



WALMER TOWN COUNCIL

62 The Strand, Walmer, Deal, Kent CT14 7DP

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Tel: 01304 362363

Dated this day 12th March 2026

To: Councillors: Cllr P Ludwig, Cllr L Ludwig, Cllr S Waite-Gleave, Cllr E Crockford, Cllr D Richardson.

Non-voting members: Mrs D Bogue, Miss A Late.

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You are hereby summoned to attend a meeting of the **Walmer in Bloom Committee** to be held on **Tuesday 17th March 2026** at No 62 The Strand, Walmer, CT14 7DP at 5.30pm to transact the business set out below.

Mr Roland Aldred
Town Clerk

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AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

Where a Member has a new or registered Disclosable Pecuniary Interest (DPI) in a matter under consideration, they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter, they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting

Where a Member is declaring an Other Significant Interest (OSI), they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared an OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

3. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meeting held on 17th February 2026.

Attach 1

4. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

5. COMMITTEE BUSINESS

- i. To request an emergency meeting in April.
- ii. To discuss nominations for Chairman and Vice Chairman.
- iii. To continue Future Proofing for WIB Committee.

6. CHAIRMAN'S REPORT

- i. To Note: Verbal Update from Chairman

7. ADMIN REPORT

- i. To Note: Update from admin regarding actions.

Attach 2

8. WALMER IN BLOOM CAMPAIGN

- i. To choose provider for a Leaflet Drop
- ii. To update on meeting with Mrs James on wording for garden leaflet campaign.
- iii. To confirm costs for application to use lampposts along The Strand.
- iv. To finalise the process for the voting on posters competition entries.
- v. To agree on publicity for the poster competition winners.
- vi. To discuss the categories for the competition.
- vii. To update on online nomination/voting portals.

Attach 3

9. HAWKSHILL

- i. Update on boundary posts.

Attach 4

10. WALMER PEACE GARDENS

- i. To Note: Update from WPG Committee.
- ii. To confirm the updated WPG Invoice from Leaf Tree Services.

Attach 5

Attach 6

11. ISSUES FOR INCLUSION ON NEXT AGENDA

12. DATE OF NEXT MEETING

TBC at 5:30pm.



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Draft Minutes of the meeting of the Walmer in Bloom Committee held on 17th February 2026 at 62 The Strand, Walmer, at 5.30 pm.

Present:
Cllr L Ludwig (Chairing)
Cllr P Ludwig
Cllr D Richardson
Cllr S Waite-Gleave
Miss A Late

Officers present: **John Miles (Administration Officer)** **Roland Aldred (Town Clerk)**

479. APOLOGIES FOR ABSENCE

Apologies received from Cllr E Crockford and Mrs D Bogue

480. DECLARATIONS OF INTEREST

None Submitted.

481. MINUTES OF LAST MEETING

RESOLVED – That the minutes be taken as an accurate record.

Proposed by: Cllr D Richardson

Seconded by: Cllr P Ludwig

For 3 Against 0 Abstain 1

482. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

None.

483. CHAIRMAN'S REPORT

- i. **NOTED:** Members of the committee received a written and verbal report from the Chairman.
 The 'future proofing' of WIB was mentioned by the Chairman, this is to ensure that there is a continuity between the councils including time and money to be spent on Hawkshill. This was continued in 485.ii.
 Work on a woodland path has begun to join the main footpaths, thanks to Mr S Coates for his assistance in breaking it down to easier tasks.
 More hedges have been planted; this has plugged gaps from last year and has improved the water loss issues.

484. ADMIN REPORT

- i. **NOTED:** Members of the committee received a copy of the Admin Officer's report
Proposal: Clerk to contact Invicta Arboriculture regarding trees around the new pathway and the risks of any falling into it.

RESOLVED- To delegate financial authority to the Clerk to a Maximum of £2000 for cutting of trees around the new pathway by Leaf Tree Services.

Proposed by: Cllr P Ludwig

Seconded by: Cllr S Waite Gleave

For 4 Against 0 Abstain 0

Actions: Clerk to contact Invicta Arboriculture regarding trees around the new pathway and the risks of any falling into it.

Admin to forward copies of the recent tree surveys to members of the committee.

