



**WALMER TOWN COUNCIL**

**62 The Strand, Walmer, Deal, Kent CT14 7DP**

**Web site: [www.walmercouncil.co.uk](http://www.walmercouncil.co.uk) E-mail: [clerk@walmercouncil.co.uk](mailto:clerk@walmercouncil.co.uk)**

**Tel: 01304 362363**

**Dated this day 18<sup>th</sup> September 2024**

**To: Councillors: Cllr P Ludwig, Cllr L Ludwig, Cllr S Waite-Gleave, Cllr P Findley, Cllr E Crockford, Cllr D Richardson**

**Non-voting members: Mrs D Bogue, Miss A Late**

**You are hereby summoned to attend a meeting of the Walmer in Bloom Committee to be held on Monday, 23<sup>rd</sup> September at No 62 the Strand at 19.00 to transact the business set out below.**

**Mr Roland Aldred  
Town Clerk**

.....  
**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

Where a Member has a new or registered Disclosable Pecuniary Interest (DPI) in a matter under consideration, they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter, they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting

Where a Member is declaring an Other Significant Interest (OSI), they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared an OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

### **3. MINUTES OF LAST MEETING**

To approve the minutes of the meeting held on 17<sup>th</sup> July 2024

Attach 1

### **4. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER**

### **5. ADMIN REPORT**

- I. To Note: Update from admin regarding actions

Attach 2

### **6. WALMER PEACE GARDEN**

- I. To receive an update from the WPG committee members
- II. To decide on an addition to the WPG sign.
- III. Update on compost bin or waste removal requirements for WPG

Attach 3

### **7. BUDGET**

To review preliminary budget for 2025/2026

Attach 4

### **8. HAWKSHILL**

Management Issues

- I. Management Plan Review
- II. Winter Management Program/Planned schedule of works
- III. Volunteers for raking/haymaking
- IV. To decide on the design for Hawkshill Volunteer Banner
- V. To decide on the funding for a Brushcutting Course for volunteers
- VI. To decide on the purchase of Bluebells for use in planters
- VII. To decide on the costs for tree cutting

Attach 5

Attach 6

### **9. LOCAL CAMPAIGN 2024**

- i. Press Release
- ii. To decide on the replacement of chains on all baskets

Attach 7

### **10. PURCHASES/DONATIONS**

- I. Donation of new trees by a member of the public

### **11. ISSUES FOR INCLUSION ON NEXT AGENDA**

- I. End of year debrief meeting regarding the year's works.
- II. Current priorities and focus.

### **12. DATE OF NEXT MEETING**

- I. Discussion of moving the meeting to November.



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**Draft Minutes of the meeting of the Walmer in Bloom Committee held on Tuesday 16<sup>th</sup> July 2024 at 8 The Strand, Walmer, at 7.00 pm.**

**Present:** Cllr L Ludwig (Chairing), Cllr D Richardson, Cllr P Ludwig, Mrs D Bogue

**Officers present:** J Miles (Administration Officer)

## 173. APOLOGIES FOR ABSENCE

Apologies received Cllr P Findley, Cllr E Crockford, Cllr S Waite-Gleave, Mrs A Late.

## 174. DECLARATIONS OF INTEREST

None declared

## 175. MINUTES OF LAST MEETING

**RESOLVED** – That the minutes be taken as an accurate record.

Proposed by: Cllr P Ludwig

Seconded by: Cllr D Richardson

For 3

Against 0

Abstain 0

## 176. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

None

## 177. ADMIN REPORT

### I. Ongoing Actions

a. Committee were given a report updating them on all actions from the previous meeting

### II. WIB committee received quote for the replacement of two security posts at Hawkshill Common. Other quotes sent in are no longer required.

**RESOLVED** – Posts are to be replaced by contractor as soon as possible.

Proposed by: Cllr P Ludwig

Seconded by: Cllr D Richardson

For 3

Against 0

Abstain 0

## 178. LOCAL CAMPAIGN 2024

### I. Decisions on the presentation and awards were made for this year's gardens campaign.

**RESOLVED** – The glass awards and presentation will not be going ahead this year, instead £25 gift vouchers from a local garden centre will be given along with a certificate by the Chairman of the Committee in a visit to each winner.

Proposed by: Cllr D Richardson

Seconded by: Cllr P Ludwig

For 3                      Against 0                      Abstain 0

- II. WIB committee were informed that new plants were needed for three of the planters at the RNLI lifeboat house. A request was made for the purchase of new plants.

**RESOLVED** – Plants to be purchased by Cllr L Ludwig.

Proposed by: Cllr D Richardson

Seconded by: Cllr P Ludwig

For 3                      Against 0

**179. WALMER PEACE GARDENS.**

An update regarding the peace gardens was received from Mrs D Bogue.

