



62 The Strand, Walmer, Deal, Kent, CT14 7DP

Tel: 01304 362363

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Dated this 19th March 2026

To Councillors: Tony Grist, Adrian Friend, Louise Ludwig, Diana Richardson, Mark Simpson, Elinor Crockford.

You are hereby summoned to attend a meeting of the **EVENTS COMMITTEE** to take place on **Wednesday 25th March 2026 at 5.30pm – 62 The Strand, Walmer.**

Roland Aldred
Town Clerk

AGENDA

- 1. WELCOME AND APOLOGIES FOR ABSENCE.**
- 2. DECLARATIONS OF INTEREST.**

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

Where a member has a new or registered Disclosable Pecuniary Interest (DPI) in a matter under consideration, they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a member becomes aware that they have a DPI in the matter, they should declare their interest immediately and, subject to any dispensations, withdraw from the meeting.

Where a member is declaring an 'Other Significant Interest' (OSI), they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared an OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions, or giving evidence relating to the matter. In the latter case, the Member may only participate on the same

basis as a member of the public and cannot participate in any discussion of or vote taken on the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

3. OPENNESS & TRANSPARENCY.

To remind those present of the following: -

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This into the rights of the press and public to attend such meetings. While those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast meetings of the Council or a committee is responsible for any claims or other liability from them so doing.

4. MINUTES OF THE PREVIOUS MEETING.

To approve the minutes of the meeting held on Wednesday 28th January 2026. Attach 1

5. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA.

6. EVENTS BUDGET

i. To receive the Events Budget 2025-26. Enc 1

7. REVIEW CHRISTMAS CAROLS & CLASSICS EVENT DECISION FOR 2026

- i. To receive draft questions from officer for inclusion in public survey.
- ii. Members to agree questions, format and timescales for public survey.

8. CHILDREN'S FESTIVAL 2026

- i. To receive an update report from officer. Attach 2
- ii. To receive the draft layout of the Children's Festival for review. Attach 3

9. BROCANTE 2026

- i. To receive an update report from officer. Attach 4
- ii. To review communication paperwork and agree date for pitch sales to commence. Attach 5

10. FUTURE/OTHER EVENTS.

- i. Outdoor Gym launch event 2026.

11. DATE OF NEXT MEETING.

Wednesday 22nd April 2026 @ 5.30pm.



WALMER TOWN COUNCIL

62 The Strand, Walmer, Deal, Kent, CT14 7DY

Tel: 01304 362363

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

DRAFT Minutes of the Events Committee held on Wednesday 28th January 2026 at No. 62 The Strand, Walmer at 5.30pm.

Present: Cllr Tony Grist (Chairman), Cllr Diana Richardson, Cllr Louise Ludwig, Cllr Adrian Friend and Cllr Mark Simpson. Cllr Elinor Crockford arrived at 5.45pm.

Officer Present: Lynne Simmons, Events Officer.

440. APOLOGIES FOR ABSENCE.

None.

441. DECLARATIONS OF INTEREST.

No interests were declared.

442. OPENNESS AND TRANSPARENCY.

The Chairman reminded those present of the terms of openness and transparency.

443. MINUTES OF THE PREVIOUS MEETING.

Members considered the minutes of the meeting held on Wednesday 19th November 2025.

RESOLVED – That the minutes be taken as a true and accurate record of the meeting.

Proposed by Cllr Friend

Seconded by Cllr Richardson

For 3 Against 0 Abstain 2

444. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA.

None.

445. EVENTS BUDGET.

i. Events budget 2025/26.

Members received the Events Budget for 2025/26.

NOTED

ii. Events Budget 2026/27.

Members received the agreed Events Budget for 2026/27.

NOTED.

446. REVIEW CHRISTMAS CAROLS & CLASSICS EVENT DECISION 2025.

- i. Members received a handout from the officer containing details of online posts via social media, and enquiries received directly into the office (one telephone call and two emails), regarding the decision to pause the Christmas event in 2025. Members discussed the volume of responses received, and the rationale for the decision made to pause the event.