Admin to contact Leaf Tree Services regarding quote change for works at Walmer Peace Gardens.

ii. Members of the committee received a copy of the Year Planner for WIB.

Noted: The planner requires several changes and additions.

Actions: Admin to update planner with new entries and a 'completed' indicator.

485. WALMER IN BLOOM CAMPAIGN

- i. **NOTED:** Members of the committee received quotes and leaflet design for a leaflet drop, Admin is continuing to gather quotes from local businesses.
The leaflets need to be designed and completed for distribution before the start of the WIB campaign, ideas for the leaflet design to be sent to Admin.
Miss Late has a contact that may be able to help with the design of the new leaflets and will contact them to ask about their assistance.
- ii. Future proofing for the WIB Committee was mentioned with a report from the Chair, this included the possibility of weekday volunteers for Hawkshill, a name change and expansion to include all green spaces, and the possibility of appointing a staff member who works on Hawkshill requirements full time. The addition of a new staff member would need to be put forward to the HR committee for consideration. Any further ideas regarding future proofing are to be sent to the Chairman or Admin.
- iii. Committee were given an update on the technical solutions for the WIB campaign, Admin is contacting IT professionals for their advice and/or assistance. Admin has also been informed that if there is a delay that does not require a vote then to continue with the work already underway. Any costs can be decided when and if necessary.
The nominations will be pared down from last year, to include category, location, nominator, and pictures. No use of AI will be accepted.
Actions: Miss Late to ask contact about information regarding leaflet designs.
Admin to contact professional IT experts regarding the nominations and voting for the garden competition.

486. HAWKSHILL

- i. The Committee were shown images of gravel runoff from the access road into Liverpool Road. WTC to take on some responsibility and report it on KCC and DDC portals.
RESOLVED – Clerk to take initial steps with Craig Marsh from KCC on what needs to be done to improve the runoff, by whom and whose responsibility it is. Further actions to be taken after response. To send on to A&E in the future
Proposed by: Cllr P Ludwig
Seconded by: Cllr S Waite Gleave
For 4 Against 0 Abstain 0
- ii. The committee received a report regarding the change of Hawkshill designation to a Local Wildlife Reserve.
RESOLVED –Clerk to Invite Paul Hadaway and David Shenton to a meeting at office at time that is convenient.
Proposed by: Cllr P Ludwig
Seconded by: Cllr L Ludwig
For 4 Against Abstain
- iv. The Committee received initial prices for new boundary posts at Hawkshill.

RESOLVED – Admin to source non-plastic boundary posts, 3 x 1m posts. To be sustainably sourced if wood use.

Cllr L Ludwig to approach Hawkshill volunteers regarding carving for/of the posts and the use wood from felled trees in the area.

Actions: Office to report gravel runoff to KCC and DDC.

Clerk to contact Craig Marsh regarding future steps.

Clerk to invite Paul Hadaway and David Shenton to a meeting at council offices.

Admin to source non-plastic boundary posts

Cllr L Ludwig to approach Hawkshill volunteers regarding the construction and/or decorations for the new boundary posts.

487. WALMER PEACE GARDENS

- i. **Noted:** Members of the committee received a verbal report from Miss A Late.

The WPG committee met with a representative of Leaf Tree Services regarding the tree cutting. A new quote is expected from Leaf Tree and will approve if within certain costs by the Clerk.

WPG Committee have a list of working days and events; this is to be forwarded to Admin for inclusion in the year planner. This will include events throughout the summer holidays and can be advertised on WTC social media and boards.

The Committee would like to get hold of a green bin for their green waste.

Actions: Admin to chase up Leaf Tree Services for Quote.

Admin to amend year planner with WPG entries.

Admin to investigate getting a green bin for WPG.

488. VOTE TO CONTINUE MEETING

RESOLVED – Members agreed to extend the meeting for the last items.

Proposed by: Cllr P Ludwig

Seconded by: Cllr D Richardson

For 4 Against 0 Abstain 0

489. PLANTERS

- I. Quantity and cost of paint for planters.

RESOLVED – To buy 2 x 2.5l paint from Décor for use on planters for a cost of £99.98.

Proposed by: Cllr S Waite Gleave

Seconded by: Cllr D Richardson

For 4 Against 0 Abstain 0

- II. Disposal of planter.