- I. Thanks were given to the council for their assistance in gaining equipment for the site.
- II. The cutting season for the site is coming, the WPG committee will be liaising with Cllr P Findley in regard to when.
- III. Request has been made to check on the original order for the new WPG sign regarding the wording on the sign itself.

**180. HAWKSHILL**

a. Management issues

- i. Cllr L Ludwig met with several volunteers on Sunday 14<sup>th</sup> July to review the management plan going forward. A report of the points discussed has been circulated to the committee and will be added in as part of the review.
- ii. No date for the cutting has yet been confirmed.
- iii. Volunteers to clear and fill builders bags to reach the half ton mark in order to have a large amount of green waste removed by the preferred contractor once completed.
- iv. The management of the east hedge falls within the review of the management plan and will be included in the schedule of works.

**181. ISSUES FOR INCLUSION ON NEXT AGENDA**

All issues for inclusion have been accepted for the next agenda.

**182. DATE OF NEXT MEETING**

Thursday 17<sup>th</sup> October 2024 at 19:00.

This date is subject to change.

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The Meeting closed at 20:22

Signed \_\_\_\_\_

Dated \_\_\_\_\_



**Item: Admin Report**

**Date: 16<sup>th</sup> September 2024**

**Meeting: Walmer In Bloom**

**From: Admin Clerk**

1. The security posts were scheduled to be replaced the week beginning 16<sup>th</sup> September, still needs to be checked on
2. The WIB web page is mostly rewritten, it will be separated out into several pages allowing more to be added to the website without overwhelming the from WIB page. Addition will be written as the year goes by including one for nominations for the next WIB competition
3. Tool lists for Walmer Peace Garden and Hawkshill are being put together, costs for both will be checked against the budgets and bought when confirmed. Admin has contacted Young's to see if they can acquire the tools for us at a better deal.
4. Planter Repairs are ongoing by guardians and staff members, repairs have been done on the Canada Road planters and the one outside the town council offices.
5. Unfortunately there were no Moth Evenings planned this year due to a lack of suitable wildlife because of the recent weather. It is hoped this will change in the future.
6. Admin looked into the cutting of the greenery on either side of the main access road up to Hawkshill Common, it is currently cut by Mr Martine who lives at the top of the road.

Ref No 29745  
(additional 'footer' panel)



**WALMER IN BLOOM 2025/2026 Draft Budget**

ITEM	2024/2025 Budget	2024/2025 Current
<b>FLORAL DISPLAYS</b>		
<b>PLANTING</b>	<b>£1,040.00</b>	<b>£1,041.45</b>
Hanging basket plants	£920.00	£966.00
Planters	£120.00	£75.45
<b>EQUIPMENT</b>		<b>£39.00</b>
Hanging Baskets & Brackets		£0.00
KCC Permission	£45.00	£39.00
New Planter		£0.00
Delivery of new Planter		£0.00
<b>PLANTER REPAIRS</b>		<b>£92.78</b>
Repairs		£92.78
<b>CONTRACTORS' COSTS</b>	<b>£3,700.00</b>	<b>£3,462.36</b>
Watering & maintenance (16 Weeks)	£3,500.00	£3,231.36
Collect Baskets	£150.00	£165.00
Plant bedding		£0.00
Removal of baskets	£50.00	£66.00
<b>COMPETITION COSTS</b>	<b>£315.00</b>	<b>£220.00</b>
RHS Judge-Lunch	£50.00	£0.00
S & SE in Bloom Entry Fee	£100.00	£0.00
School Donations	£25.00	£50.00
School Prizes	£100.00	£45.00
Garden prizes		£125.00
Presentation event	£40.00	£0.00
Sea Scout Hut		£0.00
<b>CONTINGENCY</b>	<b>£300.00</b>	<b>£300.00</b>
<b>SPEND - Committed</b>	<b>£5,400.00</b>	<b>£4,855.59</b>
<b>TOTAL BUDGET</b>	<b>£5,400.00</b>	<b>£5,400.00</b>
<b>Difference</b>	<b>£0.00</b>	<b>£544.41</b>

2025/2026 Forecast
£ 1,245.00
£ 1,000.00
£ 200.00
£ 45.00
£ 100.00
£ 100.00
£ 3,760.00
£ 3,500.00
£ 180.00
£ -
£ 80.00
£ 590.00
£ 50.00
£ 120.00
£ 50.00
£ 45.00
£ 125.00
£ 200.00
£ -
£ 300.00
£ 5,995.00
£ 6,000.00