- ii. **MOTION FAILED** - A proposal was made to not run a Christmas event in 2026.
Proposed by Cllr Richardson
Seconded by Cllr Ludwig
For 2 Against 3 Abstain 1

Members then discussed ways in which to actively seek feedback from Walmer residents before a final decision is made for 2026.

RESOLVED – The officer was asked to design and prepare a public consultation survey, to present back to the next Events meeting for further discussion and committee approval.
Proposed by Cllr Grist
Seconded by Cllr Friend
For 6 Against 0 Abstain 0

447. CHILDREN’S FESTIVAL 2026

- i. Members discussed the officer’s report provided and noted the progress made.

The officer provided a verbal update on the potential for providing a “sports activities” area for local youth sports clubs during the afternoon. The idea would be to offer local youth community organisations specific timeslots (eg 30mins or 1-hour sessions) during the afternoon, where they could demonstrate sporting drills, activities and “have a go” sessions to engage with local families.

RESOLVED – Members agreed that the officer should approach four local youth clubs covering rugby (Deal & Betteshanger), football (Cinque Ports), cricket (Deal & Victoria Barnes) and martial arts (Invicta), to gauge if there would be an interest in this proposal.
Proposed by Cllr Richardson
Seconded by Cllr Friend
For 6 Against 0 Abstain 0

Members considered the request made by Deal Music and Arts for the provision of a children’s activity sourced from the Children’s Festival, to support the Music and Arts Festival “Town Take-over” event which is taking place on the same day, Saturday 4th July 26.

RESOLVED – A proposal was made to decline this request. Members felt unable to support this request as all agreed it isn’t feasible for the Children’s Festival to support a second event in a separate location, given the limited resources available.
Proposed by Cllr Grist
Seconded by Cllr Richardson
For 6 Against 0 Abstain 0

The officer also provided an update on the four catering vendors who have now confirmed attendance at the festival. The officer was actioned to continue to explore other options to widen the food choice available. The local pizza place Holy Dough was mentioned as a specific local food provider who may be interested in attending.

NOTED.

Members also discussed the resources budget set aside of £200 which will be used for the purchase of items such as stones for painting, acrylic pens and so on to support the event.

RESOLVED – A proposal was made to delegate the responsibility of purchasing resources for the Children’s Festival up to a value of £200, to the officer.

Proposed by Cllr Friend

Seconded by Cllr Richardson

For 6 Against 0 Abstain 0

448. FUTURE/OTHER EVENTS.

- i. The officer provided a brief overview of the proposed launch event for the Outdoor Gym, the potential timeline involved and that there would be a firmer understanding of project delivery dates by the next committee meeting in March 26. In the meantime, preparations would continue to ensure readiness for a timely launch event.

NOTED.

- ii. Cllr Simpson provided an update on the DDC Armed Forces Day event planned for 2026. This event will be held in Victoria Park, Deal and is planned for the weekend of the Royal Marines bandstand concert on Walmer Green.

NOTED.

449. DATE OF NEXT MEETING

The date of the next meeting is Wednesday 25th March 2026 at 5.30pm.

The Chairman closed the meeting at 18.40pm.

Signed

Date



Item: Children's Festival 2026
 Date: 19th March 2026
 Meeting: Events Meeting 25th March 2026
 From: Lynne Simmons

1. Activities and Bookings for 2026.

Paid for Activity	2025 Cost	2026 Budget	2026 Actual	Update
Applause Rural Touring	£650	£750	£950	Booked: Caspian's Storm The Butterfly House
Wheel2Wheel	£800	£750	£750	Booked and deposit paid.
Junk Orchestra	£895	£920	£926	Booked
Circus Sensible	£420	£430	£430	Booked
Anna's Face Candy	£225	£250		TBC in 2026.
Bizzie Lizzie's Face Painting	£225	£250	£225	Booked
Rich Rhythms		£500 provision	£295	Booked

CLlr Richardson to provide a verbal update on her conversation with Bizzie Lizzie face painter and additional support required.

2. Volunteer Organisations Approached for 2026

The updates since the previous report presented in January 26 are presented in italics below.