RESOLVED – To accept the quote from Red Dog Gardening to dispose of the planter at the Corner Café for a cost of £75.

Proposed by: Cllr P Ludwig

Seconded by: Cllr D Richardson

For 4 Against 0 Abstain 0

490. ITEMS FOR INCLUSION ON NEXT AGENDA

To request an emergency meeting in April.

To discuss nominations for Chairman and Vice Chairman.

To discuss the voting on posters competition entries.

To confirm the updated WPG Invoice from Leaf Tree Services.

To continue Future Proofing for WIB Committee.

491. DATE OF NEXT MEETING

17th February 2026 at 17:30.

The meeting closed at 19:35

Signed _____

Dated _____

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Item: Walmer In Bloom Update Report

Date: 11th March 2024

Meeting: Walmer In Bloom

From: Admin Clerk

1. Copies of the recent tree surveys have been distributed to the committee.
2. The planner has been edited as requested, it will be made available to the committee once completed on the google drive.
3. The office looked into getting a green bin for WPG, we were informed that this was not possible as the bins are for residences only.
4. Gravel run off was reported to KCC, we are still awaiting a response.
5. A quote has been received for the cutting of trees at Hawkshill and has been approved by the clerk for a cost of £1900.



Item: Leaflet Costs

Date: 12/3/26

Meeting: Walmer In Bloom

From: Admin Clerk

Below is a list of the costs for leaflet print and distribution from local companies, this is for a total of 5000 leaflets to be printed and distributed, all are able to deliver them as a single (solus) delivery instead of with larger groups of leaflets. Tower print informed admin that a standard delivery with one other leaflet would be approximately £150 cheaper.

Tower Design and Print	5000	Printed	Standard Distribution	Single side	£550	No VAT
			Standard Distribution	Double side	£550	No VAT
	5000	Printed	Solus Distribution	Single side	£700	No VAT
			Solus Distribution	Double side	£700	No VAT
Leaflets Kent	5000	Printed	Solus Distribution	Single side	£788.50	Plus VAT
			Solus Distribution	Double Side	£792.50	Plus VAT
Dor-2-Dor	5000	Printed	Solus Distribution	Double Side	£862.5	No VAT



