



62 The Strand, Walmer, Deal, Kent CT14 7DP

Tel: 01304 362363

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Dated 9th January 2026

You are hereby summoned to attend the **COUNCIL MEETING** of **WALMER TOWN COUNCIL**
to be held on **Wednesday 14th January 2026 Walmer Parish Hall, Dover Road, Walmer.**
At 7.30pm.

Roland Aldred
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

Attach 1

3. OPENNESS AND TRANSPARENCY

To remind those present of the following: -

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. While those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

4. CHAIRMAN'S REPORT

Update on various matters from the Chairman.

5. MINUTES

To approve the minutes of the Council meeting of the 5th November 2025.

Attach 2

6. REPORT ON ACTIONS FROM LAST MEETING

To receive a report on the actions from the last meeting.

7. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

- i) To agree to suspend the meeting for up to 15 minutes to allow discussion with members of the electorate of the Parish of Walmer present at the meeting on items of the agenda. Any items not on the agenda that members of the public wish to speak on will be noted for consideration of including on a future agenda.
- ii) To receive a report from the DDC/KCC Members for Walmer.

8. CRIME AND ANTI-SOCIAL BEHAVIOUR REPORTS

To receive a report from the Police on crime and anti-social behaviour in Walmer.

9. COMMITTEE REPORTS & MINUTES

- i. To receive any reports and any agreed minutes as follows:
 - a. Amenities & Environment – minutes from 25th September 2025. Attach 3
 - b. Finance & General Purposes – minutes from the 24th July 2025. Attach 4
 - c. Walmer in Bloom – minutes from the 2nd September 2025. Attach 5
 - d. Events Committee – Minutes from 16th October 2025. Attach 6
 - e. Planning Committee – Minutes from 7th October and 11th November 2025 Attach 7+8
 - f. Climate Emergency Working Group – minutes from 18th September. Attach 9
- ii. To receive any comments about the draft minutes on Walmer Town Council's website. The following draft minutes are available on the website:
 - a. Amenities & Environment – minutes from 2nd December 2025.
 - b. Finance & General Purposes – minutes from the 26th November 2025.
 - c. Walmer in Bloom – minutes from the 18th November 2025.
 - d. Events Committee – Minutes from 19th November 2025.
 - e. Planning Committee – Minutes from 9th December 2025
 - f. Climate Emergency Working Group – minutes from 13th November.

10. REPORT OF THE CLERK

To receive a report from the Clerk on matters received.

11. FINANCIAL REPORT

For noting:

- a. Bank balances. Attach 10
- b. Committee budgets. Attach 10
- c. Monthly statement for November and December 2025. Attach 11

12. BUDGET AND PRECEPT FOR 2026/27

Attach 12

To receive recommendations from the Finance and General purposes committee and decide on amounts for:

- i. 2026/27 Budget
- ii. 2026/27 Precept

13. ACCESS ROAD SIGNAGE

To delegate to the Clerk approval to spend up to £100 on signage and fittings to place permanent signage on the double yellow line marked part of the access road stating no parking constant access required.

14. REQUEST OF SUPPORT FROM KCC REGARDING DISPOSAL OF PUJIN TOWER

To receive a written report about a request for support from KCC.

Attach 13

15. OUTDOOR GYM

To receive a verbal update on the outdoor gym project

16. COMMUNITY GOVERNANCE REVIEW

Attach 14

To receive a written report from Cllr Jull, proposing actions and responses to the upcoming Community Governance Review being undertaken by Dover District Council starting in February 2026.

16. COMMUNICATION POLICY

Attach 15

To receive a recommendation from the working party on a communication policy.

17. LANDMARK CENTRE GRANT

Attach 16

To receive a written report and decide on whether to agree previous decision with amendments on awarding the grant.

19. DATE OF NEXT MEETING

4th February 2026 7.30pm.

Declarations of interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest in the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared an OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which the members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken, on the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interest (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone they should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on matter under consideration

Note to the code:

Situations in which a member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the wellbeing of a Member, relative or close associate, employer ect. but not their financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer ect would probably constitute either an OSI or in some cases a DPI.



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**DRAFT Minutes of the Meeting of Walmer Town Council held on Wednesday November 5th 2025
– 7.30 pm at Walmer Parish Hall, Dover Road, Walmer.**

Present Councillors: Cllr T Bond (Chairman), Cllr L Ludwig, Cllr M Eddy, Cllr S Waite-Gleave, Cllr A Friend, Cllr J Murray, Cllr D Richardson, Cllr E Crockford, Cllr R Blackwell, Cllr P Ludwig, Cllr T Grist, Cllr P Findley and Cllr P Jull.

Officer Present: Roland Aldred, Town Clerk.

309.APOLOGIES FOR ABSENCE

Apologies were received from Cllrs K Lee, and M Simpson. Cllr Findley offered apologies as he would be late.

310.DECLARATIONS OF INTEREST

No declarations were made.

311.OPENNESS AND TRANSPARENCY

The Chairman reminded all those present of the openness and transparency statement.

312.CHAIRMAN'S REPORT

Cllr Findley arrived during this item.

Cllr Bond reported.

- i. That the DDC cabinet met on Monday to discuss the parking strategy. Phase 1 was agreed with work continuing on phases 2 and 3. Phase 2 includes Borrow Pit Car Park within Walmer. Walmer Town Council have already written to Dover District Council expressing the opinion that Borrow Pit should not be charged or used for motorhomes.
- ii. The requested press strategy meeting only had minimal attendees agree to attend on Thursday. Members agreed to postpone the meeting and asked the Clerk to invite Cllrs Bond, Waite-Gleave, Grist and L Ludwig to a rearranged date.
- iii. The Chairman reminded members that as stated in the code of conduct Walmer Town Council press releases are only to be issued via the office. Members are entitled should they wish to express opinions in the press, it is the member who is expressing the opinions responsibility to ensure that it is clear that it is their own opinion and not that of Walmer Town Council.

Cllr Bond then asked Cllr L Ludwig to speak about the results of South and South East in Bloom as Chairman of the Walmer in Bloom Committee.

- iv. Cllr L Ludwig reported that Walmer had once again won gold in the South and South East in Bloom awards. Walmer scored 89 points an increase from the last entry. Walmer Town Council were particularly proud to see an increase in the public engagement score. The award belongs to the whole community and has been achieved through the efforts of volunteers and gardeners throughout Walmer.

313.MINUTES

Members received the minutes of the Council meeting held on Wednesday, 1st October 2025.

RESOLVED: That the minutes be corrected for 2 minor errors and be approved and signed.

Proposed by Cllr A Friend

Seconded by Cllr M Eddy

For 13

Against 0

Abstain 0

314.REPORT ON ACTIONS FROM THE LAST MEETING

The Clerk reported that contractors will start work on the Drill Field access road next week.

315.QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

- i. No members of the public were present.
- ii. No District or County Councillors were present. Cllr Vinson of DDC offered apologies.

316.CRIME AND ANTI-SOCIAL BEHAVIOUR REPORTS

Cllr E Crockford reported that there are several engagement events taking place across the district. There has been an increase in anti-social behaviour involving catapults in the area. There continues to be new fraud scams. There was a serious collision in St Margarets Bay. Kent Police are continuing to build the CCTV/doorbell camera database. A new initiative to urge the public to report suspicious activity around airfields has been launched.

317.COMMITTEE REPORTS AND MINUTES

- i. To receive any reports and any agreed minutes as follows:
 - a. Amenities & Environment – No minutes to present.
 - b. Finance & General Purposes – No minutes to present
 - c. Walmer in Bloom – No minutes to present
 - d. Events Committee – Minutes from 20th August 2025
 - e. Planning Committee – Minutes from 9th September 2025
 - f. Climate Emergency Working Group – No minutes to present

RESOLVED – To accept the minutes of the committees.

Proposed – Cllr A Friend

Seconded Cllr M Eddy

For 13

Against 0

Abstain 0

- ii. To receive any comments about the draft minutes of meetings taken place since the last council meeting.

- a. Amenities and Environment – Minutes from 25th September 2025
- b. Planning Committee – Minutes from 7th October 2025

- c. Events – Minutes from 16th October 2025

RESOLVED – To note

Proposed Cllr A Friend

Seconded Cllr M Eddy

For 13

Against 0

Abstain 0

318. REPORT OF THE CLERK

The Clerk reported:

- i. Members of the Council have met with Southern Water to discuss plans moving forward for the infrastructure of waste water to improve the bathing waters.
- ii. The Chairman and the Clerk will be attending a meeting with DDC next week on Local Government Reorganisation.
- iii. The Planning application for the sign for the office is now live.

RESOLVED – To note

Proposed Cllr M Eddy

Seconded Cllr A Friend

For 13

Against 0

Abstain 0

Members spoke about the meeting with Southern Water and some of the discoveries that had come out of the meeting. Members requested the Clerk to add an item to the agenda of the December Amenities and Environment Committee meeting regarding planning permissions and the idea of asking the Environment Agency for wider testing of the water in the area.

319. FINANCIAL REPORT

- i. Monthly bank balances.
Members received the bank balances

Bank Balances as at 31/10/25

Charity Bank	£104,485.29
Redwood bank	£104,000.41
Unity Trust current	£31,587.88
Unity Trust Deposit	£189,884.82
Total	£429,958.40

ii.

Members received the committee budgets year to date

Committee budget vs spend 2025/26

Committee	Budget	Spend	notes
Amenities and Environment	£25,400.00	£ 2,423.38	includes CEWG
Events	£15,000.00	£ 8,045.48	
Finance and General purposes	£ -	£ -	
Human Resources	£ -	£ -	
Planning	£ -	£ -	
Walmer in Bloom	£23,300.00	£ 6,003.54	inlcudes Hawkshill and Peace Garden

iii. Monthly Finance report

Members received the October 2025 monthly financial report.

Financial update for month of October 2025

Balance at start of month	£432,121.31
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Payments		
Who	For	Amount
Apex Clean	Office Cleaning	£200.00
Eagle Security	Security Monitoring	£441.60
Tree Solutions	Trimming of foliage at Drill Field	£250.00
Red Dog Gardens	Repairs to Hawkshill Bench	£65.00
British Gas	Utility Bill	£90.43
Mitec	Telecoms	£140.20
Amazon	RAM for Computers	£77.70
Argos	Projector	£125.94
Walmer Parish Churches	Meeting Room Hire	£90.00
SWCAA	Allotment insurance	£5.00
Kent Copier Services	Copier Rent	£184.31
Mr D Halpin	Window Cleaning	£12.00
BT Decorating	Redecorating of office front	£915.18
Deal Handyman	Installation of folding shelf	£88.80
Dover District Council	Planning Permission for Office Sign	£84.00
Leaf Tree Services	Hedge Cutting at Liverpool Road	£1,140.00
Chapman Gardens	Watering and removal of WIB planters	£910.00
HMRC (PAYE/NII)	Tax and National Insurance	£2,058.46
Wheel 2 Wheel	Deposit for Children's Festival 2016	£150.00
Viking	Stationery	£77.27
Beebombs Ltd	Purchase of Beebombs	£337.20
KCC LGPS	Pension Payment	£2,260.71
Staff	Salaries	£5,554.72
Unity Bank	Bank Charges	£10.80
Lloyds Bank	Bank Charges	£3.00
Total		£15,272.32

Balance at end of month	£422,132.17
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This month spend	-£9,989.14
% of yrs precept for month	3.82%
Total net spend YTD	-£118,492.87
% of precept YTD	45.35%

[illegible]

Last year	-£15,581.00
% of precept for month	-6.25%
Total spent LYTD	-£100,613.01
% of precept LYTD	-40.38%

RESOLVED – Members agreed to note the bank balances, committee budget positions and monthly finance update.