Organisation/ Activity	Update
Kent Kite Flyers	Confirmed
RNLI Walmer	Confirmed
Walmer Castle	Confirmed
Kent Fire & Rescue	Formal request completed online. Request confirmed as passed to Events team to assess resources available.
DAPA	Confirmed
Carnival Court	Confirmed
DJ (David Hawkes)	Confirmed
Goodwin Sands Trust	Will not be attending – they felt that the Trust’s offering in 2025 wasn’t really a good fit. Have offered an open invite if position changes closer to the event.
Deal Pirates	Confirmed
Deal HM Coastguard	<i>Emailed – followed up 11/2/26 and 5/3/26. TBC.</i>
Kent Police (Cadets & Sophie Bramble)	Sophie has confirmed she would like to attend. Mark Ball has also confirmed attendance. He has handed oversight of cadets to another officer so just waiting for final confirmation. <i>Followed up 5/3/26 and confirmed 16/3/26.</i>
Deal First Responders	Confirmed
Community Roots Van	Confirmed
Family Hub	Confirmed
Deal Radio	Confirmed
Deal & Betteshanger Rugby Club	<i>Emailed 10/2/26 -Matt Lane. Followed up 5/3/26. TBC.</i>
Cinque Ports FC	<i>Emailed 9/2/26 – confirmed interest in event – discussing the details.</i>
Invicta Martial Arts	<i>Emailed 9/2/26. Followed up 5/3/26. Confirmed interest in event – discussing the details.</i>
Victoria Barnes Cricket Club	<i>Emailed 9/2/26 – no coaches or players available due to summer season.</i>
Downs Sailing Club	<i>Confirmed. Will set up a stall, dinghy for children to sit in and activities eg knot tying. Will also advertise the NSSA 2026 regatta at the festival which is taking place just 2 weeks later.</i>

3. Catering Vendors

We have to date received confirmation of attendance from the following vendors:

Rich Aroma 21
KC's Confectionary
Tonibell
Godmersham Grills

Holy Dough Pizza (Mill Road Deal) has been emailed to see if they have access to a mobile pizza unit for outside events. The officer has also emailed a north Kent based "Nacho & Taco Wagon" to see if they may be interested in our summer events. No response received as yet from either vendor.

No response received from emails/ enquiries sent to Real Deal Roasters, Soulchef or facebook advertised local Vegan Burger mobile unit.

Officer continues to look for opportunities for healthy food options to widen the food choices available at our events. The Children's Festival remains particularly challenging due to the relatively short number of hours available for trading.

4. Resources

The officer has purchased a total of 540 white painting stones at a cost of £122.99 (with a 42% overall discount) in readiness for the event. Budget remaining for purchase of resources stands at £77.10. This will be used to top up stock of acrylic pens for painting and other items required to support the event on the day.

5. Safety Wristbands

Following the 2025 event councillors discussed the feedback received regarding the supply of safety wristbands for small children at the event. The officer was actioned at the time to research possible options for councillors to consider.

There are two options presented below and attached for consideration.

Option 1 – Amazon purchase £7.29 (plus delivery) for 24 wristbands and marker pen

This option is for pre-printed children safety ID wristbands. They are designed with a range of animal options in different colours. They are waterproof, made from tear resistant PVC material with an adjustable button to fit.

The wristbands would not have any Walmer Town Council branding on them and would not be considered environmentally friendly. The cost to purchase sufficient wristbands for the festival would be £100+.

Option 2 – SEC Print Child ID Bracelets for events £38 (plus Vat and delivery) for 500

This online purchasing solution provides the ability to design personalised branded bracelets as shown in the attached paperwork. The pricing option shown above is for a paper bracelet which is fully recyclable. It is therefore not a waterproof option.

Members to decide if they wish to move forward with either of the above options for this year's festival.

Shop Mother's Day gift cards

Stationery & Office Supplies > Office Supplies > Identification Badges & Supplies > Identification Wristbands



Click to see full view

24Pcs Children Safety ID Wristband with Marker Pen Reusable Identification Bracelets Adjustable ID Bracelet Waterproof ID Bands for Boys and Girls (Animal)

Brand: ktxaby

5.0 (2)

£7²⁹ (£0.30 / count)

Get a £40 Amazon Gift Card if approved for [The Amazon Barclaycard](#). Representative 28.9% APR variable. Credit broker: Amazon EU S.A.R.L. Lender: Barclays. T&Cs apply.

