



62 The Strand, Walmer, Deal, Kent, CT14 7DP

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Dated this 13th November 25

To Councillors: Tony Grist, Adrian Friend, Louise Ludwig, Diana Richardson, Mark Simpson, Elinor Crockford.

You are hereby summoned to attend a meeting of the EVENTS COMMITTEE to take place on Wednesday 19th November 2025 at 5.30pm – 62 The Strand, Walmer.

**Roland Aldred
Town Clerk**

AGENDA

1. WELCOME AND APOLOGIES FOR ABSENCE.

2. DECLARATIONS OF INTEREST.

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

Where a member has a new or registered Disclosable Pecuniary Interest (DPI) in a matter under consideration, they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a member becomes aware that they have a DPI in the matter, they should declare their interest immediately and, subject to any dispensations, withdraw from the meeting.

Where a member is declaring an 'Other Significant Interest' (OSI), they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared an OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions, or giving evidence relating to the matter. In the latter case, the Member may only participate on the same

basis as a member of the public and cannot participate in any discussion of or vote taken on the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

3. OPENNESS & TRANSPARENCY.

To remind those present of the following: -

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This into the rights of the press and public to attend such meetings. While those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast meetings of the Council or a committee is responsible for any claims or other liability from them so doing.

4. MINUTES OF THE PREVIOUS MEETING.

To approve the minutes of the meeting held on Thursday 16th October 2025. Attach 1

5. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA.

6. EVENTS BUDGET

- i. To receive the Events Budget 2025-26. Enc 1

7. FUTURE/OTHER EVENTS.

- i. Community Awards evening 2026.
- ii. Outdoor Gym launch event 2026.
- iii. To receive further detail re DDC Armed Forces Day event for 2026.

8. CHILDRENS FESTIVAL 2026

- i. To receive an update report from Events Officer. Attach 2

9. DATE OF NEXT MEETING.

Wednesday 3rd December 2025 @ 5.30pm.



WALMER TOWN COUNCIL

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DRAFT Minutes of the Events Committee held on Thursday 16th October 2025 at No. 62 The Strand, Walmer at 5.30pm.

Present: Cllr Tony Grist (Chairman), Cllr Diana Richardson and Cllr Louise Ludwig.

Officer Present: Roland Aldred, Town Clerk.

287. APOLOGIES FOR ABSENCE.

Cllrs Simpson and Friend offered apologies which were accepted.

288. DECLARATIONS OF INTEREST.

No interests were declared.

289. OPENNESS AND TRANSPARENCY.

The Chairman reminded those present of the terms of openness and transparency.

290. MINUTES OF THE PREVIOUS MEETING.

Members considered the minutes of the meeting held on Wednesday 20th August 2025.

RESOLVED – That the minutes be taken as a true and accurate record.

Proposed by Cllr Richardson

Seconded by Cllr Ludwig

For 3 Against 0 Abstain 0

291. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA.

None.

292. EVENTS BUDGET.

i. Events budget 2025/26

Members received the Events Budget for 2025/26.

NOTED

ii. Events budget 2026/27

Members received a proposed budget for events for 2026/27.

Members discussed the increased costs of the requiring a street trading license and the impact of this on the cost of the event.

RESOLVED – To amend charges for Brocante for 2026 event to £55 to cover additional costs of the street trading license.

Proposed – Cllr Richardson

Seconded – Cllr Ludwig

For 3 Against 0 Abstain 0

RESOLVED – To accept the draft budget and recommend to Finance and General Purposes with the change to £55 per pitch for Brocante.

Proposed – Cllr Richardson

Seconded -Cllr Ludwig

For 3 Against 0 Abstain 0

293. EVENT PLANNING BROCANTE.

i. 2025 Brocante feedback.

Members received feedback from stall holders on the 2025 Brocante.

NOTED

ii. To review changes for 2026 Brocante based on feedback.

Members discussed feedback for any changes to the 2026 event they felt were required.

RESOLVED – Members asked that a turn left only when exiting the Green at the end of the event be implemented. The staff/volunteer instructions should be amended to include that staff are not able to marshal traffic on to the road. The pack for marshals should also include an hourly toilet check to ensure that there are sufficient loo rolls. The instructions for the stallholders should now include that second cars are not permitted on the site for delivering and no cars may leave the site once for any reason until the event is closed. Officer to continue to look at alternative catering vendors and options for marking pitches out.

Proposed by Cllr Richardson

Seconded by Cllr Grist

For 3 Against 0 Abstain 0

294. FUTURE/OTHER EVENTS

i. Community Awards Evening

Members felt that they required more information as to what is being proposed and the scope and scale of the event in order to move this forward.

RESOLVED – To hold an informal scoping meeting to bring a solid proposal back to events meeting for voting on.