Proposed by Cllr P Jull

Seconded by Cllr A Friend

For 13

Against 0

Abstain 0

320. OFFICE CHAIRS

Members received a verbal report from the Clerk on the need to replace the staff's office chairs.

RESOLVED – To delegate to the Clerk a spend of up to £350 to replace the officers' chairs.
Proposed by Cllr D Richardson

Seconded by Cllr L Ludwig

For 13

Against 0

Abstain 0

321. CHAIRMANS BADGE

Members received a written report from the Clerk regarding the previous resolutions in regard to purchasing a badge of office for the Chairman. Members received quotations for 5 different badges.

RESOLVED – To purchase badge No 1 at a cost of £965.00.

Proposed by Cllr A Friend

Seconded by Cllr M Eddy

Cllr P Ludwig requested a recorded vote.

For - 7. Cllrs Murray, Blackwell, Waite-Gleave, Findley, Eddy, Friend and Bond.

Against – 6. Cllrs L Ludwig, Grist, Crockford, Jull, P Ludwig and Richardson.

Abstain – 0.

322. OUTDOOR GYM

Members received a verbal update on the outdoor gym project. The project is now at the point where planning application is now ready for submission. The section 106 application for funding was turned down as Dover District Council is updating its outdoor sports strategy.

Members commended Mrs Simmons from the office for the amount and quality of the work carried out to get this far in the project.

RESOLVED - That Walmer Town Council moves forward to engage directly with DDC officers on the detailed lease discussions, with the aim of securing a best value rent by formalising a long-term commitment which will guarantee lease costs over the life of the equipment. The working party councillors should represent the council in these negotiations and present the proposed financial terms back to full council as soon as possible.

Proposed by Cllr L Ludwig

Seconded by Cllr D Richardson

For 13

Against 0

Abstain 0

323. FRONT DOOR NO 62

Members received a written report on the front door of no 62 and quotations for the purchase of a new timber front door for No 62 The Strand.

RESOLVED – To agree to the purchase of option 1 an Accoya softwood front door at a cost of £3057.50

Proposed by Cllr P Ludwig

Seconded by Cllr A Friend

For 10

Against 1

Abstain 2

324. POLICY

Members received a recommendation from the Human Resources Committee for adoption of a Pay Policy

RESOLVED – To accept the recommendation with minor changes.

Proposed – Cllr P Jull

Seconded – Cllr P Findley

For 13 Against 0 Abstain 0

325. LOCAL GOVERNMENT RE-ORGANISATION ASSETS

Members received a written report from the Clerk detailing assets of KCC and DDC within Walmer.

RESOLVED To write to DDC requesting they consider making Meadowside and the Cricket club assets of community value, and to state that Walmer Town Council has no interest in taking on further assets.

Proposed – Cllr M Eddy

Seconded – Cllr J Murray

For 12 Against 1 Abstain 0

326. CONFIDENTIAL TO BE HELD UNDER THE PUBLIC BODIES (admission to meetings)

ACT 1960

To move in to a private session to discuss HR matters

RESOLVED – To move in to a private session.

Proposed – Cllr P Jull

Seconded – Cllr P Findley

For 13 Against 0 Abstain 0

327. STAFF ANNUAL PAY RISE

Members received recommendations for increases in staff wages from April 2026

RESOLVED – To accept the recommendations of the HR Committee which are in line with the local Government Services Pay Agreement at the SCP levels the staff are currently assigned.

Proposed – Cllr J Murray

Seconded – Cllr R Blackwell

For 13 Against 0 Abstain 0

328. DATE OF NEXT MEETING

14th January 2026.

The meeting closed at 21.00

Signed: Date:



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MINUTES

Minutes of the meeting of the Amenity and Environment Committee held on Thursday 25th September 2025 at 7pm at Elizabeth House, St Marys Road, Walmer.

Present Councillors:

Cllr M Eddy (Chair), Cllr P Findley, Cllr S Waite-Gleave, Cllr R Blackwell, Cllr D Richardson and Cllr L Ludwig.

Non Voting co-optee present – Mr M Knott.

Officer present: Roland Aldred –Town Clerk

Cllr L Ludwig was absent at the start of the meeting

248. WELCOME AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the meeting.

Apologies were received and accepted from Cllr M Simpson and P Ludwig.

249. OPENNESS AND TRANSPARENCY

The Chairman reminded the meeting of the terms of various rights to record and transmit the transactions of the meeting under the Local Government Audit and Accountability Act 2014.

250. DECLARATIONS OF INTEREST

No declarations were made.

251. MINUTES OF THE PREVIOUS MEETING

Members received the minutes of the committee meeting held on Wednesday 26th June 2025.

AGREED

That the minutes are a true record and are approved.

Proposed by Cllr S Waite-Gleave.

Seconded by Cllr P Findley.

For - 4

Against - 0

Abstain - 1

252. REPORTS ON MATTERS FROM LAST MEETING

No reports to give.

253. QUESTIONS FROM THE PUBLIC

No members of the public were present.

Cllr L Ludwig arrived

254. HIGHWAYS IMPROVEMENT PLAN

- i. Members received a copy of the current HIP.

NOTED

- ii. Members received information on requests made to the Council for consideration to add to the HIP.

- a. Members received a written report on public correspondence regarding issues of speeding traffic on Station Road.

AGREED – To not add the item to the HIP at present but to ask the Clerk to take the item away and find out details of the Section 106 agreements that are not in place for the new development for further review.

- b. Members received a written report about issues with high traffic and crossing the Cycle lane on the promenade around the Adventure Golf/Hut 55 area.

AGREED – To raise the issue with Sustrans a lot of new infrastructure has been added since the formation of the cycle route. To add the item to the HIP.

Proposed – Cllr M Eddy

Seconded – Cllr P Findley

For - 6

Against – 0

Abstain 0

- c. Members received a written report on the flooding issues on Church Street.

AGREED – To not add this item to the HIP but to ask the Clerk to raise the issue with KCC and to write to KCC requesting a review takes place..

Proposed – Cllr D Richardson

Seconded – Cllr L Ludwig

For 6

Against – 0

Abstain 0

- iii. Members received a written report from the Clerk regarding the improved accessibility route on The Beach/Kingsdown Road between The Strand and Granville Road. KCC have put together a design and cost for members to review.

AGREED – To recommend to Full Council to spend £7000 to create 4 new accessible dropped kerbs.

Proposed – Cllr D Richardson

Seconded – Cllr M Eddy

For - 6

Against – 0

Abstain - 0

- iv. No items were brought forward.

255. RECOMMENDATIONS FROM THE CLIMATE EMERGENCY WORKING GROUP

i. Recommendation to purchase no engine idling stickers

Members received a verbal report from the Clerk detailing KCC highways position on the Stickers.

AGREED – To ask Cllr Waite-Gleave to take this back to KALC to look at a more county wide solution to the issue working with KCC. Ask the Climate Emergency Working Group to look at smaller stickers that could be attached to bins in problem areas.

Proposed – Cllr S Waite-Gleave

Seconded – Cllr R Blackwell

For –

6

Against – 0

Abstain - 0

ii. Recommendation to purchase Beebombs

Members received a written report from the Climate Emergency Working Group to spend up to £425 to purchase Beebombs for the public.

AGREED – To the recommendation to spend up to the Budget of £425 in two tranches to purchase Beebombs.

Proposed – Cllr S Waite-Gleave

Seconded – Cllr L Ludwig

For -6

Against -0

Abstain -0

iii. Recommendation to purchase a replacement door for the office

Members received a written report on purchasing a new front door for the office.

AGREED – To recommend to Full Council that a purchase of a new door at a cost of £1119.50 be made.

Proposed – Cllr R Blackwell

Seconded – Cllr P Findley

For -4

Against -2

Abstain -0

iv. Water Filling Stations

Cllr Waite-Gleave gave an update on the project to provide 2 water filling stations at the toilets at Marine Road and Borrow Pit Car park. Currently work is moving forward with Marine Road and we are awaiting details of the costs required from DDC to bring this forward for a decision. Members requested the Clerk Look at alternative sites in the Marine Road area.

256. BUDGET

Members received copies of the projected budget for 2026/27 for Amenities and Environment and the Climate Emergency Working Group for review to make recommendations to the Finance and General Purposes Committee.

AGREED – To make recommendations for the below amounts to Finance and General Purposes in respect of the Amenities and Environment Committee.

Amenities and Environment		2024/25	2025/26				2026/27	Comments
Heading	Sub heading	Actuals	Current YTD	Expected for balance of year	Total	Budget	Proposed Budget	
Allotments	Campbell Road	£141.83	£63.33	£1,000.00	£1,063.33	£1,000.00	£1,000.00	
	Utilities	£1,045.00	£438.81	£745.98	£1,184.79	£1,300.00	£2,000.00	
	Refunds	£80.84	£100.00	£300.00	£400.00	£300.00	£300.00	
Land Management	Drill Field/access road/ lighting	£0.00	£0.00	£4,000.00	£4,000.00	£2,500.00	£2,500.00	
	Emergency works (trees, hedges ect)	£0.00	£0.00	£2,000.00	£2,000.00	£2,000.00	£2,000.00	
	MUGA	£1,282.50	£0.00	£0.00	£0.00	£1,500.00	£0.00	
Projects and Activities	A&E (highways improvements)	£0.00	£0.00	£7,000.00	£7,000.00	£8,000.00	£8,000.00	Move all existing remaining budget in to reserves
	Historic Walk	£0.00	£0.00	£0.00	£0.00	£1,000.00	£1,000.00	To discuss
	Outdoor Gym	£0.00	£0.00	£44,000.00	£0.00	£33,000.00	£40,000.00	Awaiting recommendations from Working Party
	DDC Toilets	£21,915.30	£6,108.79	£24,000.00	£30,108.79	£24,000.00	£27,000.00	Likely to see increase as contract is to be renewed for one year
								Recommend that this years £1000 be moved to reserves with additional £500 will allow for one replacement
Publicity and Promotio	Noticeboard refurbishment	£0.00	£336.00	£0.00	£336.00	£1,000.00	£336.00	
Stony Path	Project	£60.00	£525.00	£525.00	£1,050.00	£9,000.00	£2,000.00	2025/26 monies to reserve
Tree planting	Tree planting	£2,000.00	£0.00	£2,000.00	£2,000.00	£2,000.00	£2,000.00	Amend title to be planting rather than just tree planting to allow for wildflowers ect

Proposed – Cllr D Richardson

Seconded – Cllr L Ludwig

For - 6

Against – 0

Abstain – 0

AGREED – To make recommendations for the below amounts to Finance and General Purposes in respect of the Climate Emergency Working Group.

