



Walmer Town Council
62 The Strand, Walmer, Deal, Kent CT14 7DP

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Dated the 17th October 2025

HR Cttee: Cllr T Bond, Cllr M Eddy Cllr P Ludwig, Cllr J Murray, Cllr E Crockford, Cllr D Richardson, Cllr L Ludwig and Cllr S Waite-Gleave.

You are hereby summoned to attend an extraordinary meeting of THE HUMAN RESOURCES COMMITTEE to be held at 7pm, Tuesday 22 October 2025 at: 62, The Strand, Walmer, CT14 7DY.

Roland Aldred
Town Clerk Walmer Town Council

AGENDA

- 1. ELECTION OF CHAIRMAN**
Election of Chairman of the HR Committee for the year 2025/26.
- 2. ELECTION OF CHAIRMAN**
Election of Vice Chairman of the HR Committee for the year 2025/26.
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATIONS OF INTEREST**
To receive any declarations of interest from Members in respect of business to be transacted on the agenda.
- 5. OPENNESS AND TRANSPARENCY**
To remind those present of the following: - The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. While those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast

any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

6. **MINUTES** Attach 1
Approve the minutes of the meeting held on 28th April 2025
7. **PAY INCREASE POLICY** Attach 2
To receive a policy for recommendation to Full Council.
7. **Confidential to be held under the Public Bodies (Admission to Meetings) Act 1960.**
To move in to a confidential session due to the confidential nature of matters discussed.
8. **STAFF MATTERS**
To note:
 - i. Staff Holiday.To decide on recommendations
 - ii. Pay review for 2026/27. ENC 1
10. **DATE OF NEXT MEETING**
11th December 2025.