Proposed – Cllr Ludwig

Seconded – Cllr Grist

For 3 Against 0 Abstain 0

ii. Outdoor Gym launch event

Members discussed an event to launch the Outdoor Gym. This could be over a number of days and would include members of the community. Discussions around free classes, activities and stalls were had.

RESOLVED – To develop a launch event for the Outdoor Gym, Cllr Ludwig to scope event for further discussions as to what this will look like.

Proposed – Cllr Ludwig

Seconded – Cllr Richardson

For 3 Against 0 Abstain 0

iii. The DDC Armed Forces Day

The DDC Armed Forces Day event for 2026 was not discussed and will be carried forward to the next meeting on 19th November.

296. CHILDREN'S FESTIVAL 2026

- i. To seek approval to pay Wheel 2 Wheel deposit.

RESOLVED – To ask officers to pay the deposit of £150.

Proposed – Cllr Ludwig

Seconded – Cllr Richardson

For 3 Against 0 Abstain 0

- ii. To agree further bookings for 2026

Members received a written report containing organisations previously used for the Children's Festival.

RESOLVED – To agree to approach Applause Rural Touring, Junk Orchestra, Circus Sensible, Anna's Face Candy and Bizzie Lizzie's Face Painting for quotes for the 2026 Children's Festival.

Proposed – Cllr Ludwig

Seconded – Cllr Richardson

For 3 Against 0 Abstain 0

RESOLVED – Members agreed to approach all the volunteer organisations who attended last year to ascertain availability for next year. Members also agreed to approach the potential new organisations listed along with Deal Tri to see if they were interested in attending and what they could offer.

Proposed – Cllr Ludwig

Seconded – Cllr Richardson

For 3 Against 0 Abstain 0

RESOLVED – Members agreed to hold prices for the food/drink vendors and to approach vendors from previous year. Members also asked the officer to approach a healthy alternative.

Proposed – Cllr Ludwig

Seconded – Cllr Richardson

For 3 Against 0 Abstain 0

297. DATE OF NEXT MEETING

Thursday 19th November at 5.30pm.

The Chairman closed the meeting at 19.00pm.

Signed

Date



Item: Children's Festival 2026

Date: 13/11/2025

Meeting: Events Committee meeting Wednesday 19th November 2025

From: Lynne Simmons

1. Activities and Bookings for 2026.

Paid for Activity	2025 Cost	2026 Budget	2026 Actual	Update
Applause Rural Touring	£650	£750		Outdoor catalogue not yet published for 2026. Emailed Marketing Mgr and awaiting a response.
Wheel2Wheel	£800	£750	£750	Booked and deposit paid.
Junk Orchestra	£895	£920	£926	Quote £926 (fee from 2025 + 3.5% inflation)
Circus Sensible	£420	£430	£430	Quote £430 + VAT
Anna's Face Candy	£225	£250		TBC in 2026.
Bizzie Lizzie's Face Painting	£225	£250	£225	Quote £225

Members to confirm bookings at above prices for all listed artists.

2. Volunteer Organisations Approached for 2026

Organisation/ Activity	Update
Kent Kite Flyers	Confirmed attendance – with no charge
RNLI Walmer	Emailed
Walmer Castle	Emailed
Kent Fire & Rescue	Formal request completed online. Request confirmed as passed to Events team to assess resources available.
DAPA	Confirmed
Carnival Court	Confirmed
DJ (David Hawkes)	Emailed
Goodwin Sands Trust	Will not be attending – they felt that the Trust's offering in 2025 wasn't really a good fit. Have offered an open invite if position changes closer to the event.
Deal Pirates	Confirmed attendance
Deal HM Coastguard	Emailed
Kent Police (Cadets & Sophie Bramble)	Sophie has confirmed she would like to attend. Mark Ball has also confirmed attendance. He has handed oversight of cadets to another officer so just waiting for final confirmation.
Deal First Responders	Emailed
Community Roots Van	Emailed
Family Hub	Emailed
Deal Radio	Emailed
Deal & Betteshanger Rugby Club	Still to contact

Members to note progress, officer to continue to follow up all organisations / individuals.

3. New Ideas for 2026 Festival

Officer is due to meet with Deal Music & Arts on Monday 24th November to discuss whether a collaboration of some sort would work for both the Children's Festival and Deal Music & Arts Festival which is also starting that weekend.

Officer has emailed Rich Rhythms (based in Margate) to explore the possibility of drumming workshops at the Festival (this will be chargeable).

Officer to continue to explore other new ideas and will present options back to members at the next meeting.

4. The PPL PRS Music Licence – Renewal Request

Our current music licence expires on 13th December 25. The renewal invoice has been received for £129.48 plus VAT (the 2025 cost was £124.50 plus VAT).

This licence enables us to hold 2 events annually. In 2025 this covered us for both Christmas Carols and Children's Festival.

Members to decide if they wish to renew the annual licence at the above cost.