		2024/25	2025/26		2026/27 proposal		
Heading	Sub heading		Current YTD	Expected for balance of year	Total	Budget	Budget
Climate Emergency	Beebombs	0	£0.00	£423.56	£423.56	£0.00	£450.00
	Thermal Camera	130.5	£103.50	£0.00	£103.50	£150.00	£150.00
	Swift boxes	0	£0.00	£100.00	£100.00	£100.00	£100.00
	Water Refill Stations	0	£0.00	£0.00	£0.00	£0.00	£0.00
	Churchill Avenue	0	£0.00	£0.00	£0.00	£1,600.00	£1,600.00
	Biodiversity grants	0	£0.00	£0.00	£0.00	£1,500.00	£1,500.00
	Seawater Testing kits (NEW)	0	£840.00	£0.00	£840.00	£840.00	£900.00
	Walmer against Plastic	0	£0.00	£50.00	£50.00	£50.00	£0.00
	Tree Purchase (NEW)	0	£0.00	£0.00	£0.00	£0.00	£550.00

Proposed – Cllr S Waite-Gleave

Seconded – Cllr R Blackwell

For - 6

Against – 0

Abstain – 0

The meeting was closed at 20.40

257. DATE OF NEXT MEETING

December 2nd, 2025.

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Signature

.....
Date



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MINUTES

Minutes of the meeting of the Finance & General Purposes Committee held at 7pm on Thursday, 24th July 2025, Elizabeth House, St Marys Road, Walmer

Present: Cllr P Jull, Cllr M Simpson, Cllr P Ludwig, Cllr A Friend, Cllr D Richardson, Cllr M Eddy and Cllr L Ludwig.

Officer(s) Roland Aldred (Town Clerk)

173. ELECTION OF A CHAIRMAN OF THE COMMITTEE FOR 2025/26.

Cllr P Jull was the only nomination put forward.

RESOLVED – To appoint Cllr P Jull as the Chairman of Finance and General Purposes for the year 2025/26.

Proposed – Cllr A Friend

Seconded – Cllr M Simpson

For - 7

Against - 0

Abstain - 0

175. ELECTION OF A VICE CHAIRMAN OF THE COMMITTEE FOR 2025/26.

Cllr M Simpson was the only nomination put forward.

RESOLVED – To appoint Cllr M Simpson as the Vice Chairman of Finance and General Purposes for the year 2025/26.

Proposed – Cllr M Eddy

Seconded – Cllr L Ludwig

For - 7

Against - 0

Abstain - 0

175. APOLOGIES FOR ABSENCE.

Cllrs Murray, Waite-Gleave and Lee offered apologies that were accepted.

176. DECLARATIONS OF INTEREST.

No declarations were made.

177. OPENNESS AND TRANSPARENCY.

The Chairman reminded all present of their responsibilities under the Local Government Audit and Accountability act in respect of the public attending and recording meetings.

178. MINUTES.

The minutes of the meeting held on the 30th April 2025 were received.

RESOLVED – To accept to minutes of the 30th April 2025 as a true and accurate record.

Proposed – Cllr Friend

Seconded – Cllr M Eddy

For - 6

Against - 0

Abstain - 1

179. COUNCIL FINANCE UPDATES.

- i. To receive an update on the 2025/26 financial position vs the budget vs 2024/25 financial position for the councils spend.

RESOLVED – To note the financial update.

Proposed – Cllr A Friend

Seconded - Cllr M Eddy

For - 7

Against - 0

Abstain - 0

- ii. To note the bank reconciliation up to 30/06/25

RESOLVED – To note the bank reconciliation.

Proposed – Cllr P Jull

Seconded - Cllr M Simpson

For - 7

Against - 0

Abstain - 0

The Chairman moved the item for the new Bank account forward.

180. NEW BANK ACCOUNT.

Members received a written report from the Clerk about options for a new Bank Account to replace the one-year Charity Bank account currently held.

RESOLVED – to recommend to full council to open a new one-year account with the Charity Bank to deposit the full amount of funds currently held in the Charity Bank account.

Proposed: Cllr M Eddy

Seconded: Cllr A Friend

For - 7

Against - 0

Abstain - 0

181. GRANT APPLICATIONS

Members considered an application for a grant from the Cinque Ports Football Club

RESOLVED – To recommend to Full Council to agree a grant of £500.

Proposed – Cllr P Ludwig

Seconded – Cllr M Eddy

For - 7

Against - 0

Abstain - 0

182. LOCAL GOVERNEMENT PENSION.

Members received a written and verbal report from the Clerk. Members asked the Clerk questions on how the proposed changes would affect Walmer Town Council and what the financial impacts of the proposal would be. Within the Consultation Kent County Council Local Government Pension scheme are running the financial figures for what would happen in the event of the scheme being pooled are tied in to the re valuation of the pension scheme. The revaluation will take place at the end of 2025 or start of 2026, until this has been completed accurate percentage contribution figures are not available to be

considered. The Clerk had completed some work around the average pension contributions looking at the percentage each council contributed vs the total wage bill of the council, it was made clear that this not an entirely accurate estimate as data would be missing and only a revaluation of the pensions would give an accurate figure, however with the only data available being the percentage contributions at the last valuation in 2022, it may provide some guidance. Member also considered the reduction in time spent managing the funds between the current system of 50+ separate pension scheme being managed as opposed to just one scheme. Members discussed the potential effects of other council's pension scheme on Walmer Town Council's pension scheme and the possible increased costs as a result. Members also considered the benefits of the increased size of the pension pool in terms of investment and resiliency of a greater pool of money.

RESOLVED - To ask the Clerk to respond to the consultation with supporting the proposal of full pooling of the pension schemes.

Proposed – Cllr P Ludwig

Seconded – Cllr M Eddy

For - 6

Against - 1

Abstain – 0

183. DATE OF NEXT MEETING.

15th Oct 20225

The meeting ended at 19.50.

Chairman:

Date:



WALMER TOWN COUNCIL

62 The Strand, Walmer, Deal, Kent CT14 7DP

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Tel: 01304 362363

Minutes of the meeting of the Walmer in Bloom Committee held on 2nd September 2025 at 62 The Strand, Walmer, at 6.00 pm.

Present:

Cllr L Ludwig (Chairing)
Cllr P Ludwig
Cllr D Richardson
Mrs D Bogue
Miss A Late

Officers present:

John Miles (Administration Officer)

203. APOLOGIES FOR ABSENCE

Apologies received from Cllr E Crockford and Cllr S Waite Gleave.

204. DECLARATIONS OF INTEREST

None Submitted.

205. MINUTES OF LAST MEETING

RESOLVED – That the minutes be taken as an accurate record with minor changes made to 147:1 and 159.

Proposed by: Cllr P Ludwig

Seconded by: Cllr D Richardson

For 3 Against 0 Abstain 0

206. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

None.

207. CHAIRMAN'S REPORT

- i. **NOTED:** In view of decisions required at the meeting, no separate Chairman's report was provided.
The Chairman also thanked Admin who turned the committee's thoughts into reality for the Walmer In Bloom Gardens Campaign.

208. ADMIN REPORT

- i. **NOTED:** Committee was given an update of actions from the last meeting.
 - **Actions:** Add names of companies that helped us to the WIB page.
 - Admin to have haymaking banners updated as soon as possible with the date changed to 24th September.
 - Admin to ask Clerk to contact KCC regarding the cutting of the hedges on the section of the junction from St Clare Road to Meadowside, which is causing an obstruction for road users and potentially making it hazardous for pedestrians.

209. HAWKSHILL

- The committee have been approached by a member of the public who would like permission to use a metal detector at Hawkshill. This person is a member of the National Council of Metal Detectorists and therefore has insurance.

RESOLVED: To give somebody a very restrictive licence for a restrictive short time, details of the agreement to be confirmed with Mr S Coates.

Proposed by: Cllr L Ludwig

Seconded by: Cllr D Richardson

For 2 Against 1 Abstain 0

- **Actions:** Agreement paperwork to be worked out and then signed by both parties.

- RESOLVED:** The cutting of Hawkshill meadow will begin on 22nd September, raking will begin on the 24th September, both weather permitting.
- Haymaking poster is to be redesigned as laid out by the committee, posters and banners are to be sent out as soon as possible.
 - **Actions:** Admin to redesign poster and forward to Cllr Richardson.
Posters to be distributed to relevant groups, locations and on social media.
Finished version to be sent to committee members via email and WhatsApp.
Admin to send out official request to local groups to gauge interest in assisting in the haymaking.
Admin to ask RNLI if a banner can be erected for a time outside the lifeboat station.
- Committee were given two quotes for the cutting of the Liverpool Road side hedging at Hawkshill.
 - **RESOLVED:** The quote by Leaf Tree Services has been agreed on.
Proposed by: Cllr P Ludwig
Seconded by: Cllr D Richardson
For 3 Against 0 Abstain 0
 - **Actions:** Admin to inform Clerk that the quote has been agreed and to be acted on.

210. WALMER PEACE GARDENS

- NOTED:** Update from Mrs Bogue
Mrs Bogue also thanked the committee for the certificate at the presentation.
Several new events will be going ahead over the next year.
The peace gardens have also seen an increase in visitors over the last year.
- The overhanging tree at Walmer Peace Gardens have increased in size, Mrs Bogue contacted Mr C O'Sullivan and due to the urgency of the work required, she will be meeting with him this week. Once confirmed what works are needed, WPG committee is to contact Admin to request quotes for trimming the tree.
- Walmer Peace Gardens members would like to purchase plants and claim the money back from the budget.
RESOLVED: Admin to confirm with Clerk regarding purchases and claims from the WPG committee.
Proposed by: Cllr L Ludwig
Seconded by: Cllr P Ludwig
For 3 Against 0 Abstain 0
 - **Actions:** WPG Committee to attend meeting with Mr O'Sullivan.
Admin to request quotes for cutting once informed.
Admin to confirm purchases of plants for WPG.

211. PLANTERS

- Cllr L Ludwig informed the committee that five members of the public have agreed to take over tending of several of the council planters.

Three planters from Walmer Parish Hall and the Corner Café are to be removed from their current standings and offered to local groups for their own use. One will be moved to Walmer Peace Gardens, the others will be offered to local schools.

RESOLVED – Chair to liaise with owner of Deal Garden Centre, to enable volunteers to choose plants for council planters and the other green areas. Also, with the possibility of setting up an account for the volunteers to use, to be paid from the WIB budget.

