recommendations for the period 2025–2029, and is seeking the views of the towns and parishes in respect of the current recommended levels for the Parish Basic Allowance, Parish Chairman's Basic Allowance and travel and subsistence allowances.

I should emphasise that the Panel has specifically requested that town and parish clerks consult **all** their members when forming a response to this letter which will then be considered when the Panel meets to make its new recommendations.

I would be grateful to receive your comments, which can be emailed to democraticservices@dover.gov.uk, by no later than **Friday, 30 May 2025**.

In the meantime, if you have any questions, please feel free to contact me on 01304 872303 or by e-mail at kate.batty-smith@dover.gov.uk.

Yours faithfully

Kate Batty-Smith
Democratic Services Officer
Dover District Council



Item: Parking on access road .

Date: 19/03/25.

Meeting: March Full Council.

From: Cllr L Ludwig.

Proposal to Introduce Parking Restrictions on the approach road to the Drill Field

Walmer Town Council own and are responsible for the road that leads to the drill field and rugby club off Canada Road.

Residents from 8 houses in Canada Road have right of access to the rear of their properties, 4 on the beach side of the road & 4 the other. I understand the parking spaces are included in the Land Registry to the respective houses. 2 of these houses have parking spaces within the converted church - (St Micheals and All Angels), through a security gate. There are 6 houses in the converted church. The chairman of the residents' association has reported the situation formally to the council several times.

The entrance to the road is through a large brick opening presumably gated when it belonged to the MOD.

There are 4 electric vehicle charging points that WTC installed through a match funded KCC scheme some time ago. There are double yellow lines on the same side as the charging points & no road markings on the other.

There are various markings denoting no parking or stopping e.g. cross hatchings at the junction of the entrances to the Drill Field, Chapel, private parking spaces and rear of properties in Canada Road. These have faded together with signage but are never, the less visible.

Drivers have taken advantage of this space ever since it was developed some 20 years ago and regularly park their cars here. It provides spaces for approximately 6 cars.

However, many disregard the double yellow lines, road markings and signs, causing severe disruption for residents and drivers using the road, especially when the rugby club has fixtures or training sessions with drivers dropping players off or leaving and entering the site. The road quickly becomes blocked as cars entering and leaving have nowhere to move to allow others to pass. When the car park is full many cars are parked in dangerous positions blocking access to residents parking spaces.

This also prevents the parking for coaches that could never manoeuvre in the area safely.

The problems are exacerbated when drivers have stopped near the entrance and opposite the pharmacy, making it very difficult to manoeuvre safely.

The rugby club experience problems in the week, when thoughtless parking on, and near the approach road prevents refuse lorries from entering to collect the large waste bins, and they get faced with large financial penalties as the company charges them for failed and new visits.

(I do not know if DDC contractor for the residents are also effected).

Recently a fire engine was called to the chapel- it did get access, but residents report it was not an easy manoeuvre.

Currently there is no enforcement of the double yellow lines, this is a private road and DDC will not include it in their area.

Photos



Action to date:

The Clerk has put up new laminated 'no parking signs' on the lampposts on the side with double yellow lines. (We do not know currently if they have made a difference).

He has also placed notices on cars over several weekends in a bid to advise drivers who are disregarding the signs and road markings. It is not reasonable or sustainable to expect the clerk or staff to monitor and place notices on the weekend or any time. Previous efforts produce short term improvements only.

Private parking monitoring companies have been contacted, and the area is too small for them to take on.

The Chairmen of the Residents Association has contacted DDC, for improved enforcement of the parking restrictions outside the pharmacy.

I have met with some Rugby Club Directors and the chairman of the residents' association to discuss the issue and possible options to address this.

Potential Solution:

For 6 months from the 3rd of April, there will be the NHS breast screening unit parked next to the rugby club. This is an essential service and the club support them by providing access to their facilities and on-site parking for staff and clients.

Our clerk and rugby club is working with the service to ensure the large vehicle can gain access, to discourage parking on the day of arrival of the unit.

The arrival of the screening facility gives the council an opportunity to explore options to alleviate this problem, engage with the community and residents effected and give those drivers time to get used to the change.

This could be implemented with simple cost-effective solutions:

- Physical barriers that prevent parking.
- Repainted lines and markings.
- New and different notices making it clear this is Private Land and Public are not entitled to park on it.
- Communication strategy should be developed in conjunction with the rugby club, residents, pharmacy and Drs surgery.

Other considerations

The rugby club are considering negotiating with the Balmoral surgery to use their car park during busy fixtures and meetings. There had been a former arrangement that didn't last because of a car getting locked in and the surgery being inconvenienced. Nevertheless, with new managers it could be worth revisiting. (But it does not alleviate the issue midweek).

Recently we have also discovered that the street lighting in this road, is separate to Canada Road and the electricity for it comes from the rugby club supply. There has never been an official process for reimbursing the rugby club, & it may be difficult to establish how much the council should be paying. This has been highlighted to the A&E committee on the 26th February and actions were given to the clerk to investigate what had been agreed in the past.

Further research shows 2 different types of streetlamps and at the time of writing this report, it is to be determined which of the lamps work.

Lighting maybe prudent or essential if new parking prevention measures are introduced to ensure compliance and prevent accidents or claims against the council, (technical expert advice may need to be sought).

Proposals:

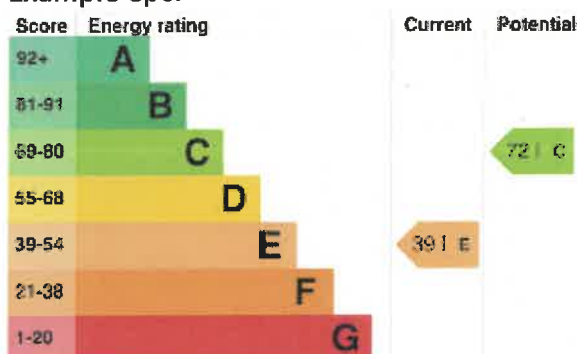
1. To investigate the options and costings to stop parking on the opposite side of the road to the charging points, for implementation before the NHS unit moves off site.
 2. To investigate the enforcement options for ignoring double yellow lines & any other offences, so that the WTC can choose the appropriate measures if compliance is not forthcoming.
 3. To work with the rugby club and electricity providers to establish a fair and sensible solution to maintaining and paying for the street lighting. For options to be presented to full council for a decision.
-



Item: EPC certificate.
Date: 20/03/25.
Meeting: March Full Council.
From: Roland Aldred.

The energy performance certificate for No 62 The Strand expired in April 2024. An Energy Performance Certificate (EPC) assesses and rates a property's energy efficiency on a scale from A (most efficient) to G (least efficient), providing information on potential energy costs and environmental impact, and offering recommendations for improvements.

Example epc:



Walmer Town Council is legally not required to hold a current EPC certificate, but would be required to obtain one if the building was rented or sold. EPC's are valid for 10 years.

Walmer Town Council declared a Climate Emergency, and therefore improving energy efficiency with our office would fit within these goals, the EPC will come with a recommendation report offering suggestions on how WTC can improve the efficiency of the office.

Only one quote for £220 has been received so far, if available further quotes will be passed out on the night.

Members to decide

Should Walmer Town Council go ahead with updating the EPC?

If so, which, if quotes are available will be selected for the work?