Item: Update on Hawkshill Post Design

Date: 12/3/26

Meeting: Walmer In Bloom

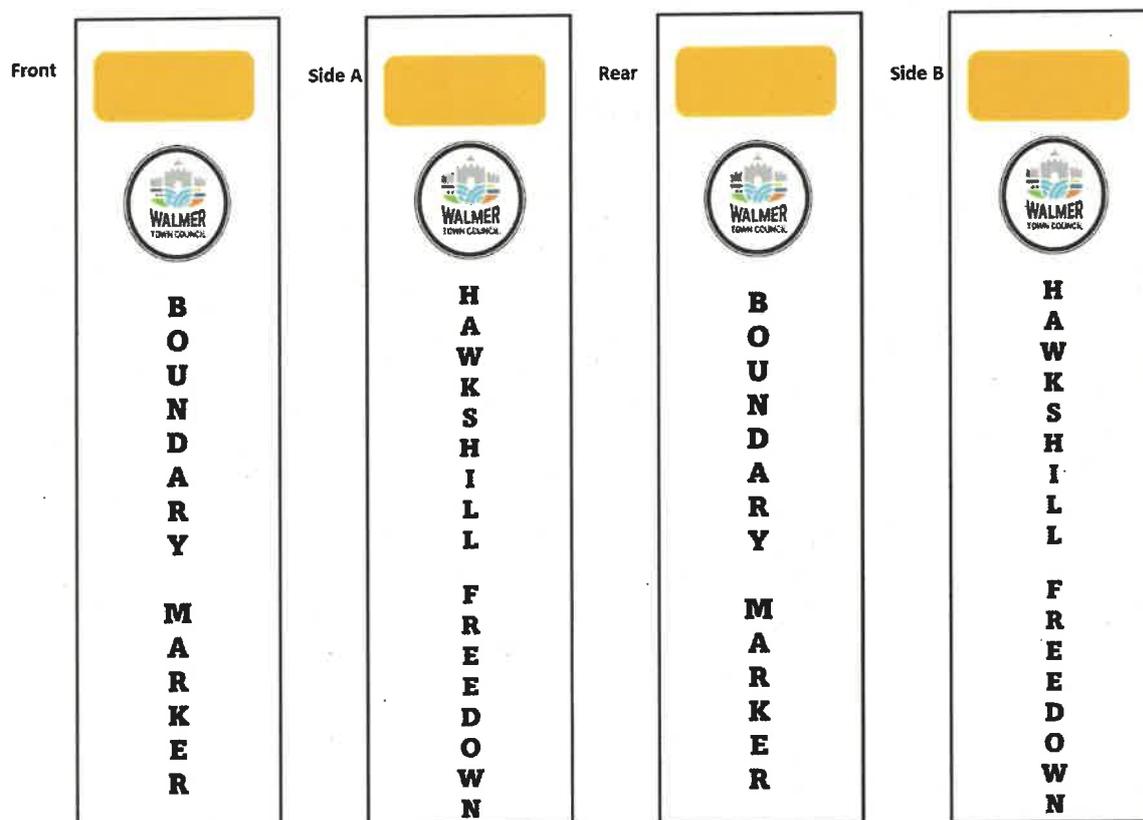
From: Admin Clerk

A simple post delineating where the boundaries are, whatever the size is, could be obtained we are looking at quotes and will provide on the night.

A more ornate option requires a specialise company of which we are trying to source options, below are some potential designs.

1. 4 x Reflector (White or Yellow)
2. 4 x Town Council Badge (Wood or Metal-unless plastic is requested)
3. 2 x Boundary Marker and 2 x Hawkshill Freedown carved into the post.

Each post will be 100cm in size with 50cm buried and the other 50cm above ground,.







WALMER PEACE GARDENS COMMITTEE

REPORT

08 March 2026

General maintenance continues, the Kent wildflower seeds have been sown in one part of the meadow, and the Yellow Rattle seeds/plugs have been purchased ready for planting.

Unfortunately, we have had to clear up after fly tipping incidents – an old water tank was discarded on our blue bells, and piles of foliage from plants that aren't growing in WPG, were dumped.

Preparations are underway for our Easter Egg Hunt to be held on 5 April 2026 from 10am to 12 noon (weather permitting). Posters and flyers are ready to display and distribute in the neighbourhood. There will be digital posters on our social media accounts and via Walmer Town Council. Numbers are limited to 30 children. Parents can scan the QR code on the posters to register.

The Sound Bath (21 June 2026) and Pilates (13 June 2026) events are confirmed. Again, we will be using a booking system as numbers are limited. We will hold a Storytelling event and Craft Day in the summer holidays (dates to be confirmed).

Our Community Gardening days for March to May: Wednesday 18 March, Saturday 28 March, Wednesday 15 April, Sunday 26 April, Wednesday 13 May and Saturday 30 May. All are very welcome to join us.

Leaf Tree Services will carry out maintenance work on our trees on 23 March 2026 (weather permitting).



WALMER
PEACE GARDENS

Leaf Tree Services Ltd

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 Sutton Dover
 KENT
 CT155DJ
 +447833447849
 info@leafreeservices.co.uk
 VAT Registration No.: GB 312 1402 71
 Company Registration No. 12849857

**Quote**

ADDRESS
 Kevin
 John Miles

QUOTE 4446
 DATE 05/12/2025

Walmer Town Council
 62 The Strand,
 Walmer,
 Kent
 CT14 7DP

DESCRIPTION	VAT	RATE	AMOUNT
Walmer Peace Gardens, York and Albany Close, Walmer, Deal. Raising of the crowns of one Beech tree and two London Plains, this would also include the removal of green waste or wood chipping	20.0% S	485.00	485.00
additional works as discussed at site meeting.	20.0% S	40.00	40.00
SUBTOTAL			525.00
VAT TOTAL			105.00
TOTAL			£630.00

VAT SUMMARY

	RATE	VAT	NET
	VAT @ 20%	105.00	525.00

Accepted By

Accepted Date

We would appreciate any feedback on your quotation.

On acceptance of this quotation any planning applications or organisation of other plant or services will be completed within the agreed price. Cancellation of the leaf tree services after acceptance will incur an administration fee.

You are required to be present whilst the work is being carried out, to sign off on completion.