Proposed by: Cllr L Ludwig

Seconded by: Cllr D Richardson

For 3 Against 0 Abstain 0

- **Actions:** Chair to liaise with owner of Deal Garden Centre regarding volunteers choosing the plants for the planters.

RESOLVED - Corner Café planter to be moved to Walmer Peace Garden. Admin to get movement quote from Red Dog Garden Services.

Proposed Cllr P Ludwig

Seconded Cllr D Richardson

For 3 Against 0 Abstain 0

- **Actions:** Admin to inform Corner Café of the movement of the planter.
Admin to obtain quote from Red Dog Garden Services.

RESOLVED - Chair to discuss with volunteers how best to spend the remaining budget for the planters on suitable flowers/plants.

Proposed Cllr D Richardson

Seconded Cllr P Ludwig

For 3 Against 0 Abstain 0

- **Actions:** Chair to discuss with volunteers how best to spend the budget on the various planters, to include remaining budget for this year and an expanded budget for next year.
- **Actions:** More research required for replacement planters at the water fountain at the RNLI lifeboat house. Including Ripplevale for input and suggestions.

212. CAMPAIGN 2025

A. WIB CAMPAIGN

- i. **NOTED:** Members shown draft version of council feedback form.
- **Actions:** Admin to redesign as requested then forward to Cllr D Richardson for checking.

B. WIB PRESENTATION

- i. **RESOLVED:** To approve increase in expenditure for WIB Items:

- a. **RESOLVED** – Expenditure increase on the presentation event was voted on.

Proposed by: Cllr P Ludwig

Seconded by: Cllr D Richardson

For 3 Against 0 Abstain 0

- b. **RESOLVED** – Expenditure increase on publicity for the Walmer in Bloom campaign was voted on.

Proposed by: Cllr P Ludwig

Seconded by: Cllr D Richardson

For 3 Against 0 Abstain 0

- c. **RESOLVED** – Expenditure increase on the cost of hanging basket plants was voted on.

Proposed by: Cllr P Ludwig

Seconded by: Cllr D Richardson

For 3

Against 0

Abstain 0

- ii. The committee were shown several possible small trophies or rosettes for purchase for the winner of the Allen Scott prize.

RESOLVED: Admin to show the choices to the winner of this year's prize and see which he would like to have, if any.

213. VOTE TO CONTINUE MEETING

RESOLVED – Members agreed to extend the meeting for ten minutes to complete the last items as the 2-hour limit had been reached.

Proposed Cllr D Richardson

Seconded Cllr P Ludwig

For 3

Against 0

Abstain 0

214. BUDGET

- i. Committee members were handed a preliminary budget for 2026/2027.

RESOLVED: Admin to make changes to budget before next meeting in November

215. ISSUES FOR INCLUSION ON NEXT AGENDA

- End of year evaluation of WIB campaign.
- Current priorities and focus.
- RNLI Fountain.

216. DATE OF NEXT MEETING

Members discussed start of next meeting and agreed to start meeting on Tuesday 18th November 2025, at 17:30.

The meeting closed at 20.10.

Signed _____

Dated _____



WALMER TOWN COUNCIL

62 The Strand, Walmer, Deal, Kent, CT14 7DY

Tel: 01304 362363

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Minutes of the Events Committee held on Thursday 16th October 2025 at No. 62 The Strand, Walmer at 5.30pm.

Present: Cllr Tony Grist (Chairman), Cllr Diana Richardson and Cllr Louise Ludwig.

Officer Present: Roland Aldred, Town Clerk.

287. APOLOGIES FOR ABSENCE.

Cllrs Simpson and Friend offered apologies which were accepted.

288. DECLARATIONS OF INTEREST.

No interests were declared.

289. OPENNESS AND TRANSPARENCY.

The Chairman reminded those present of the terms of openness and transparency.

290. MINUTES OF THE PREVIOUS MEETING.

Members considered the minutes of the meeting held on Wednesday 20th August 2025.

RESOLVED – That the minutes be taken as a true and accurate record.

Proposed by Cllr Richardson

Seconded by Cllr Ludwig

For 3 Against 0 Abstain 0

291. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA.

None.

292. EVENTS BUDGET.

i. Events budget 2025/26

Members received the Events Budget for 2025/26.

NOTED

ii. Events budget 2026/27

Members received a proposed budget for events for 2026/27.

Members discussed the increased costs of the requiring a street trading license and the impact of this on the cost of the event.

RESOLVED – To amend charges for Brocante for 2026 event to £55 to cover additional costs of the street trading license.

Proposed – Cllr Richardson

Seconded -Cllr Ludwig

For 3 Against 0 Abstain 0

RESOLVED – To accept the draft budget and recommend to Finance and General Purposes with the change to £55 per pitch for Brocante.

Proposed – Cllr Richardson

Seconded – Cllr Ludwig

For 3 Against 0 Abstain 0

293. EVENT PLANNING BROCANTE.

i. 2025 Brocante feedback.

Members received feedback from stall holders on the 2025 Brocante.

NOTED

ii. To review changes for 2026 Brocante based on feedback.

Members discussed feedback for any changes to the 2026 event they felt were required.

RESOLVED – Members asked that a turn left only when exiting the Green at the end of the event be implemented. The staff/volunteer instructions should be amended to include that staff are not able to marshal traffic on to the road. The pack for marshals should also include an hourly toilet check to ensure that there are sufficient loo rolls. The instructions for the stallholders should now include that second cars are not permitted on the site for delivering and no cars may leave the site for any reason until the event is closed. Officer to continue to look at alternative catering vendors and options for marking pitches out.

Proposed by Cllr Richardson

Seconded by Cllr Grist

For 3 Against 0 Abstain 0

294. FUTURE/OTHER EVENTS

i. Community Awards Evening

Members felt that they required more information as to what is being proposed and the scope and scale of the event in order to move this forward.

RESOLVED – To hold an informal scoping meeting to bring a solid proposal back to events meeting for voting on.

Proposed – Cllr Ludwig

Seconded – Cllr Grist

For 3 Against 0 Abstain 0

ii. Outdoor Gym launch event

Members discussed an event to launch the Outdoor Gym. This could be over a number of days and would include members of the community. Discussions around free classes, activities and stalls were had.

RESOLVED – To develop a launch event for the Outdoor Gym, Cllr Ludwig to scope event for further discussions as to what this will look like.

Proposed – Cllr Ludwig

Seconded – Cllr Richardson

For 3 Against 0 Abstain 0

iii. The DDC Armed Forces Day

The DDC Armed Forces Day event for 2026 was not discussed and will be carried forward to the next meeting on 19th November.

296. CHILDREN'S FESTIVAL 2026

- i. To seek approval to pay Wheel 2 Wheel deposit.

RESOLVED – To ask officers to pay the deposit of £150.

Proposed – Cllr Ludwig

Seconded – Cllr Richardson

For 3 Against 0 Abstain 0

- ii. To agree further bookings for 2026

Members received a written report containing organisations previously used for the Children's Festival.

RESOLVED – To agree to approach Applause Rural Touring, Junk Orchestra, Circus Sensible, Anna's Face Candy and Bizzie Lizzie's Face Painting for quotes for the 2026 Children's Festival.

Proposed – Cllr Ludwig

Seconded – Cllr Richardson

For 3 Against 0 Abstain 0

RESOLVED – Members agreed to approach all the volunteer organisations who attended last year to ascertain availability for next year. Members also agreed to approach the potential new organisations listed along with Deal Tri to see if they were interested in attending and what they could offer.

Proposed – Cllr Ludwig

Seconded – Cllr Richardson

For 3 Against 0 Abstain 0

RESOLVED – Members agreed to hold prices for the food/drink vendors and to approach vendors from previous year. Members also asked the officer to approach a healthy alternative.

Proposed – Cllr Ludwig

Seconded – Cllr Richardson

For 3 Against 0 Abstain 0

297. DATE OF NEXT MEETING

Thursday 19th November at 5.30pm.

The Chairman closed the meeting at 19.00pm.

Signed

Date



WALMER TOWN COUNCIL

62 The Strand, Walmer, Deal, Kent CT14 7DP

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Tel: 01304 362363

Minutes of the meeting of Walmer Town Council Planning Committee held on Tuesday 7th October 2025 at 7.00pm at Elizabeth House, St Mary's Road, Walmer.

Present: Councillors:

- Cllr J Murray (Chair)
- Cllr R Blackwell
- Cllr S Waite Gleave
- Cllr M Simpson
- Cllr K Lee

Officers present: John Miles (Administration Officer)

276. APOLOGIES FOR ABSENCE

Cllrs Grist and Bond offered apologies that were accepted.

277. DECLARATIONS OF INTEREST

Cllr Waite Gleave declared a VAOI regarding DOV/25/01022- Hawksend, Hawksdown Road. Cllr Waite Gleave entered a comment that her mother lives in a residential home that is also owned by the applicants for this building.

278. OPENNESS AND TRANSPARENCY

All those present were reminded of the Rights and Obligations under the Local Government Audit and Accountability Act 2014.

279. A SHORT GUIDE TO PLANNING COMMITTEE RECOMMENDATIONS AND CONDITIONS

Resolved- Noted

280. MINUTES OF THE PREVIOUS MEETING

Resolved – That the minutes be accepted as a true and accurate record.

