



Walmer Town Council
62 The Strand, Walmer, Deal, Kent CT14 7DP

Tel/Fax: 01304 362363

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Dated the 23rd April 2025

HR Cttee: Cllr T Bond, Cllr M Eddy Cllr P Ludwig, Cllr J Murray, Cllr E Crockford, Cllr D Richardson and Cllr S Waite-Gleave .

You are hereby summoned to attend an meeting of THE HUMAN RESOURCES COMMITTEE to be held at 5.30pm, Monday 28th April, 2025 at: 62, The Strand, Walmer, CT14 7DP.

Roland Aldred
Town Clerk Walmer Town Council

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

3. OPENNESS AND TRANSPARENCY

To remind those present of the following: - The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. While those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

4. MINUTES

Attach 1

Approve the minutes of the extraordinary meeting held on December 12th 2024

5. **GRIEVANCE POLICY** Attach 2
To review and decide on whether or not accept an updated version of the Grievance Policy
6. **STAFF PAY DATE**
To receive a verbal report and decide on recommendation to amend date for payment to staff to the last day of the month.
7. **Confidential to be held under the Public Bodies (Admission to Meetings) Act 1960.**
To move in to a confidential session due to the confidential nature of matters discussed.
9. **STAFF MATTERS**
i. To decide on a recommendation for amendment of terms for officer competition of training ENC 2
ii. To make recommendations based on agreed training structure.
10. **DATE OF NEXT MEETING**
18th June 2025