Colour	Multicolored
Size	19,5 x 2,2 cm
Material	Polyvinyl Chloride
Brand	ktxaby
Finish type	Varnish

About this item

- **Adjustable Size for Comfort:** Sized at approximately 7.7 x 0.9 inches (19.5 x 2.2 cm), this safety ID wristband features an adjustable button for easy length modification. You can effortlessly select a safe and comfortable size for your child's wrist.
- **Versatile and Reliable:** This durable and waterproof wristband, made from tear-resistant PVC material, is suitable for various occasions such as parties, playgrounds, shopping trips, and more. Its vibrant colors and attractive patterns not only serve as a security ID but also capture your child's attention effectively.
- **Comprehensive Safety ID Wristband:** Our child safety ID wristband offers a secure solution for outdoor activities. It allows you to conveniently mark essential information like your phone number, name, or address, providing instant aid during emergencies.
- **Premium Quality Material:** Crafted from skin-friendly PVC material, this wristband boasts exceptional flexibility, waterproof properties, and a comfortable fit. It ensures a gentle touch on your child's wrist without causing any scratches.
- **User-Friendly & Quick Setup:** With a hassle-free two-step process, simply write your mobile number in the designated space on the wristband and secure it onto your child's wrist. It's designed for easy application and immediate use.

See more product details

Report an issue with this product

One-time purchase:

£7²⁹ (£0.30 / count)

FREE delivery Friday, 13 March.

[Details](#)

Or fastest delivery Thursday, 12 March. Order within 8 hrs 27 mins.

[Details](#)

Delivering to Cannock WS11 - Update location

In stock

Quantity: 5

Add to basket

Buy Now

Dispatches from Amazon

Sold by ktxaby Direct

Returns Returnable within 30 days of receipt

Payment Secure transaction

Legal warranty Available

Add gift options

Subscribe & Save:

£7²⁹ (£0.30 / count)