Proposed: Cllr S Waite Gleave

Seconded: Cllr K Lee

For: 5 Against:0 Abstain: 0

281. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE

None Received

282. PLANNING DECISIONS

Reference	Site	DDC	WTC	Description
25/00865	24 Warwick Road Walmer Deal Kent CT14 7JE	Grant Planning Permission	Objection. Walmer Town Council objects to this application for the following reason. 1. The design is not in keeping with the area.	Erection of single storey rear extension, insertion of dormer window to side elevation to facilitate loft conversion and alterations to front bay windows (Existing conservatory and side entrance porch to be demolished)
25/00858	49 The Strand Walmer CT14 7DX	Grant Planning Permission	No Objection	Replacement glass balustrade
25/00763	6 Greenacre Drive Walmer CT14 7UQ	Grant Consent	No Objection. Walmer Town Council has no objections to this application. However Walmer Town Council does wish for the following be taken into account. 1. That the tree works take place outside of birdnesting season. 2. That the last pollarding/tree works to these trees were a minimum of 3 years ago.	Crown reduce by 2-3 metres back to previous points but maintaining growth where possible of one Horse Chestnut (T1), re-pollard one Holm Oak (T2), crown reduction of 2 to 3 metres in height and spread of one Sycamore (T3), all the subject of Tree Preservation Order No. 1 of 1965

283. PLANNING APPLICATIONS – NEW

- I. **DOV/25/00983 - 31 Granville Road Walmer CT14 7LQ**
T1 Silver Birch - to crown reduce by 3m and to crown lift low limbs the subject of Tree Preservation Order No TPO 1 of 1959
Resolved – No Objection
Proposed: Cllr R Blackwell
Seconded: Cllr M Simpson
For: 4 Against:0 Abstain: 1

- II. **DOV/25/00982 - 2 Harvey Avenue Walmer CT14 7DW**
Dismantle and fell T1 - Sycamore - the subject of Tree Preservation Order No 26 of 2023
Resolved – Objection.
Walmer Town Council Objects to this application on the following grounds:
 - i. There has been no evidence provided by an independent arboriculturalist that the felling of this tree is needed.
 - ii. The application indicates that the tree is in good health and therefore would not need to be removed.
 - iii. The tree has a continuing amenity value for the surrounding area.
 Proposed: Cllr M Simpson
Seconded: Cllr S Waite Gleave
For: 5 Against:0 Abstain: 0

- III. **DOV/25/01022 - Hawksend, Hawksdown Road, Walmer, CT14 7PW**
Erection of a single-storey front extension (existing conservatory to be demolished).
Resolved – No Objection

Proposed: Cllr M Simpson
Seconded: Cllr S Waite Gleave
For: 5 Against:0 Abstain: 0

IV. **DOV/25/01028 - 1 Victoria Place, Halliday Drive, Walmer, CT14 7FH**

Replacement windows (heritage style UPVC)

Resolved – No Objection

Proposed: Cllr R Blackwell

Seconded: Cllr S Waite Gleave

For: 5 Against:0 Abstain: 0

V. **DOV/25/01061 - Church Of The Sacred Heart, Dover Road, Walmer, Kent**

Installation of debris catch netting to the tower of the church to prevent material falling onto the highway.

Resolved – No Objection

Proposed: Cllr M Simpson

Seconded: Cllr K Lee

For: 5 Against:0 Abstain: 0

284. APPEALS

I. **25/00023/S78- 44 The Strand Walmer CT14 7DX**

Noted: The appeal has been noted; due to the unavailability of information, Walmer Town Council are unable to comment at this time.

285. STREET TRADING

I. **Layby, Court Road**

Resolved – Objection.

Walmer Town Council Objects to this application on the following grounds:

1. NPPF Section 8 Paragraph 97- Promoting Healthy and Safe Communities

Local planning authorities should refuse application for hot food takeaways and fast-food outlets:

- a) within walking distance of schools and other places where children and young people congregate, unless the location is within a designated town centre.
- b) in locations where there is evidence that a concentration of such uses is having an adverse impact on local health, pollution or anti-social behaviour.

- 2. There is also a special needs school located within easy walking distance of the site but on the other side of the road.
- 3. There are two bus stops nearby; these are used throughout the day for passengers and during the morning and afternoon by pupils catching buses to and from schools in the local area congregate at this location.
- 4. This location is adjacent to a busy three-way junction with a blind bend the potential attraction of a food truck to children could encourage them to cross the road near the bend leading to possible danger to pedestrians and schoolchildren.
- 5. The busy road is in constant use during the day, and such increased crossing over could create danger to foot traffic and vehicles using the road.
- 6. There are domestic dwellings and nearby fencing that may end up receiving litter from users, this will impact on the daily life of the residents and require increasing rubbish pick up and collection in the area.

Proposed: Cllr J Murray

Seconded: Cllr K Lee

For: 5 Against:0 Abstain: 0

286. DATE OF NEXT MEETING
Tuesday 11th November 2025 at 7pm

The meeting closed at 19:40

Signed Dated



WALMER TOWN COUNCIL

62 The Strand, Walmer, Deal, Kent CT14 7DP

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Tel: 01304 362363

Minutes of the meeting of Walmer Town Council Planning Committee held on Tuesday 11th November 2025 at 7.00pm at Elizabeth House, St Mary's Road, Walmer.

Present: Councillors:
 Cllr J Murray (Chair)
 Cllr R Blackwell
 Cllr S Waite Gleave
 Cllr T Grist
 Cllr T Bond

Officers present: John Miles (Administration Officer)

329. APOLOGIES FOR ABSENCE

Cllrs Simpson and Lee offered apologies that were accepted.

330. DECLARATIONS OF INTEREST

None Received

331. OPENNESS AND TRANSPARENCY

All those present were reminded of the Rights and Obligations under the Local Government Audit and Accountability Act 2014.

332. A SHORT GUIDE TO PLANNING COMMITTEE RECOMMENDATIONS AND CONDITIONS

Resolved- Noted

333. MINUTES OF THE PREVIOUS MEETING

Resolved – That the minutes be accepted as a true and accurate record.

Proposed: Cllr S Waite Gleave

Seconded: Cllr Blackwell

For: 5 Against:0 Abstain: 0

334. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE

None Received

335. PLANNING DECISIONS

Reference	Site	DDC	WTC	Description
25/00929	446 Dover Road Walmer CT14 7PD	Grant Consent	Objection; Walmer Town Council objects to this application on the following grounds. i. There is no valid reason why the TPO should be overturned.	Lateral reduction on road side by 2-3 metres of one Sycamore (T1) and prune back lateral branches overhanging boundary by approximately 2-3 metres of one Sycamore (T4), both the subject of Tree Preservation Order No 2 of 1969.
25/00876	Land Next To Whiteville Lawn Road Walmer CT14 7ND	Grant Planning Permission	Objection. Walmer Town Council objects to this application for the following reasons. 1. The design is not in keeping with the area. 2. Overlooking of neighbouring premises.	Variation of condition 2 (approved drawings) of planning permission 21/01606 for (Erection of 2no. detached dwellings (existing outbuildings to be demolished) to allow changes of the roof material from tiles to standing seam
25/00982	2 Harvey Avenue Walmer CT14 7DW	Grant Consent	Walmer Town Council Objects to this application on the following grounds: i. There has been no evidence provided by an independent arboriculturalist that the felling of this tree is needed. ii. The application indicates that the tree is in good health and therefore would not need to be removed. iii. The tree has a continuing amenity value for the surrounding area.	Dismantle and fell T1 - Sycamore - the subject of Tree Preservation Order No 26 of 2023
25/00556	46 Cornwall Road Walmer CT14 7SA	Certificate Existing Granted	No Objection	Certificate of Lawfulness (existing) for the insertion of rooflights to facilitate a loft conversion
25/00983	31 Granville Road Walmer CT14 7LQ	Grant Consent	No Objection	Crown lift to 4 metres over driveway, building and neighbouring property and prune back laterals on north and north east side of the canopy by approximately 1.5 metres of one Silver Birch (T1) the subject of Tree Preservation Order No TPO 1 of 1959 (As agreed by agent by email of 02.11.2025).
25/00936	Pavilion Walmer Lawn Tennis And Croquet Club Archery Square Walmer CT14 7HP	Grant Planning Permission	No Objection	Variation of condition 2 (approved plans) of planning permission 23/01377 for "Erection of single storey clubhouse with canopy linking to existing changing rooms (existing clubhouse to be replaced) and alterations to materials of existing changing rooms roof" to allow the

				clubhouse to be extended by 1 m, extension of flat roof canopy, new store building under canopy, path and patio to be omitted, update paving to service clubhouse and changing rooms
25/01028	1 Victoria Place Halliday Drive Walmer CT14 7FH	Withdrawn	No Objection	Replacement windows (heritage style UPVC)

336. PLANNING APPLICATIONS – NEW

i. **DOV/25/01066- 26C The Beach Walmer Deal CT14 7HJ**

Erection of a single storey front/side extension and front balcony with railings.

Resolved – Walmer Town Council supports this application

Proposed: Cllr Grist

Seconded: Cllr Blackwell

For: 5 Against:0 Abstain: 0

ii. **DOV/25/01043- 6 York And Albany Close, Walmer, CT14 7RR**

Erection of front porch and external render to front façade

Resolved – Walmer Town Council supports this application

Proposed: Cllr Grist

Seconded: Cllr Blackwell

For: 5 Against:0 Abstain: 0

iii. **DOV/25/01083 - Shoreline House 82 Wellington Parade Walmer Deal Kent CT14 8AB**

Variation of condition 2 (approved plans) of planning permission 24/01159 (Erection of a two storey rear extension with external steps, replacement/extended roof with solar panels, balcony with glass balustrade to ground floor west & east elevations, alterations to windows/doors, and new external wall with timber cladding (existing conservatory and ground floor balcony to be demolished)) to extend basement to 5m, extend driveway ramp and alterations to the fenestration

Resolved – No Objection

Proposed: Cllr Waite Gleave

Seconded: Cllr Blackwell

For: 5 Against:0 Abstain: 0

iv. **DOV/25/01155- 20 Cavalry Court, Walmer, CT14 7GF**

Replacement door (Retrospective)

Resolved – No Objection

Proposed: Cllr Grist

Seconded: Cllr Murray

For: 3 Against:2 Abstain: 1

Resolution was passed by Chairman's casting vote in favour

v. **DOV/25/01153- 74 The Strand, Walmer, CT14 7DL**

Erection of a single storey rear/infill extension, insertion of rear dormer window and alterations to porch (existing rear extension demolished)

Resolved – No Objection

Proposed: Cllr Blackwell

Seconded: Cllr Waite Gleave

For: 5 Against:0 Abstain: 0

vi. **DOV/25/01159- Street Record, North Barracks, Walmer, Kent**

Rolling consent to re-pollard one London Plane (T1), the subject of Tree Preservation Order No 9 of 1998, and located to the west of 25 Trafalgar Drive, by an additional 1 metre below the previous pruning points initially, followed by the re-pollarding back to previous pruning points on four further occasions over a maximum period of fifteen years (one occasion every 3 years). Rolling consent to re-pollard back to previous pruning points of one London Plane (T5), the subject of Tree Preservation Order No 9 of 1998, and located to the north of 1 Coventry Gardens, followed by the re-pollarding back to previous pruning points on four further occasions over a maximum period of fifteen years (one occasion every 3 years).

Resolved –Objection: Walmer Town Council Objects to this application on the following grounds.

1. The application has no valid case for the pollarding of Tree T5.

Proposed: Cllr Bond

Seconded: Cllr Grist

For: 5 Against:0 Abstain: 0

vii. **DOV/25/01188- King Charles Court , Lord Warden Avenue, Walmer, CT14 7LD**

T5 False Acacia - crown raise to 6 metres over footpath and highway; T6 Ash - prune back the canopy on the eastern side to previous pruning points; T10 Ash - remove the north eastern facing limb overhanging the footpath, all the subject of Tree Preservation Order No 1 of 1959.

Resolved –Objection: Walmer Town Council Objects to this application on the following grounds.

