WALMER
TOWN COUNCIL

62 The Strand, Walmer, Deal, Kent CT14 7DP

Tel: 01304 362363

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Dated 16th November 2026

You are hereby summoned to attend extra-ordinary **COUNCIL MEETING** of **WALMER TOWN COUNCIL** to be held on **Friday 20th November 2026 at 62 The Strand, Walmer. At 6.00pm.**

Cllr Trevor Bond
Chairman Walmer Town Council

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AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies.

2. DECLARATIONS OF INTEREST Attach 1

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

3. OPENNESS AND TRANSPARENCY

To remind those present of the following: -

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. While those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

4. MINUTES Attach 2

To approve the minutes of the meeting held on Wednesday the 4th November 2026.

5. **Confidential to be held under the Public Bodies (Admission to Meetings) Act 1960.**

To move in to a confidential session due to the confidential nature of matters discussed.

6. **RECRUITMENT OF A NEW CLERK**

To receive recommendation from the HR committee on:

i. The selection of new Clerk.
ii. Remuneration.
iii. Terms of the contract offered.
iv. To agree the current Clerks final day of employment.

7. **DATE OF NEXT MEETING**

13th January 2027.

Declarations of interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest in the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared an OSI an must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which the members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken, on the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interest (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone they should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on matter under consideration

Note to the code:

Situations in which a member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an items would affect the wellbeing of a Member, relative or close associate, employer ect. but not their financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer ect would probably constitute either and OSI or in some cases a DPI.

Attach 2

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DRAFT Minutes of the Meeting of Walmer Town Council held on Wednesday November 4th 2026 – 7.30 pm at Walmer Parish Hall, Dover Road, Walmer.

Present Councillors: Cllr T Bond (Chairman), Cllr A Friend, Cllr M Eddy, Cllr D Richardson, Cllr R Blackwell, Cllr S Waite-Gleave, Cllr P Ludwig, Cllr P Findley, Cllr T Grist, and Cllr P Jull.

Officer Present: Roland Aldred, Town Clerk.

Cllr Grist was absent for the start of the meeting.

293. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs K Lee, J Murray, M Simpson, L Ludwig and E Crockford. Cllr A Grist apologised that he would be arriving late for the meeting

294. DECLARATIONS OF INTEREST

Cllr P Ludwig declared that the Sea Scrub Sauna had purchased a cup of hot chocolate for him as it was his birthday when visiting the Folkestone site.

295. OPENNESS AND TRANSPARENCY

The Chairman reminded all those present of the openness and transparency statement.

296. CHAIRMAN'S REPORT

Cllr Bond reported:

- He had attended the Trafalgar Day parade and service.

297. MINUTES

Members received the minutes of the Council meeting held on Wednesday, October 7th 2026.

RESOLVED: To approve the minutes and ask the chairman to sign these.
Proposed by Cllr A Friend
Seconded by Cllr M Eddy
For 9 Against 0 Abstain 0

298. REPORT ON ACTIONS FROM THE LAST MEETING

No reports were put forward.

299. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

No members of the public, DDC or KCC were present.

300. **CRIME AND ANTI-SOCIAL BEHAVIOUR REPORTS**

Members noted that there had been reports of anti-social behaviour online regarding a man riding a horse.

301. COMMITTEE REPORTS AND MINUTES

i. To receive any reports and any agreed minutes as follows:

a. Amenities & Environment – no meeting held.
b. Finance & General Purposes – no meeting held.
c. Walmer in Bloom – no meeting held.
d. Events Committee – Minutes from August 19th 2026.
e. Planning Committee – Minutes from September 8th 2026.
f. Climate Emergency Working Group – no meeting held.

RESOLVED – To accept the minutes of the committees.
Proposed by Cllr A Friend
Seconded by Cllr M Eddy
For 9 Against 0 Abstain 0

ii. To receive any comments about the draft minutes of meetings taken place since the last council meeting.

a. Walmer in Bloom – minutes from September 22nd 2026.
b. Planning Committee – minutes from October 6th 2026.
c. Events Committee – minutes from October 21st 2026.