FREE delivery Friday, 13 March on your first order to UK or Ireland

Dispatches from Amazon

Sold by ktxaby Direct

Add to List

4 stars and above Sponsored

Page 1 of 19

ITEM 5: OPTION 1

Item 5 OPTION 2

SEC Print Draft Wristband Design Proposal



Wristband Dimensions

Bleed area: 169mm x 27.1mm

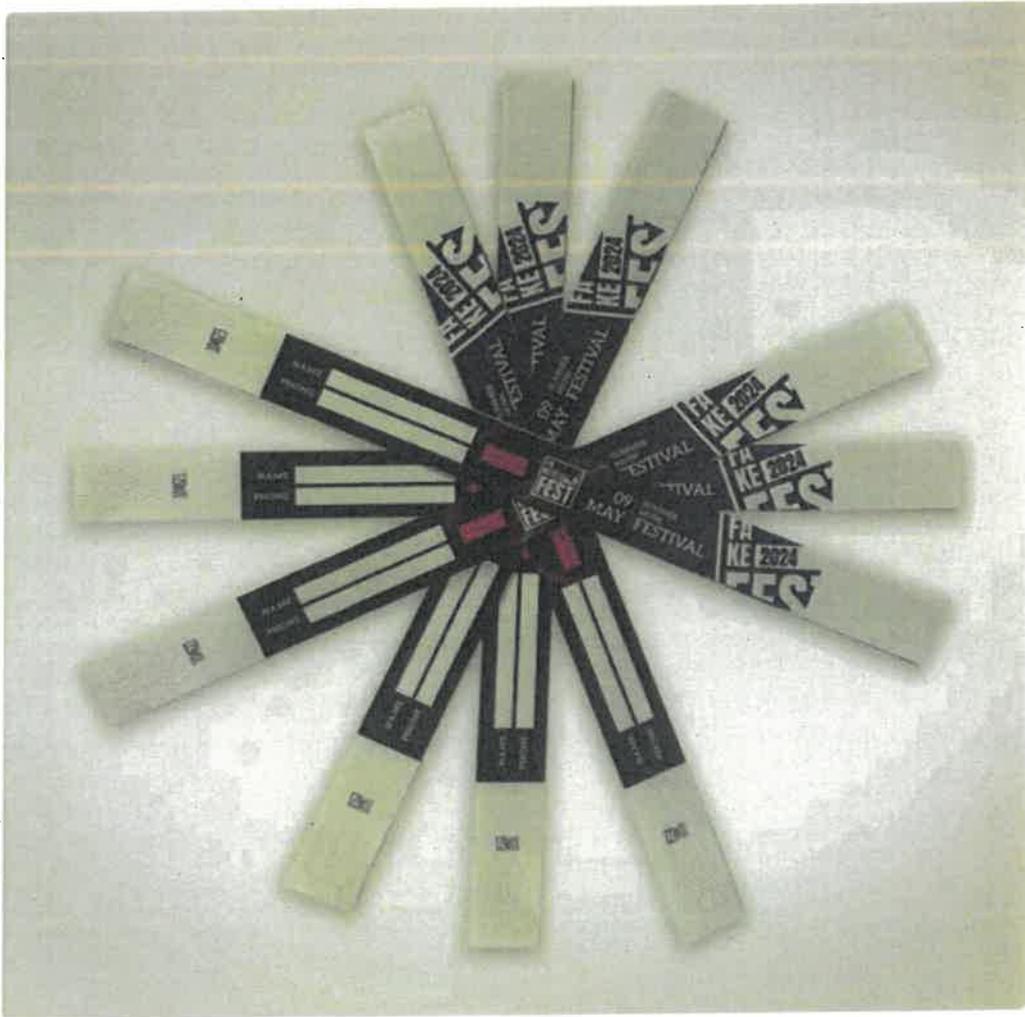
Trim Area: 165mm x 23.1mm

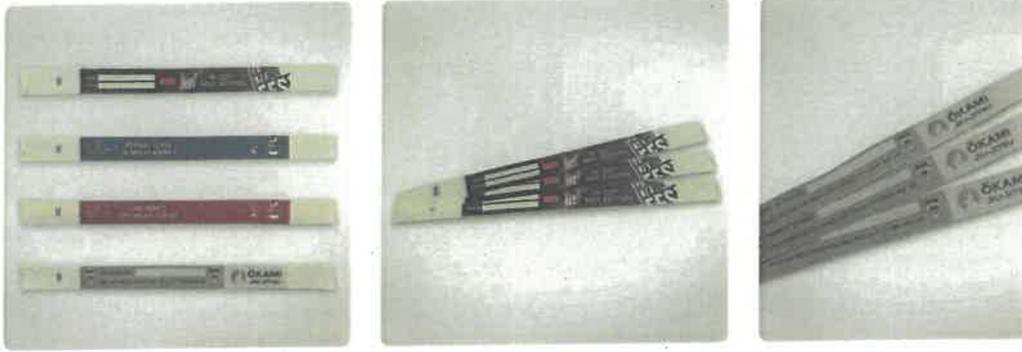
Safe Area: 161mm x 19.1mm



Shop > Event Products > Child's ID Bracelets

Child's ID Bracelets for Events





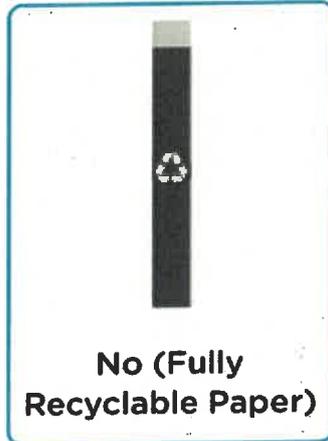
Crowded spaces at festivals, theme parks, parties, school trips, and other large events can make it difficult to keep your children in sight. Our personalised child's ID bracelets can help!

With plenty of space for key information and bright colours available, a kid's ID bracelet will give you confidence that your child will be safe in an emergency.