**Hawkshill 2024/25**

ITEM	2024/2025 Budget	2024/2025 Current
Cut - Oct	£ 500.00	£ -
Cut - Apr	£ -	£ -
Removable bollards	£ 1,000.00	£ 100.00
Tree cutting and management plan	£ 10,000.00	£ 501.00
Tool replacement and maintenance	£ 1,000.00	£ 40.87
Planting	£ 700.00	£ 141.37
Publicity		
<b>SPEND - Committed</b>	<b>£ 13,200.00</b>	<b>£ 783.24</b>
<b>TOTAL BUDGET</b>	<b>£ 13,500.00</b>	<b>£ 13,500.00</b>
<b>Difference</b>	<b>£ 300.00</b>	<b>£ 12,716.76</b>

2025/2026 Forecast
£ 500.00
£ 12,000.00
£ 1,000.00
£ 700.00
£ 600.00
£ 14,800.00
£ 14,800.00

**Walmer Peace Gardens 2024/25**

ITEM	2024/2025 Budget	2024/2025 Current
Walmer Peace Gardens management		£ -
Signs	£ 750.00	£ -
Grass Cutting	£ 150.00	£ -
Tree Works	£ 500.00	£ -
Planting	£ 200.00	
Tools	£ 300.00	£ 496.99
Water Butt	£ 40.00	£ 77.00
Green Waste Scheme	£ 58.00	
<b>SPEND - Committed</b>	<b>£ 1,998.00</b>	<b>£ 573.99</b>
<b>TOTAL BUDGET</b>	<b>£ 2,000.00</b>	<b>£ 2,000.00</b>
<b>Difference</b>	<b>£ 2.00</b>	<b>£ 1,426.01</b>

2025/2026 Forecast
£ 400.00
£ -
£ 500.00
£ 250.00
£ 400.00
£ 500.00
£ 2,050.00
£ 2,100.00



# HAY-MAKING SEASON AT HAWKSHILL FREEDOWN

VOLUNTEERS WANTED TO HELP WALMER BLOOM

**From 2nd November: See website for details**

[WWW.WALMERCOUNCIL.CO.UK](http://WWW.WALMERCOUNCIL.CO.UK)

TEL: 01304 362363







**Item: Brushcutting Course**  
**Date: 16<sup>th</sup> September 2024**  
**Meeting: Walmer In Bloom**  
**From: Admin Clerk**

A brushcutting course has been requested for the volunteers at Hawkshill, this is to go ahead if the costs can be shared between Walmer Town Council and several other groups. Currently we have the following courses available:

**1. East Kent Training**

2 Day Novice Brushcutter/Trimmer Course for up to a maximum of 6 candidates.  
 £1500+ VAT inclusive of EKT certification, A minimum of 1 and up to a maximum of 6 candidates on the course for that fee.  
 £65+ VAT Per Person extra if we require nationally recognised certification such as Lantra or NPORS.  
 Can be held at Hawkshill

**2. Kingswood Training**

2 Day NPTC Brushcutter/Trimmer course  
 £380 per candidate- max 5 candidates per course- total 1900  
 Sevenoaks, Kent

In both cases all candidates must have correct PPE, Brushcutter/trimmer; inc fuel & maintenance kit and face shield.

Currently WTC has three volunteers that are willing to do the course, Admin has also contacted several other groups in the area that may be interested in filling the other side of the course. If permission is given, Admin will contact those chosen and check on funding.

*Committee to choose which brushcutting course to be used*

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**Monday 23<sup>rd</sup> September - FOR IMMEDIATE RELEASE**

<b>PRESS RELEASE</b>
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Walmer has long held pride in its gardens and flowers throughout the town and for several years, Walmer Town Council has supported these endeavours with local shops and businesses. So, it should come to no-one's surprise that local schools are also included in this mix. Several years ago, Ripplevale school kindly put together a few planters and installed them at the Lifeboat Staton on Walmer Green, however time and the elements meant that the time had come where these needed to be replaced.

Once again Ripplevale came to the rescue as Simon Jackson, a teacher at the school and his students constructed and donated two brand new planters to replace the damaged ones. Not only were they completed quickly and efficiently, but they the school decided to donate the planters to the people of Walmer free of Charge. The incredible work done by the students of the school on the new planters is a good and as careful as the originals, their pride of place is now at the RNLI lifeboat house in Walmer.

Having built the majority of the planters in use by Walmer Town Council, it just goes to show what great work that the pupils and teachers do at the school and hopefully the relationship between Walmer Town Council and Ripplevale school will continue to flourish for years to come.

Cllr Louise Ludwig, Chairman of Walmer In Bloom had this to say.

*"It was great to meet Simon and some of his students and we look forward to developing a working partnership with Ripple Vale School."*



Two Ripplevale students joined Cllr Louise Ludwig, Chairman of Walmer In Bloom and Mr Simon Jackson, Trade Skills Teacher at Ripplevale School for the handover of the new planters.