



WALMER TOWN COUNCIL
62 The Strand, Walmer, Deal, Kent CT14 7DP

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Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Dated the 24th April 2025

F+GP Cttee: Cllr P Jull, Cllr J Murray, Cllr M Eddy, Cllr M Simpson, Cllr P Ludwig, Cllr A Friend, Cllr K Lee, Cllr D Richardson, Cllr S Waite-Gleave and Cllr P Findley.

You are hereby summoned to attend a meeting of THE FINANCE & GENERAL PURPOSES COMMITTEE to be held at 7pm Wednesday 30th April 2025 at:

Elizabeth House, St Marys Road, Walmer.

Roland Aldred
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

3. OPENNESS AND TRANSPARENCY

To remind those present of the following: -

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. While those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

- 4. MINUTES** Attach 1
Approve the minutes of the meeting held on 22nd January 2025.
- 5. COUNCIL FINANCE UPDATES**
- i. To receive the full year 2024/25 update on the Council's spending vs the budget for 24/25 vs full year 2023/2024. Attach 2+3
 - ii. To note the Bank Reconciliation up to 31/03/25. ENC 1
- 6. GRANT APPLICATIONS**
To receive applications for grants from the following organisations:
- i. Deal Branch RMA ENC 2
 - ii. 2235 Deal Squadron Air Cadets ENC 3
 - iii. Deal Community Carnival Association ENC 4
- 7. CONFIDENTIAL TO BE HELD UNDER THE PUBLIC BODIES (admission to meetings) ACT 1960**
To move into a private session.
- 8. GRANT APPLICATIONS**
To decide on applications from:
- i. Deal Branch RMA
 - ii. 2235 Deal Squadron Air Cadets
 - iii. Deal Community Carnival Association
- 9. NEXT MEETING**
24th July 2025



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MINUTES

DRAFT Minutes of the meeting of the Finance & General Purposes Committee held at 7pm on Wednesday, 22nd January 2025 Elizabeth House, St Marys Road, Walmer

Present: Cllr P Jull, Cllr J Murray, Cllr M Eddy, Cllr P Ludwig, Cllr A Friend, Cllr D Richardson, Cllr S Waite-Gleave, Cllr P Findley and Cllr T Bond (ex officio).

Officer(s) Roland Aldred (Town Clerk)

472. APOLOGIES FOR ABSENCE.

Cllrs Simpson, L Ludwig and Lee offered apologies that were accepted.

473. DECLARATIONS OF INTEREST.

No declarations were made.

474. OPENNESS AND TRANSPARENCY.

The Chairman reminded all present of their responsibilities under the Local Government Audit and Accountability act in respect of the public attending and recording meetings.

475. MINUTES.

The minutes of the meeting held on the 27th November 2024 were received.

RESOLVED – To accept to minutes of the 27th November 2024 as a true and accurate record.

Proposed – Cllr Friend

Seconded – Cllr Richardson

For - 9

Against - 0

Abstain - 0

478. COUNCIL FINANCE UPDATES.

- i. To receive an update on the first three quarters of 2024/25 financial position vs the budget vs 2023/24 financial position for the councils spend.

RESOLVED – To note the report.

Proposed – Cllr Friend

Seconded - Cllr Eddy

For - 9

Against - 0

Abstain - 0

RESOLVED – To ask the clerk to bring details of the protection in place, terms and conditions, payment schedule and the deposit for the Playpark to the next full council for review as to the time scale for paying the £25k.

Proposed – Cllr Ludwig

Seconded – Cllr Waite-Gleave

For - 8 Against - 1 Abstain - 0

- ii. To note the bank reconciliation up to 31/12/24

RESOLVED – To note the reconciliation.

Proposed – Cllr Jull

Seconded - Cllr Friend

For - 9 Against - 0 Abstain - 0

476. GRANT APPLICATIONS.

Members heard an application for a small grant from a representative of:

- i. The Deal Society – To support the printing of the heritage days leaflet
- ii. Deal and Dover Tennis CIC – To support the community tennis sessions held for Children at Marke Wood
- iii. Air Ambulance Charity Kent Surrey and Sussex – To support the work of the Air Ambulance service in Kent.

477. Confidential to be held under the Public Bodies (Admission to Meetings) Act 1960

Members voted to move into a private discussion to allow members to discuss the awarding of the grants.

RESOLVED – To move to a private session

Proposed – Cllr Jull

Seconded – Cllr Bond

For - 9 Against - 0 Abstain - 0

478. GRANTS.

Members considered the grant applications from item 478

- i. The Deal Society

RESOLVED – To recommend to Full Council to award a grant of the requested £100

Proposed – Cllr Findley

Seconded – Cllr Jull

For - 9 Against - 0 Abstain - 0

- ii. Deal and Dover Tennis CIC

RESOLVED – To recommend to Full Council to award the requested grant of £500.

Proposed – Cllr Richardson

Seconded – Cllr P Ludwig

For - 9 Against - 0 Abstain - 0

- iii. Air Ambulance Charity Kent Surrey and Sussex
RESOLVED – To recommend to Full Council to award the requested grant of £500.
Proposed – Cllr
Seconded
For - 9 Against - 0 Abstain - 0

479. DATE OF NEXT MEETING.

April 30, 2025

The meeting ended at 19.45.