Waterproof



Yes (Tyvek)
Black print only



No (Fully Recyclable Paper)

Artwork

£38.00

Excluding VAT and Delivery
Free collection available

Add To Basket

Upload Full Design
Read our design guidelines below and use our handy templates to create your

Bespoke Design Service
Don't have artwork?
Purchase now and supply content after checkout and

own artwork. Upload your artwork after checkout to ensure we can print from your file.

Secprint will create your print-ready artwork.

+£35.00

Quantity

500		750	+£5.00	1,000	+£10.00
1,250	+£22.00	1,500	+£34.00	1,750	+£46.00
2,000	+£58.00	2,250	+£70.00	2,500	+£82.00
2,750	+£94.00	3,000	+£106.00		

Need a Closer Look?

Our Free Sample Pack can help you get a better feel for our products and printing options before you order.

We're Here to Help

If you can't find what you're looking for, please email info@secprint.co.uk for more of our printing options.

Delivery



6. DDC Waste Bins for Events

Waste Services - Event support costs

For events that require additional bins and/or additional emptying of litter bins and supply and collection of waste bags, please see list of costs below:

Bin Size & Type	Bin Deployment Cost (per hour*)	Bulk Bin Provision		Bin Removal Cost (per hour*)
		Rental Cost (per bin, per day)	Servicing Cost (per bin, per lift**)	
140L Foodwaste bin	£119.39	£0.13	£3.91	£119.39
180L Refuse	£119.39	£0.13	£4.69	£119.39
240L Recycling	£119.39	£0.13	£4.69	£119.39
360L Recycling	£119.39	£0.13	£5.58	£119.39
660L Refuse	£137.26	£0.19	£8.61	£137.26
660L Recycling	£137.26	£0.19	£8.61	£137.26
1100L Refuse	£137.26	£0.19	£13.03	£137.26
1100L Recycling	£137.26	£0.19	£13.03	£137.26

* Indicative time / cost can be provided, actuals will be charged.

** A minimum of one servicing charge will be levied for each deployment.

The cost for an additional 1100L refuse bin has risen to £287.74. The charge for this service in 2025 was £275.56 per bin, with the 2026 charges representing a 4.42% increase.

Members to decide if they wish to order an additional 1100L refuse waste bin for the Children's Festival at a total cost of £287.74.

7. Event Management Plan & Risk Assessment

The officer is in the process of updating all required event management documentation and will submit this online to DDC no later than Friday 10th April 26 to ensure it meets DDC's requested 12 weeks "before event" deadline.

8. Budget 2026

Children's Festival	Length of Public Event - 12pm to 4pm (4 hours)			Comments
Date: Saturday 4th July 26	Income Budget £	Expenditure Budget £	Actual Spend £	
Food Vendors	-£300.00			4 vendors minimum
Staff Costs		£350.00	<i>£350.00</i>	10 hours @ time/half (1.5).
Wantsum Medical		£360.00	£298.50	Medics x 2 based on 2025 charge
Toilets - True Loos		£200.00	£200.00	2 standard/1 disabled Estimate
Hire Walmer Green (DDC)		£110.00	£110.00	£70 hire est + £40 new admin charge
<i>DDC Waste Bin</i>			<i>£287.74</i>	<i>TBC</i>
Advertising		£30.00	<i>£30.00</i>	Facebook Boost
Kent Kite Flyers		£0.00	£0.00	Confirmed no charge
Bike stunt show		£750.00	£750.00	Wheel2Wheel Confirmed cost
Junk Orchestra		£920.00	£926.00	Confirmed cost
Circus Skills Workshop		£430.00	£430.00	Confirmed cost
Face Painter x 2		£500.00	<i>£450.00</i>	£225 booked Bizzie Lizzie
Applause Rural Touring		£750.00	£950.00	Confirmed cost
Event resources		£200.00	£200.00	£122.99 pebbles for painting.
Carnival Marshalls		£100.00	<i>£100.00</i>	
Food for volunteers		£50.00	<i>£50.00</i>	
New activities/entertainer		£550.00	£295.00	Rich Rhythms - NEW
Totals	-£300.00	£5,300.00	£5,427.24	

Values presented in italics represent costs not yet spent/confirmed.