RESOLVED – To note.
Proposed by Cllr A Friend
Seconded by Cllr M Eddy
For 9 Against 0 Abstain 0

Cllr Grist Arrived

302. REPORT OF THE CLERK

The Clerk reported:

i. Following the budget Local Government Re-organisation was back on the agenda, no timelines have officially been announced but predictions are that a mayoral election and shadow unity elections will take place in 2027 with a start date for unity councils of 2029.
ii. New parking restrictions have been put in place on Marine Road reducing maximum stay to 3 hours.
iii. That we are still awaiting Dover District Council responding to Walmer Town Councils request for a meeting to discuss Granville Road toilets. No money has been paid to date.
iv. The Drill Field lease is still with the Rugby Club, and we are awaiting a response from the Club.

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303. FINANCIAL REPORT

i. Monthly bank balances.

Financial information

Bank Balances as at 23/10/26

Charity Bank	£105,962.04
Redwood bank	£107,307.05
Unity Trust current	£28,208.79
Unity Trust Deposit	£121,471.11
Total	**£362,948.99**

ii. Committee Budgets

Committee budget vs spend 2026/27 as at 30/09/26

Committee	Budget	Spend	notes
Amenities and Environment	£28,000.00	£ 5,269.38	includes CEWG
Events	£16,500.00	£ 6,082.57	
Finance and General purposes	£ -		
Human Resources	£ -		
Planning	£ -		
Walmer in Bloom	£26,800.00	£ 10,809.41	includes Hawkshill and Peace Garden

iii. Monthly Finance report

Members received the monthly finance reports for October

Financial update for month of October 2026

Balance at start of month	£507,939.71

Payments			
Who	For	Amount	Budget Header
British Gas	Utility Bill	£75.76	Running cost No 62 The Strand
Oh Muay Thai	Outdoor Gym Opening	£270.00	Events-Outdoor Gym Opening
Wheel 2 Wheel Display Team	Deposit for Children's Festival	£190.00	Events-Children's Festival
Apex Clean Ltd	Office Cleaning	£200.00	Running cost No 62 The Strand
Dave Halpin	Window Cleaning	£12.00	Running cost No 62 The Strand
Rich Rhythms	Deposit for Children's Festival	£100.00	Events-Children's Festival
Walmer Parish Churches	Meeting Room Hire	£16.00	Admin-Meeting Costs
Mitec	Telecoms	£147.79	Admin-General Office Costs
Amazon	Office Supplies	£13.98	Admin-General Office Costs
Kent Wildflower Seeds	Seeds for Walmer Peace Gardens	£46.23	Land Management-York and Albany Close
Meta Platforms Ireland Ltd	Advertising for Haymaking	£9.80	Hawkshill
SF Strength and Fitness	Outdoor Gym Opening	£120.00	Events-Outdoor Gym Opening
Young's Nurseries	Plants for Walmer Peace Gardens	£40.00	Land Management-York and Albany Close
Mark Hawkridge	Outdoor Gym Opening	£120.00	Events-Outdoor Gym Opening
Meta Platforms Ireland Ltd	Advertising for Brocante	£11.13	Events-Brocante Expenditure
Chapman Landscaping	Watering Baskets and removal for WIB	£729.00	Projects-Walmer In Bloom
Natalie Diab-Bale	Outdoor Gym Opening	£225.00	Events-Outdoor Gym Opening
SWCAA	Insurance for Allotment Plot	£5.00	Allotments-Utilities
Viking	Stationary	£119.40	Admin-General Office Costs
Kompan Ltd	Outdoor Gym	£139,514.95	Events-Outdoor Gym Opening
Kent Copier Services	Rent for photocopier	£184.31	Admin-General Office Costs
HMRC (PAYE/NI)	Tax and National Insurance	£2,175.52	Salaries and Staff Costs- PAYE and NI
Lloyds Bank	Bank Charges	£3.00	Admin-Bank Charges
Walmer Parish Churches	Meeting Room Hire	£57.50	Admin-Meeting Costs
Miss S J Bulmer	Outdoor Gym Opening	£675.00	Events-Outdoor Gym Opening
GM Personal Training	Outdoor Gym Opening	£500.00	Events-Outdoor Gym Opening
KALC	Training course	£60.00	Staff Training
Red Dog Garden Services	Cutting of foliage at drill field	£466.00	Land Management-Drill field
Staff	Salaries	£5,728.37	Salaries and Pensions
KCC LGPS	Pension Payments	£1,830.01	Salaries and Pensions
Unity Bank	Bank Charges	£13.75	Admin-Bank Charges
Total		£153,659.50	