1. The application has no valid case for the crown raising of Tree T5.

Proposed: Cllr Blackwell

Seconded: Cllr Waite Gleave

For: 5 Against:0 Abstain: 0

337. DATE OF NEXT MEETING

Tuesday 9th December 2025 at 7pm

The meeting closed at 19:45

Signed Dated



WALMER TOWN COUNCIL

62 The Strand, Walmer, Deal, Kent CT14 7DP

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Tel: 01304 362363

Minutes of the meeting of the Climate Emergency Working Group held on Thursday 18th September 2025 at 62 The Strand, Walmer, at 7.00 pm

Present:

Cllr S Waite-Gleave (Chairing)
Cllr R Blackwell
Cllr M Eddy
Mrs S Fisher

Officers present:

John Miles (Administration Officer)

1. APOLOGIES FOR ABSENCE

- Apologies received from Cllr P Findley

2. DECLARATIONS OF INTEREST

- None Submitted.

3. MINUTES OF THE PREVIOUS MEETING

- **Resolved:** That the minutes of 5th August be taken as an accurate record.
 - Proposed by: Cllr Eddy
 - Seconded by: Cllr Blackwell

For 3

Against 0

Abstain 0

4. MATTERS ARISING FROM PREVIOUS MEETING

- **Noted:** Update Report has been forwarded to the working group members by Admin.
- **Noted:** The short focus projector works very well in the committee room.
- **Noted :** A report is to be sent to A&E in follow up on KALC initiative to use no engine idling signs to reduce air pollution

5. COMMENTS FROM THE PUBLIC

- None Submitted.

6. ONGOING PROJECTS

Climate and Ecology Action Plans

- **Noted:** Action plans have been updated by Councillor Waite-Gleave and Admin and will be forwarded to the members of the working group, via google docs.

DDC Climate and Nature Forum

- **Noted:** Cllr Waite Gleave informed the working group that there had been no update from Mr J Traynor.
- The next meeting date should be in October as originally scheduled.

Coastal Recovery

- **Noted:** A copy of the water testing certificate was given to the members. This information will be helpful to Downs Sailing Club during planning for the national schools regatta in 2026.
- **Noted :** Environment Agency is legally bound to test designated beaches like Deal Castle beach approx. once a fortnight between 1st May and 30th Sept. Their 7/7/26 very high 9900 test result has been discounted – announced 16/9/2025. The rating of the Deal Castle beach will continue to be 'poor'. WTC agreed last winter to pay for laboratory tests of water samples from 1 mile further south near Walmer Castle in April, July, August and Oct 2025 in order to provide Walmer residents, businesses and visitors with complementary data on which to base their decision to swim or not. WTC results so far this year have come back from the lab as good or excellent water quality.
- **Noted :** The community campaign group SOSDAW presented its petition to DDC and this will be discussed at DDC Overview and Scrutiny cttee on Mon 13th Oct (public welcome) and at DDC Full Council on 15th Oct 2025. It will be submitted to KCC, SW and DEFRA by year end. The community campaign group SOSDAW will push DDC and Southern Water to enable year-round water testing in the Deal/Walmer area, to get SW to publish interim results of their enquiries before May 2027. Walmer (and Deal) TCs may want to push in a similar direction.
- **Noted :** Public are more aware that pollution and the sewage alerts put out by SW, or EA are likely during and after heavy downpours for up to 3 days when storm overflow are opened.
- Admin is to sign up to mobile phone apps and publicise them via WTC channels, noticeboards, website.
 - *Swimfo from EA / DEFRA*
 - *Surfers against sewage*
 - *Southern Water alerts*
- **Resolved:** To include in CEWG budget for 2026/2027 £900 for 4 laboratory tests to be done in April, July, August, Oct 2026.
- Proposed by: Cllr Eddy
- Seconded by: Cllr Blackwell
- For 3 Against 0 Abstain 0
- Actions:** Admin to sign up for alerts using above links.

Transport

- **EV Points**
 - KCC have been informed of potential sites for new EV points, they are currently looking for a new operator and installations should begin again in late 2025 to early 2026. Sites suggested belong to KCC. We think KCC is administrator of DfT funding.
 - Admin informed the working group that KCC EV projects focus on slower 7kW chargers, Faster ones can be installed if needed on a case-by-case basis. Upgrades of chargers already installed are not possible at the moment, KCC will keep the information sent in their parish files for later use.

- Communication with KCC regarding engine idling/roadside notices is more appropriate to be dealt with between WTC officers and KCC officers.
- Getting Information about mounting signs and permissions needed from KCC officers is currently being sought by the town clerk.

Actions: Admin to find out more regarding mounting signs and permissions needed by KCC.

Thermal Camera

- Leafletting to begin in October on the roads around Gladstone Ward including roads off Blenheim Rd.
- Cllr Waite Gleave will be on Deal Radio twice during October to talk about the Thermal Camera Scheme. Repeated on-line weekly promotion of service throughout October.
- **Resolved:** New leaflet to be completed by Mrs Fisher and Admin for distribution to local residences by members/volunteers.
 - Proposed by: Cllr Blackwell
 - Seconded by: Cllr Eddy

For 3 Against 0 Abstain 0

Actions: Leaflet to be redesigned by Admin and Mrs Fisher

Admin to complete leaflet ready for distribution by October. Initial run of 500.

Waste & Pollution Reduction

- **Noted:** Members were shown the first draft of the WalAPP Certificate.
- **Resolved:** Admin to redesign the certificate as requested. Cllr Waite Gleave to check with Council Chair regarding whose name to be added to the certificate.

Actions: Certificate to be redesigned by Admin

Car Sharing

- **Noted:** Members were shown the first draft of the Car Sharing-Poster
- **Resolved:** Admin to modify design as requested.

Actions: Poster to be redesigned by Admin and Mrs Fisher

7. NEW PROJECTS

- Cllr Waite Gleave informed the working group about a possible change of classification for Hawkshill Freedown from a Site of Nature Conservation Interest (SNCI) to Local Nature Reserve (LNR).

Resolved: An updated report is to be written to be shared with CEWG and admin and when completed to be submitted as agenda item to Walmer In Bloom committee in November.

- Proposed by: Cllr Waite Gleave
- Seconded by: Cllr Blackwell

For 3 Against 0 Abstain 0

Actions: Cllr Waite Gleave to write updated report and share with CEWG/Admin before WIB in November.

- Cllr Waite Gleave informed the working group of the Kent Sustainable Communities Network with autumn being the most suitable time to sign up.

Resolved: Cllr Waite Gleave to redraft a proposal to be sent to Full Council or via A&E to sign up for the KSCN.

- Proposed by: Cllr Waite Gleave
 - Seconded by: Cllr Eddy
- For 3 Against 0 Abstain 0

Actions: Cllr Waite Gleave to redraft proposal to sign up for the KSCN.

8. BUDGET

Resolved : To accept draft budget with amendments

- Proposed : Cllr Blackwell
- Seconded : Cllr Eddy
- For : 3 Against : 0 Abstain : 0

9. POSSIBLE FUTURE AIMS AND INITIATIVES.

Noted: Deal TC have invited WTC to have stall at DTC Climate Saturday on 15th Nov 2025: 2 Cllrs to attend as last year.

10. DATE OF NEXT MEETING

Thursday 13th November at 19:00 at No 62 The Strand.

The meeting closed at 20:45

Financial information as at 31/12/25

Bank Balances

Charity Bank	£105,962.04
Redwood bank	£104,000.41
Unity Trust current	£18,861.23
Unity Trust Deposit	£159,884.82
Total	£388,708.50

Committee budget vs spend 2025/26

Committee	Budget	Spend	notes
Amenities and Environment	£ 25,400.00	£ 14,625.40	includes CEWG
Events	£ 15,000.00	£ 9,733.00	
Finance and General purposes	£ -	£ -	
Human Resources	£ -	£ -	
Planning	£ -	£ -	
Walmer in Bloom	£ 23,300.00	£ 8,690.17	includes Hawkshill and Peace Garden

£422,132.17

This month spend	-£28,617.37
% of yrs precept for month	10.95%
Total net spend YTD	-£147,110.24
% of precept YTD	56.30%

Last year	-£26,318.37
% of precept for month	-10.56%
Total spent LYTD	-£126,931.38
% of precept LYTD	-50.94%

Attach II



Item: Budget.

Date: 12/11/25.

Meeting: Nov 2025 Finance and General Purposes.

From: Roland Aldred.

Expenditure

Administration

Small changes from last year further reducing General office costs and allowances amount reduced as part of this is paid in tax. Reduction in office equipment as last year planned for new chairs.

Allotments

Increase of £800 in utilities cost due to increased water bills.

Audit Fees

Increase of £450 due to likely increase in external auditor cost based on increased expenditure due to outdoor gym.

Election Expenses

Continue to budget £3000 per year to cover estimated quarter of the costs of full election. No by election has been called so reserves still include estimated cost of one by election plus estimated half cost of full election.

Events

Increase in costs due to the requirement for Street Trading Consent at Brocante.

Grants and Donations

No changes from last year.

Hawkshill

Small increase, a reduced publicity budget and increases in the management plan to allow for a project to improve accessibility.

Land Management

Peace garden – small increase due to inflation.

Remove emergency works that can be taken out of general reserves if emergency works required. Outdoor gym maintenance and rental based on getting the gym up and running there will be a £1600 annual cost for maintenance, a cost for a safety check and cost for

rental of the land (£2-£3k) with potentially some money being refunded in grant form from DDC for land rental.

Office Premises

£500 increase in running costs due to increased cost of utilities.

Loan

No change, WTC have the option of paying off more should they wish, however at any time the Council may choose to pay off more than the required sum. The interest rate on the loan is only 1.9% lower than the interest rates being received for having the money in the bank.

Professional and Legal

Increase of £300 to cover increase in costs of licenses.

Projects and Activities

Walmer in Bloom increase to cover new activities, promotional leaflet and inflation.

Publicity and Promotion

Money to cover one public survey and reduction in noticeboard to make reserve up to £2000 to cover one replacement notice board.

Tree Survey

Increase to cover cost of a tree survey.

Staff Salaries

Increase to cover agreed salary increases.

Stony Path

As agreed in Amenities to cover maintenance work on stony path with monies already allocated over the last 2 years to cover the larger project.

Climate Emergency

Increase to purchase beebombs, small trees to give to residents, the increase in cost to get accredited water testing kits (agreed for this year after budget).

Tree planting

No change to budget but Amenities and Environment Committee would like to amend this to a general planting budget rather than just for trees.

Income

Budget for interest reduced from current this year due to falling interest rate. Increase in Brocante budget due to an agreed increased charge of £5 per pitch to partially cover cost of Street Trading permissions.

Reserves

Agreed reserves to increase by £29,000 of this £33,000 is allocated to the Outdoor Gym project. Stoney path budget of £8000 from 25/26 moved to reserves for when project is ready to start. £12,500 removed from reserves to pay for the play equipment at Mark Wood.

The General reserves budget is the agreed minimum reserves Council should keep this has increased in line with the increase in spending projected for 2026/27, this represent 3 month of running the Council.

Total reserves at the end of the year are forecast to be £315,725.00. Of this £135,000 are agreed reserves with the Outdoor Gym Project holding the largest of these at £44,000.