Chairman:

Date:

REF

End of Year Income and Expenditure

		24/25				23/24			
Income		Budget	Actual	Balance remaining	% of budget remaining	Actual	% 23/24 vs 24/25		
100	Code Description	£0.00	0	0	0.00%	-141.13	0.00%		
108	Admin	£0.00	0	0	0.00%	40	-100.00%		
109	Llyods Income	£0.00	0	0	0.00%	0	0.00%		
109	Barclay's Bank BCP	£0.00	4.02	4.02	100.00%	2678.35	27.87%		
110	Allotments	£2,640.00	3424.9	784.9	29.73%	0	0.00%		
111	Bank interest - Co-op	£0.00	0	0	0.00%	4913.2	28.17%		
112	Interest - unity deposit	£4,000.00	6297.39	2297.39	57.43%	0	0.00%		
130	Bank Interest	£0.00	0	0	0.00%	6839.11	18.13%		
170	Events	£10,400.00	8079.15	-2320.85	-22.32%	0	0.00%		
175	EV Charge Points	£0.00	693.29	693.29	0.00%	600	-100.00%		
180	Grants and donations	£0.00	0	0	0.00%	530.36	-84.90%		
190	Hawkshill	£80.00	80.11	0.11	0.14%	890.95	9.07%		
200	Land Management	£1,500.00	971.75	-528.25	-35.22%	0	0.00%		
210	Office Premises	£0.00	0	0	0.00%	0	0.00%		
215	Public Works Loan	£0.00	0	0	0.00%	246119.85	1.25%		
220	Precept	£249,190.00	249190	249190	0.00%	0	0.00%		
240	Projects and Activities	£0.00	100	100	0.00%	£262,470.69	2.43%		
	Total	£267,810.00	£268,840.61	£250,220.61	0.38%				
Expenditure									
1000	Code Description	Budget	Actual	Balance remaining	% of budget remaining	Actual	% 23/24 vs 24/25		
1000	Admin	£19,700.00	12317.78	7382.22	37.47%	14173.23	13.08%		
1100	Allotments	£2,000.00	2393.18	-393.18	-19.66%	1267.67	88.79%		
1300	Audit Fees	£1,300.00	770	530	40.77%	925	-16.76%		
1400	Climate Emergency	£6,975.00	103.5	6871.5	98.52%	102.6	0.88%		
1500	Capital Expenditure	£0.00	0	0	0.00%	0	0.00%		
1600	Election Expenses	£3,000.00	0	3000	100.00%	9040.88	-100.00%		
1700	Events	£15,000.00	9610.73	5389.27	35.93%	11147.22	-13.78%		
1800	Grants and Donations	£4,500.00	3728.64	771.36	17.14%	2643.43	41.05%		
1900	Hawkshill	£13,500.00	5400.58	8099.42	60.00%	1300.84	315.16%		
2000	Land Management	£9,350.00	2951.59	3398.41	53.52%	1370.7	115.33%		
2100	Office Premises	£16,000.00	26663.19	-10663.19	-66.64%	11953.7	123.05%		
2150	Public Works Repayment	£15,130.00	15126.8	3.2	0.02%	15126.8	0.00%		
2300	Professional and Legal	£6,500.00	2579.65	3920.35	60.31%	2949.93	-12.55%		
2400	Projects and Activities	£37,400.00	42181.52	-4781.52	-12.78%	33566.89	25.66%		
2500	Publicity and Promotion	£2,500.00	232.83	2267.17	9.0699%	172	35.37%		
2600	Quadrennial Tree Survey	£0.00	595	-595	0.00%	0	0.00%		
2700	Salaries and staff costs	£93,000.00	102492.12	-9492.12	-10.21%	106570.05	-3.83%		
2710	Staff Payroll Processing	£0.00	0	0	0.00%	875.75	-100.00%		
2720	Staff Training	£2,500.00	1931.25	568.75	22.76%	748.65	157.96%		
2800	Stony Path	£9,000.00	6	8994	99.93%	60	-90.00%		
2900	Tree Planting	£0.00	2000	-2000	0.00%	0	0.00%		
3000	Contingency	£0.00	0	0	0.00%	0	0.00%		
	Total	£254,355.00	£231,084.36	£23,270.64	9.15%	£188,485.96	22.60%		



Item: Finance update.

Date: 23/04/25.

Meeting: April 25 Finance and General Purposes.

From: Roland Aldred.

Full year income was 0.38% up on budget. This was due to an increase in the amount of interest received through the year from money in the bank.

Full year expenditure was 9.15% down on budgeted amount which in monetary terms is a £23k underspend.

Reasons for underspend.

Admin – underspend of £7.5k – made up of £2k of unclaimed Cllr allowances, £1.5k office equipment spend and £500 each underspend in telecoms and subscriptions. The rest is made up from small underspends in insurance, travel expenses, civic functions and bank charges.

Audit fees - £500 underspend

Climate emergency – underspend of £7k Small underspend on Bee Bombs (moved to reserves) and a £4k amount for the water taps project which is on going. Further £2k of underspend on Churchill avenue which has not been signed over yet.

Election expenses - £3k underspend – Money moved to reserves to cover the 4 year cycle of elections.

Events – £5k underspend – a fourth event was never identified and therefore the money was not spent. £1 underspend on Children's festival from money moved over from new event.

Grants – Small underspend - £750 not allocated from the grant funds.

Hawkshill – underspend of £8k due to significant grants being received to cover costs.

Office premises – Over spend of £10.5k to pay off business rates.

Professional and legal – underspend of £3.5k due to completion of No 8 and return of money put on account not spent.

Projects and Activities – Overspend of £4k – Due to contribution towards Marke Wood Playpark a further £12.5k will be due in the next month which will need to be considered in these figures.

Publicity – underspend of £2k – No consultations undertaken.

Staff training – underspend of £1.9k – able to get a lot of training as free courses over the year.

Stoney path – Underspend of £9k – work is being prepared but ground is not yet ready.

The total underspend was £23k, however there is an agreement with DDC to provide a further £12.5k of spend toward the Marke Wood Playpark bringing this amount down to 10.5K a further £13k of the budget was moved to reserves for the year making the underspend an overspend of £2.5K, for the year.