Item: Brocante 2026 Planning Update Report
 Date: 19/03/2026
 Meeting: Events Committee meeting Wednesday 25th March 2026
 From: Lynne Simmons

The Brocante event is in the initial planning stages as is usual for this time of year. Please find below details of the immediate decisions required to support this event.

Please note the event communication procedures are dealt with separately in the next agenda item.

1. Parking Marshalls – Envisage Agency Quote

The officer requested a quote from the agency used in 2025 for the provision of two additional car parking marshalls to support the event.

Your quote details	
<p>Where and When The Brocante takes place on Walmer Green – closest postcode is CT14 7DY. It is an open public space and we will be setting up designated areas for stall holders and public parking.</p> <p>Monday 31st August 26 8am to 4pm</p> <p>The Brief X2 Car Park Marshalls (Marieke and Stefanie requested)</p>	<p>More than a decade of providing more than 50k staff to over 3,000 clients – you're in good hands.</p> <ul style="list-style-type: none"> 🕒 The number 1 event staffing agency 🕒 11 years of working with more than 3,000 clients 🕒 2,000+ marshals and qualified SIA security staff 🕒 Your job is our priority 🕒 Our 100% complete satisfaction guarantee. * <p><small>*We are very confident in our staff, but if, for any reason they don't perform as expected, simply tell us within 2 hours and there will be no charge. <i>Conditions Apply</i></small></p> <p>Ready to book? Simply click on the green button below. If there is anything you want to check before you confirm a booking, feel free to reply to this email or call us on 0844 800 0071</p>
<p>How much?</p> <p><i>Per person, per shift + VAT...</i> 8.00am till 4.00pm - £218</p> <p>Total cost = £436 + VAT</p>	<p>BOOK NOW</p>
<p>Included with your quote....</p> <ul style="list-style-type: none"> ✓ Liability Insurance ✓ Management fees ✓ Travel expenses to the event ✓ Staff selection & booking ✓ Staff briefing 	
<p>Payment terms <small>Due on completion of the event</small></p>	

Members to decide if they wish to move forward and book at the above quoted price of £436 + VAT. In 2025 the total charge was £428 + VAT, an increase of less than 2%. An amount of £440 is set aside in the 2026-27 budget to support this spend.

2. DDC Waste Bins for Events

Waste Services - Event support costs

For events that require additional bins and/or additional emptying of litter bins and supply and collection of waste bags, please see list of costs below:

Bin Size & Type	Bin Deployment Cost (per hour*)	Bulk Bin Provision		Bin Removal Cost (per hour*)
		Rental Cost (per bin, per day)	Servicing Cost (per bin, per lift**)	
140L Foodwaste bin	£119.39	£0.13	£3.91	£119.39
180L Refuse	£119.39	£0.13	£4.69	£119.39
240L Recycling	£119.39	£0.13	£4.69	£119.39
360L Recycling	£119.39	£0.13	£5.58	£119.39
660L Refuse	£137.26	£0.19	£8.61	£137.26
660L Recycling	£137.26	£0.19	£8.61	£137.26
1100L Refuse	£137.26	£0.19	£13.03	£137.26
1100L Recycling	£137.26	£0.19	£13.03	£137.26

* Indicative time / cost can be provided, actuals will be charged.

** A minimum of one servicing charge will be levied for each deployment.

The cost for an additional 1100L refuse bin has risen to £287.74. The charge for this service in 2025 was £275.56 per bin, with the 2026 charges representing a 4.42% increase.

Members to decide if they wish to order two 1100L refuse waste bin for the Brocante at a total cost of £575.48. An amount of £580 is set aside in the 2026-27 budget to support this spend.



Item: Brocante 2026 Communication re Sale of Pitches
Date: 19/03/2026
Meeting: Events Committee meeting Wednesday 25th March 2026
From: Lynne Simmons

Overview

Every year an “early notification” email is sent to all individuals who have either booked pitches previously or who have expressed an interest in booking a pitch. Facebook and our website are also used for communication of the key dates. The following text is proposed for the initial event communication which should be published during w/c 30th March 26 in readiness for the pitches to go on sale in early April.