Unallocated reserves for the year (including the General reserve) stood at £174,082.01 last year and the forecast for the final position on the 1/4/26 is to be £177,870, the increase is made up from the General reserve increasing year on year by £6200.

The forecasted general reserve total for 26/27 is £75,000 meaning the forecast is to have £179,000 in unallocated reserves (including General reserve).

Tax Base

The tax base for 2025/26 was 3580.6, this has reduced for 2026/27 to 3561.56. This figure is fluid based on the number of full cost band D properties in Walmer. This can be effected by development, increase in numbers of people claiming discounts, changes in uses of properties and occupancy levels of existing properties. The number is based on an estimate from the District Council and each year will be re-estimated this can effect the number by 100's either up or down in severe cases.

Recommendation

Budget and Precept figures under law must be agreed at Full Council. This must be completed by the end of February 2026 by law Dover District Council have set a deadline date of 23rd January 2026 for return of the figure to allow time for all of the precept demands to be collated for billing.

Two separate resolutions are required one to agree budget and one to agree the precept.

The recommendation of the Finance and General Purposes Committee is to agree a budgeted expenditure for 2026/27 of £319,766.00, a budgeted income of £24,265 and the reserves as show in the Table.

The recommendation of the Finance and General Purposes Committee is to agree to demand a precept of £259,922.65, with the remaining £35,578.35 to fulfil the budget coming from the unallocated reserves

Heading	Sub heading	24/25	25/26		26/27 proposed		Notes
		Actuals	Current YTD	Forecasted for balance at of year	Budget	Budget	
Administration	General Office Costs	£1,110.95	£1,397.20	£2,200.00	£3,000.00	£2,500.00	
	Insurance	£2,289.39	£2,463.66	£2,500.00	£2,800.00	£3,800.00	
	Allowances	£5,130.00	£0.00	£6,000.00	£7,500.00	£6,000.00	
	Travel exp	£102.80	£25.00	£100.00	£250.00	£250.00	
	Office Equip	£0.00	£178.95	£850.00	£1,500.00	£500.00	
	Civic Functions	£0.00	£0.00	£1,000.00	£200.00	£200.00	
	Web	£0.00	£0.00	£500.00	£500.00	£500.00	
	Telecoms	£1,434.46	£775.31	£1,600.00	£2,000.00	£2,000.00	
	Meeting Costs	£363.75	£380.00	£1,000.00	£1,200.00	£1,100.00	
	Subscriptions	£1,800.00	£1,917.00	£2,200.00	£2,500.00	£2,250.00	
	Bank Charges	£166.10	£107.50	£190.00	£250.00	£250.00	
	Campbell Road	£1,067.70	£913.33	£700.00	£1,000.00	£1,000.00	
	Utilities	£913.09	£708.13	£1,000.00	£1,200.00	£2,000.00	
Allotments	Refunds	£412.39	£100.00	£300.00	£300.00	£300.00	
Audit Fees	Audit fees	£770.00	£280.00	£1,350.00	£1,350.00	£1,800.00	
Election expenses	Election fees	£0.00	£0.00	£0.00	£3,000.00	£3,000.00	Move to reserves left over monies
Events	Childrens Festival	£4,219.15	£3,348.18	£5,400.00	£5,400.00	£5,300.00	
	Brocante	£2,093.06	£1,992.73	£2,500.00	£3,000.00	£4,550.00	
	Christmas carols/event	£2,905.55	£0.00	£0.00	£3,200.00	£3,200.00	Increase for street trading consent
	Replacement event 2024 (NEW)	£0.00	£0.00	£7,000.00	£3,000.00	£3,000.00	
	Events general	£392.97	£605.82	£0.00	£400.00	£450.00	
Grants and Donations	General Grants	£2,750.00	£1,929.00	£3,000.00	£3,000.00	£3,000.00	
	Green Grants	£978.64	£1,500.00	£1,000.00	£1,500.00	£1,500.00	
	Capital Grants	£0.00	£0.00	£5,000.00	£0.00	£0.00	
Hawthill	Hawthill Management plan	£5,400.58	£1,841.93	£10,000.00	£13,500.00	£14,100.00	
Land Management	Drill Field/access road/ lighting	£466.00	£250.00	£4,000.00	£2,500.00	£2,500.00	
	Peace Garden	£1,123.87	£456.94	£1,200.00	£2,000.00	£2,600.00	
	Emergency works (trees, hedges ect)	£0.00	£0.00	£0.00	£1,000.00	£0.00	Take from reserves where required
	Outdoor Gym rental and maintenance	£0.00	£0.00	£0.00	£0.00	£4,000.00	
	MUGA	£1,361.72	£0.00	£0.00	£1,500.00	£0.00	
Office Premises	Maintenance No 8	£0.00	£0.00	£0.00	£0.00	£0.00	
	Running Costs No 8	£13,730.03	£0.00	£0.00	£0.00	£0.00	
	Maintenance No 62	£644.62	£1,209.18	£4,700.00	£4,000.00	£4,000.00	
	Running Costs No 62	£12,208.87	£2,603.21	£4,000.00	£3,500.00	£4,000.00	
Loan	PWLB	£15,126.80	£7,563.40	£15,130.00	£15,130.00	£15,130.00	
Professional and Legal	Legal fees - General	£0.00	£0.00	£800.00	£0.00	£0.00	
	HR	£0.00	£0.00	£0.00	£0.00	£0.00	
	IT	£3,448.38	£0.00	£3,700.00	£3,700.00	£4,000.00	
Projects and Activities	Walmer in Bloom	£6,309.94	£5,629.67	£7,000.00	£7,800.00	£10,100.00	Increase for new planter, advertisement of new style of competition and inflation
	A&E (highways improvements)	£0.00	£0.00	£7,000.00	£8,000.00	£8,000.00	Move to reserves left over monies
	Historic Walk	£0.00	£0.00	£0.00	£1,000.00	£1,000.00	
	Outdoor Gym	£0.00	£72.92	£1,000.00	£33,000.00	£40,000.00	Move to reserves left over monies
	DDC Toilets	£23,371.58	£12,217.58	£24,435.16	£29,000.00	£27,000.00	New contract expect increase
	New project	£12,500.00	£12,500.00	£12,500.00	£0.00	£0.00	25/26 second half of money for playground
Publicity and Promotion	Newsletter fees (Public Consult)	£0.00	£0.00	£0.00	£1,500.00	£1,600.00	
	Noticeboard refurbishment	£232.83	£336.00	£336.00	£1,000.00	£336.00	Move to reserves left over monies
Tree survey	Tree survey	£595.00	£0.00	£0.00	£300.00	£700.00	
Staff Salaries	Salaries and Pension	£85,184.54	£76,814.80	£120,000.00	£110,000.00	£123,500.00	
	Training staff/cllrs	£1,940.63	£427.20	£1,000.00	£2,500.00	£2,000.00	
	Payroll processing	£0.00	£0.00	£0.00	£0.00	£0.00	
Stony Path	Stony path project	£6.00	£525.00	£1,000.00	£9,000.00	£2,000.00	Move to reserves left over monies
Climate emergency	Beebombs	£0.00	£281.00	£280.00	£0.00	£450.00	
	Thermal Camera	£103.50	£120.00	£120.00	£150.00	£150.00	
	Swift boxes (NEW)	£0.00	£0.00	£0.00	£100.00	£100.00	
	Water Refill Stations (NEW)	£0.00	£0.00	£3,500.00	£0.00	£0.00	
	Water testing kits	£0.00	£840.00	£840.00	£500.00	£900.00	
	Walmer against plastic stickers	£0.00	£46.12	£50.00	£50.00	£0.00	
	Tree donation project	£0.00	£0.00	£0.00	£0.00	£550.00	
	Churchill Avenue (NEW)	£0.00	£0.00	£15,000.00	£1,600.00	£1,600.00	
Tree planting	Tree planting/Planting	£2,000.00	£0.00	£2,000.00	£2,000.00	£2,000.00	
Total		£214,654.89	£141,756.76	£279,981.16	£302,380.00	£319,766.00	

Precept for 2025/2026 received

	24/25 Actuals	Current 25/26	Projected 25/26	26/27
Income				
Bank Interest	£6,301.41	11,248.85	£15,000.00	£12,000.00
Events	Childrens	£917.54	£300.00	£300.00
	Brocante	£7,161.61	£7,341.19	£7,945.00
	Carols on The Green	£0.00	£0.00	£0.00
Allotments	Allotments	£2,640.00	£231.64	£2,640.00
Drill field	Drill field rent	£908.00	£0.00	£930.00
Hawthill	Hawthill	£80.11	£0.00	£80.00
CV Point	EV income	£693.29	£0.00	£350.00
Grants & Donations	Received Grants	£100.00	£0.00	£0.00
Total	£18,801.96	£19,121.68	£26,591.19	£24,265.00

	23/24 actual	25/26 forecast spend	25/26 including money moved to reserves	26/27 forecast
Total expenditure minus income	£195,852.93	£253,389.97	£282,214.97	£295,501.00

Reserves	25/26	26/27
Outdoor gym	£11,000.00	£44,000.00
Building	£20,000.00	£20,000.00
Hawthill	£8,000.00	£8,000.00
Financial impact	£12,305.99	£12,305.99
Lejal	£10,000.00	£10,000.00
Tree planting	£2,000.00	£0.00
Outdoor play area	£12,500.00	£0.00
Churchill Avenue	£2,000.00	£3,600.00
Notice board	£1,000.00	£1,650.00
Water filling station	£4,000.00	£500.00
Stoney path	£7,000.00	£15,000.00
Road improvements	£9,000.00	£10,000.00
Beebombs	£425.00	£0.00
Election	£12,000.00	£15,000.00
General Reserves	£69,995.29	£75,704.00
Total (not incl General Reserve)	£111,230.99	£140,055.99

*assuming this changes in budget are agreed.

Total forecast reserves at 31/3/26 (including all reserves)	£313,826.42
Unallocated reserves as at 31/3/25 (not including General reserve as allocated)	£168,082.01
Unallocated reserves forecast as at 31/3/26 (not including General reserve as allocated)	£173,770.43



Item: Request of Support from KCC re disposal of the Pujin Tower.

Date: 07/01/26.

Meeting: January 2026 Full Council.

From: Roland Aldred.

Walmer Town Council received an email from KCC Highways in regards to looking at a potential proposal disposing⁽¹⁾ of the Pujin Town on Dover Road in Upper Walmer.

Kent County Council acquired this tower in 1982, little information about why this transfer was completed is available. The tower is approximately 125 year old. The reasoning behind the proposal is that there is no current or future highway purpose and hence there really is no sustainable argument to not accepting that is surplus to highways requirements.

The Tower's only access is via the church building and it appears to have one small room at the 1st floor level and the former bell tower room on the second floor.

Recently planning permission was granted to allow netting to go up as a temporary measure for safety to prevent roof tiles and masonry falling on to the pathway. A more permanent fix is still required.