Receipts			
Who	For	Amount	Budget Header
Public donations	Events Donations	£27.65	Events
Crystal Nicholson	Refund for event at WPG	-£15.00	Land Management-York and Albany Close
Total		£12.65	

Balance at end of month	£354,292.86
This month spend	-£153,646.85
% of yrs precept for month	59.11%
Total net spend YTD	-£236,753.71
% of precept YTD	91.09%

Last year	-£9,989.14
% of precept for month	-3.82%
Total spent LYTD	-£119,483.19
% of precept LYTD	-45.72%

Members noted the large payment to KOMPAN and that some money was held back awaiting minor fixes being completed.

RESOLVED – Members agreed to note the bank balances, Committee budgets and monthly finance reports for October.

Proposed by Cllr P Jull

Seconded by Cllr A Friend

For 10 Against 0 Abstain 0

304. DOVER DISTRICT COUNCIL PARISH CHARTER

Members received the final version of the Dover District Council for deciding on whether to accept the document.

RESOLVED – Members agreed to the charter.

Proposed by Cllr P Jull

Seconded by Cllr R Blackwell

For 8 Against 0 Abstain 2

305. REPORT ON OUTDOOR GYM LAUNCH

Members received a written report from Deputy Clerk reviewing the induction week, maintenance and safety measures on site. The Outdoor Gym Working Party plan to carry out a post implementation review of the project.

RESOLVED – Members agreed ask the Clerk to add the gym to the risk register including the management and maintenance scheduling. To ask the Outdoor Gym Working Party to continue to research all potential safety measures which could be delivered to the promenade from the boardwalk to the historic shelter. Recommendation are to be presented at Full Council.
Proposed by Cllr P Ludwig
Seconded by Cllr M Eddy
For 10 Against 0 Abstain 0

306. REPLACEMENT OF OFFICE COMPUTERS

Members received written report from the Clerk requesting money be spent to replace the ageing current stock of desktop computers.
RESOLVED – To agree to the quote of £3102.72 plus VAT to purchase 3 new desktops and have these set up.
Proposed by Cllr P Jull
Seconded by Cllr P Findley
For 10 Against 0 Abstain 0

RESOLVED – To agree to donate the old machine to a local organisation in need, the decision about which organisation will be delegated to the Clerk to find a suitable organisation.
Proposed by Cllr A Friend
Seconded by Cllr P Findley
For 10 Against 0 Abstain 0

307. BROCANTE

Members received a verbal report from Cllr Grist as Chairman of the Events Committee regarding a decision of the events committee to review Brocante looking to future proof the event. Currently the event runs staffed by office staff being asked to work long days, two contactors and volunteers from the Council. Any sickness would create an issue in terms of the staffing, particularly if this was one of the council employees. Due to DDC now requiring a street trading consent licence cost have increase significantly. Members of the Events Committee will be carrying out a review to look at the operation of Brocante on the day to find a way to future proof the much-loved event.

308. RECRUITMENT OF A NEW TOWN CLERK

Cllr Bond updated members that a review of the applications had taken place, and interviews would commence shortly to fill the role.

309. DATE OF NEXT MEETING

13th January 2027.

The meeting closed at 20.35

Signed: ..... Date: .....

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