1. FACEBOOK / EMAIL TO ALL TRADERS /WEBSITE ETC W/C 30TH MARCH 26.

Book a pitch for The Brocante on Walmer Green for Bank Holiday Monday 31st August 26.

Pitches for the event will be available to purchase online from 9.00am Friday 10th April 26.

We will once again be using Eventbrite (register via link below) to make all bookings for the 2026 Brocante. Payment will only be accepted via Eventbrite (no cheques or cash payments).

The pitch size for the 2026 event will be **6m wide x 5m depth (19.6ft x 16.4ft)** which will be available to book for **£55.00 each**. Please ensure that your vehicle/gazebo/table and goods all fit within this space as no items will be permitted to encroach into the aisles between pitches. Two or more single pitches can be purchased as required. Please ensure you book the space you need as you will not be able to purchase additional pitches at a later stage or on the day.

Please follow the link below which will take you to the Eventbrite website and further information.

We hope to see you there.

2. TEXT FOR EVENTBRITE BOOKING SYSTEM

BROCANTE (ANTIQUES, COLLECTABLES FAIR) Bank Holiday Monday 31st August 26.

About this event

The pitch size for the 2026 event will be **6m wide x 5m depth (19.6ft x 16.4ft)**. These are now available to book for **£55.00 each**. Please ensure that your vehicle/ gazebo/table and goods all fit within this space as no items will be permitted to encroach into the aisles between pitches. Two or more single pitches can be purchased as required. Please ensure you book the

correct number of pitches for the space you need, as you will not be able to purchase additional pitches at a later stage or on the day.

Please note that no refunds can be given in the event of cancellation.

Please read the following instructions carefully prior to booking your pitch:

* Access for stall holders will be allowed from 6.00am to 7.45am to set up. Please do not arrive before this time as queues of waiting cars obstruct the highway and could jeopardise the possibility of holding future events. Anyone not checked in by 8.00am may be refused entry but should you have problems or be delayed on the morning then please contact us on mobile 07823 882274.

* The entrance to the site is via the tarmac pathway in the centre of the Green. You will be directed to a space on the day as you arrive.

*** For safety reasons, NO additional cars will be permitted on Walmer Green either to offload or at any other time during the day. The only vehicles permitted on site for the event will need to remain on site after arrival and fit into the designated, booked pitch space. Vehicles will not be permitted to move off site until after the end of the event at 4pm.**

* Please note that we are unable to allocate stall holders in a specific position. If you would like to be next to another stall holder, we suggest that you arrange to meet up beforehand and arrive together at the site.

* Please let us know on arrival if your vehicle door only opens on one side so we can allocate you the correct pitch location.

* Please note that all items of equipment must fit within the pitch size booked, no items will be permitted to encroach into the aisles between the pitches.

* No guns, knives, household electrical goods, new market stall goods or livestock should be on offer, and no food and drink can be sold except by the official caterers on the site.

* Please note that you are responsible for providing all the equipment you need on the day, namely tables and chairs and any rain cover. Please note that anything erected on the site must be properly secured. In the event of any safety risks, we will require items to be removed. You are, of course, responsible for your own goods.

* Walmer Town Council advises you that it is your responsibility to ensure you have suitable public liability insurance in place for the event. In most cases this will be included as part of your personal home and contents insurance. Please check your policy or phone your insurance company for more details.

* Please ensure that all unsold items and all rubbish are taken with you at the end of the day.

* In the event of bad weather, the organisers will decide at 6am on the day of the Brocante as to whether it will proceed. Every effort will be made to contact stall holders to notify them if the event is cancelled. However, no refunds can be given.

Helpful hints to note when purchasing a pitch via Eventbrite: - Put 'NA' in the charity box (if not relevant) and ensure you fill in all boxes.

3. CHARITY PITCHES AT BROCANTE.

The existing arrangement is that if a Charity would like to attend and not sell anything this is free of charge – in 2025 the number of charities were limited to a maximum of 4.

All charities who attended in 2025 sold items and therefore were charged £10 for a charity pitch.

- 1. Members to agree wording of communication and key dates for event notification and Eventbrite.***
- 2. Members to decide if changes are required to Charity arrangements.***