KCC will be looking to the Catholic Church in the first instance, this may involve a payment from KCC to release itself from the ongoing liability. If the Church was not interested the tower could go to auction to see whether a sale is possible.

The building is a grade II listed building having spoken to Dover District Councils Principle Heritage Officer, their belief is that demolition is highly unlikely to be granted permission, particularly as it would be due to desire to not be responsible for the buildings upkeep and maintenance.

In some circumstances Principle Council have asked lower level authorities to take on ownership of assets. Although there has been no mention of this, this is something Walmer Town Council may be asked to consider at later date should KCC be unable to dispose of the asset by other means.

Members to decide

- (1) Disposal meaning in this situation is they are selling, transferring, or getting rid of public property (land, buildings) they no longer need, aiming to get the best price (best consideration) under law, often involving sales, leases, or even giving assets to community groups for public benefit, following strict policies for accountability and value for money. This can involve selling, leasing, appropriation or scrapping the asset.



Item Community Governance Review.

Date: 18/12/25.

Meeting: January 2026 Full Council.

From: Cllr Peter Jull.

Proposals

1. That this council writes to the Dover District Council leader and the vice-chairman of their Electoral Matters Committee in relation to the upcoming Community Governance Review asking that the terms of reference and in particular the first round of consultation makes it clear to local residents that the grouping of Deal Town Council and Walmer Town Council is an option that can be considered as an outcome of the Review for the more effective representation of the Deal and Walmer community with fewer offices, councillors and lower costs, so that residents have the maximum opportunity to make relevant responses to the review.
2. That this council submits a response to the Community Governance Review with the form of words and map attached.
3. That the Clerk write to the Clerks of Ringwould with Kingsdown, Ripple, Great Mongeham and Sholden parishes asking for their views on the proposals where it affects their boundaries.

Rationale

Deal and Walmer councils are combined

- Largely reconstitutes the Borough of Deal dissolved by the 1974 reorganisation
- Both council areas function as one economic unit
- There are currently 5 members who sit on both councils
- 6 current Walmer councillors live in Deal
- The last 3 chairmen of Walmer did not live in Walmer
- The previous 2 mayors of Deal did not live in Deal
- Royal Mail assign Walmer postcode addresses to some Deal roads
- Part of Walmer is in North Deal for district council elections
- Deal & Walmer are policed as one entity
- Many community organisations represent both areas –
 - Deal & Walmer Chamber of Trade
 - Deal & Walmer Parkrun

- Deal and Walmer Handelians
- Deal & Walmer Community Association etc

Wellington Parade and connecting roads that are contiguous with the built area of Kingsdown but not that of Walmer, become part of Ringwould with Kingsdown parish. This returns the Walmer/Ringwould parish boundary towards where it used to run through Walmer Castle.

The revised boundary would run in a straight line from the tide line, along the northern boundaries of the northernmost properties in Wellington Parade and Kingsdown Road, continuing to the eastern boundary of Hawkshill open access area. Then follow the boundary of Hawkshill, the footpath towards Kingsdown, then the southern boundary of the southernmost property accessed via The Glen track across Hawkshill until it reaches the existing parish boundary.

Upper Walmer Boundary with Kingsdown/Ripple

The houses accessed off Dover Road that are contiguous with Walmer but not that of Ringwould or Ripple become part of the new Deal & Walmer council area

It is clearly anomalous that following the construction of Wellington Paddocks that Dover Road addresses change within a few yards from Walmer to Kingsdown to Ripple on one side of the road and are in Ripple on the other when most people, and Royal Mail for postcode purposes, think they are still in Walmer.

From where it follows the rear boundaries of properties in Hawksdown, the revised boundary should follow the south eastern then southwestern boundaries of the Wellington Paddocks development until it meets the existing parish boundary. South of the garage the revised boundary should follow a straight line from the existing parish boundary along the southern boundary of the garage to Ripple Road. Then in a straight line to the south west corner of the garden of 459 Dover Road and along the rear boundaries of Dover Road houses to meet the existing parish boundary.

Deal Boundary with Great Mongeham

The houses accessed from Ellens Road become part of Great Mongeham parish as they were historically in Great Mongeham parish and should reincorporated therewith.

The revised boundary from the level crossing would follow the centre line of Coldblow then the centre line of Ellens Road to the Eastern boundary of DIY Motorist. Then follow the rear boundaries of the currently existing properties in Ellens Road until it meets the existing parish boundary.

St. Francis Close and St. Edmunds Road become part of Deal and Walmer council area. Houses in these roads only have vehicular access through the Deal council area. The field that has been subject to a planning application for development accessed off St. Edmunds Road should be treated similarly.

The revised boundary should follow the rear boundaries of St. Francis Close houses then the boundary of the field known as the erstwhile Fairfield development then the footpath to St. Richards Road

Deal Boundary with Sholden

All the new developments South West of London Road and with vehicular access only from London Road should become part of Sholden.

Avoids the anomaly of having one development split between 2 parishes

The revised parish boundary should run from the rear of properties in Sholden Bank along the rear boundaries of Mongeham Road properties until it meets the existing boundary so that all the area between London Road and Mongeham Brook is in Sholden parish instead of Deal. Consideration could be given to moving the 6 Mongeham Road addresses that are anomalously in Sholden to Deal.

All the recent developments with vehicular access only off Church Lane should be in Deal and Walmer

- Many residents have to check their council tax bill to know which parish they are in.
- The current polling station is in Deal.
- The current boundary splits roads in half and even some houses with front doors in one parish and rear doors in another.

To allow for potential future development the revised boundary from Church Lane should follow the boundary of the extant planning permission area that is to be accessed from Vicarage Lane then the rear of properties in The Street then Marsh Lane until it meets the existing parish boundary.

The polling area vicariously called Tenants Hill should become part of Deal and Walmer

- The current polling station is in Deal
- There is no access to Sholden village other than through Deal

The revised parish boundary should follow the railway line until it meets the existing parish boundary.





Walmer Town Council Communications Strategy.

Walmer Town Council aims to communicate effectively with the people of Walmer. The Town Council will seek to take every opportunity to communicate with the community to communicate the work of the town Council. We seek to build trust through communication and a reputation for honesty, integrity and transparency.

The purpose of this document is to act as a simple reference tool for any Councillor or member of staff who engages with the media or who may be called upon to engage with the media. It can clarify roles and responsibilities and help manage expectations.

Policy context

The key requirements set out on local authority's communications are that publicity should:

- be lawful
- be cost effective
- be objective
- be even-handed
- be appropriate
- have regard to equality and diversity
- be issued with care during periods of heightened sensitivity

The detailed code can be accessed at:

<https://www.gov.uk/government/publications/recommended-code-of-practice-for-local-authoritypublicity>

Standing order 23 of the Town Councils standing orders states that all communications from the council are subject to the Media Communications policy.

Members are also subject to item (2)(h) and (4) of the code of conduct when presenting any statements or articles to outside bodies.

Objectives of communication

- To explain the council's work and operations.
- To show how decisions are made by the council and the committees.
- To flag up events and activities led by or supported by the council.
- To encourage understanding of and enable discussion of Walmer Town Council's work.
- To share information from other bodies and organisations.
- To send out alerts from health bodies, police or fire services etc.
- To direct people to organisations who can offer support.

Responsibilities

The Town Clerk is responsible for all communications from the Town Council. Responsibility for communications may be delegated to other Officers for specific tasks. The Town Clerk will consult with the Chairman on press releases before they are sent out on all items other than those resolved by a committee (in which case the Chairman of the Committee will be consulted).

Councillors do not have the right to communicate on behalf of the Town Council. Members should only communicate with an outside body (including press) on behalf of themselves, making it clear that they are not representing Walmer Town Council but their own views as an individual or ward councillor, unless a resolution of the Council is passed to allow them to represent Walmer Town Council on a specific matter.

Letters may be signed by the Chairman of the Council or Committee in the situation where a resolution has been passed specifically naming the Chairman as writing to an organisation.

The Clerk is responsible for all Walmer Town Council social media activity. Information may be shared from other sites posting information of local interest. Walmer Town Council may also post to other social media sites items around Walmer Town Council activities.

Listening to our Community

Communication is a two-way process, our Communications Strategy will maximise opportunities for public bodies, organisations, residents, and visitors to communicate with Walmer Town Council in a way which suits the members of the public best.

To this end we have multiple ways for a resident to contact the office and or members of the council.

- Telephone – office number 01304 362363
- E-mail – clerk@walmercouncil.co.uk
- Via the website contact form – www.walmercouncil.co.uk
- By post to Walmer Town Council
62 The Strand
Walmer
Kent
CT14 7DP
- In person when seeing or meeting a member.

Members e-mail addresses and where the member has given permission other contact details will be shown on Walmer Town Councils website.

Outgoing Communication channels potentially available

External organisations

- KM Mercury
- Kent on--line
- BBC tv
- BBC radio
- Meridian TV
- Ad mag
- Posters in the community
- Local Radio

Internal methods

- Face-book/website.
- Public meetings.
- Consultations.
- Office window space and noticeboards.
- Press releases displayed on website and social media and sent out to external organisations.
- Agendas (displayed on website)
- Minutes (displayed on website)

Facebook/ Webpage notes

Social media is used to share information and not used as a two-way communication channel. This is to prevent potential harmful content to the reputation of Walmer Town Council and untrue information being shared via on Walmer Town Councils social media. Social media sites where possible will share the e-mail address of the office for any comments that members of the public may seek to make.

Information shared through these channels will include council initiatives, information of interest for the public, promotion of local community events and any

other information deemed of interest to the public. Walmer Town Council will not advertise local businesses to be seen to be fair to all organisations. Members are encouraged to share social media posts from the Walmer Town Council Social media pages that would be of interest to their followers.

Council Communications with Members

Most communications with Members will be via the official Email channels or by telephone depending on which is most appropriate. The Council will use Members' **name@walmercouncil.co.uk** email address for all official mail. Members' personal addresses will be securely stored but will only be used if the official address is not available. GDPR rules will be observed.

Period of sensitivity

The period before any election is referred to as a period of sensitivity during this period restrictions of communications are set in place.

Accessibility

Large print copies of any of the information Walmer Town Council shares can be made available on request.



Item: Landmark Centre.

Date: 06/01/25.

Meeting: January 2026 Full Council.

From: Roland Aldred.

At the March meeting of the Full Council members agreed a resolution:

RESOLVED – To agree to award £5000 to the Landmark Centre on the condition that they can obtain the full required £50,000, with the rest coming from Deal Town Council and Dover District Council.

The Landmark Centre have been able to raise the full amount of £50,000 and evidence has been provided however the sources of this finance are not as above and therefore the clerk is seeking approval to pay the money out.

Dover District Council have paid £10,000, Deal Town Council have paid £5,000 and an anonymous private backer has provided £30,000. When Walmer Town Councils £5,000 is included this makes up the £50,000 required.

Members to decide.