



**WALMER TOWN COUNCIL**

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**DRAFT Minutes of the Events Committee held on Tuesday 17<sup>th</sup> June 2025 at No. 62 The Strand, Walmer at 5.30pm.**

Present: Cllr Tony Grist; Cllr Diana Richardson, Cllr Adrian Friend, and Cllr Elinor Crockford.

Officers Present: Roland Aldred – Town Clerk.

Cllr Crockford was not present at the start of the meeting.

**93. APOLOGIES FOR ABSENCE.**

Cllr Simpson and Cllr L Ludwig offered apologies which were accepted.

**94. DECLARATIONS OF INTEREST.**

No interests were declared.

**95. OPENNESS AND TRANSPARENCY.**

The Chairman reminded those present of the terms of openness and transparency.

**96. MINUTES OF THE PREVIOUS MEETING.**

Members considered the minutes of the meeting held on Tuesday 27<sup>th</sup> May 2025.

**RESOLVED** – That the minutes be taken as a true and accurate record.

Proposed by Cllr Friend

Seconded by Cllr Richardson

For 3      Against 0      Abstain 0

**97. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA.**

None.

**98. EVENTS BUDGET.**

Members received the Events Budget for 2025/26.

**RESOLVED.** To note the budget.

Proposed by Cllr Friend

Seconded by Cllr Grist

For 3      Against 0      Abstain 0

**99. EVENT PLANNING CHILDREN'S FESTIVAL 2025.**

- i. The officer provided a verbal update on the advertising for the event. Officers have met with Mr Hawkes, the DJ, for the event, who will make announcements during the event about performances due to start. Both Invicta Martial Art and Kooth will not be attending. A large bin has been ordered from DDC at a cost of £275.56. Cllr Grist made an appearance on Deal Radio To

advertise the event. For Health and Safety reasons cable covering will be required, we are attempting to borrow these, if not Walmer Town Council will need to purchase 18m of cover.

**RESOLVED.** Members delegated to officers to spend £120 on cable coverings should it be necessary to purchase coverings.

Proposed by Cllr Richardson

Seconded by Cllr Friend

For 3 Against 0 Abstain 0

- ii. Members reviewed the most recent version of the site plan and were happy with the layout.

**NOTED.**

- iii. Members received an update on volunteers for the event.

**NOTED**

Cllr Crockford arrived at the meeting

- iv. Members received a verbal report along with images and costings for the requested purchase of a branded gazebo.

**RESOLVED.** Members agreed to purchase a beige 3x3 extreme forty series gazebo from GazeboShop at a cost of £416 plus VAT.

Proposed by Cllr Richardson

Seconded by Cllr Crockford

For 4 Against 0 Abstain 0

**100. EVENT PLANNING BROCANTE 2025.**

Members received a verbal update from the officer on the planning for Brocante. All general pitches are now sold, and a waitlist has been started. There are two charity pitches remaining (one of which we are talking to an organisation about taking), any charity pitches not sold one month before will be offered to the waitlist. Two additional bins have been ordered from Dover District Council at a cost of £551.12. The Poster advertising the event has been sent to the Community Ads magazine for their July edition.

**NOTED**

**102. FUTURE/OTHER EVENTS 2025**

Further discussed ideas around a volunteer awards ceremony. Members felt that there should be 15-20 awards. The event should be a yearly program. Nominations should come from the public. Nominations should take place around Christmas time with the award ceremony in February, food should be provided, and entertainment should be looked at. There should be youth categories with the awards. Members asked officers to contact the Rugby Club for costs to hire their clubhouse, Cllr Richardson is also following up with Walmer Castle as another potential venue.

**103. DATE OF NEXT MEETING**

Wednesday 23<sup>rd</sup> July 5.30pm.

The Chairman closed the meeting at 19.15pm.

Signed .....

Date .....